



**I hereby give notice that an Ordinary Meeting of Council will be held on:**

**Date: Tuesday, 28 April 2020**  
**Time: 9.00am**  
**Location: Administration Centre**  
**10 Furneaux Street**  
**Cooktown**

## **AGENDA AND BUSINESS PAPERS**

### **Ordinary Council Meeting**

**28 April 2020**

**Linda Cardew**  
**Chief Executive Officer**



**Order Of Business**

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**1 AGENDA CONTENTS****2 ATTENDANCE****3 MEETING OPENED****4 APOLOGIES****5 ACKNOWLEDGEMENT OF COUNTRY**

Council acknowledges the Traditional Owners of the land on which we meet today and pay respect to Elders past, present and emerging.

**6 DECLARATIONS OF INTEREST****7 MAYORAL MINUTE**

Nil

**8 NOTICE OF BEREAVEMENT**

A minute's silence will be observed as a mark of respect for those residents who passed away during the previous month.

**9 CONFIRMATION OF MINUTES**

Ordinary Meeting - 18 March 2020

Special Meeting - 24 March 2020

Statutory Meeting - 22 April 2020

**10 BUSINESS ARISING****11 NOTIFIED MOTIONS**

Nil

**12 COUNCILLORS' REPORTS**

Nil

## 13 EXECUTIVE SERVICES - REPORTS

### 13.1 CHIEF EXECUTIVE OFFICER'S MONTHLY REPORT

**File Number:** D20/9455  
**Author:** Chief Executive Officer  
**Authoriser:** Linda Cardew, Chief Executive Officer  
**Attachments:** 1 CEO Activity Report - January to March 2020

#### PRECIS

Chief Executive Officer's monthly report.

#### BACKGROUND/HISTORY

Each month the Chief Executive Officer reports on her external activities. An endorsement of the report is an endorsement of the attended and future activities. Not all activities will be listed in advance due to timing.

#### LINK TO CORPORATE PLAN

*Key Strategy Priority: Governance* - Accountable, responsible and appropriate governance and management reflected in responsible long-term financial sustainability and clear strategic direction built around core local government business and affordable levels of service.

*Strategy 3:* Develop a clear communication plan to inform the workforce, community and elected members in order to achieve greater understanding of council decision making processes, policies, legislation and compliance requirements.

*Objective 3c:* The community is kept informed and is generally well satisfied with the overall leadership and strategic direction undertaken by Council.

#### CONSULTATION

Various groups and community members as indicated in the attached.

#### LEGAL IMPLICATIONS (STATUTORY, BASIS, LEGAL RISKS)

Nil

#### POLICY IMPLICATIONS

Nil.

#### FINANCIAL AND RESOURCE IMPLICATIONS (BUDGETARY)

Note - significant time has been spent in managing COVID-19 issues for which there is no operational budget.

#### RECOMMENDATION

That the activities contained in the Chief Executive Officer's monthly report be endorsed by Council.

**Monthly Activity Report**  
**Chief Executive Officer**  
**March – April 2020**

**Meetings/Events/ Representations**

<b>Date</b>	<b>Details</b>	<b>Venue</b>	<b>Outcome/Action</b>
9/3	International Women's Day	Council	Engagement
10/3	State Disaster Coordination Centre (SDCC) – COVID 19 update	Teleconference	Briefing
11/3	Meeting community representatives – Lions Park Shade options	Council	Options for development
13/3	Local Disaster Management Group (LDMG)	Council	Monthly briefing
16/3	TCHHS briefing	Teleconference	COVID 19 Briefing
17/3	Laura Interagency Meeting	Teleconference	All agency briefings
18/3	Ordinary Council Meeting	Chambers	Statutory meeting
20/3	COVID 19 DATSIP Director General (DG)	Teleconference	Briefing
21/3	COVID 19 DATSIP Director General (DG)	Teleconference	Briefing
21/3	COVID-19 LDMG delegates and council staff	Council	Development of application process
21/3	COVID-19 LDMG delegates and council staff	Council	Development of application process
22/3	Extraordinary meeting Cooktown Expo 2020 Advisory Committee	Council	COVID-19 Briefing and consideration of EXPO 2020
23/3	COVID-19 Special Interagency meeting	Teleconference	Briefing
23/3	COVID 19 DATSIP Director General (DG)	Teleconference	Briefing
23/3	COVID 19 Extraordinary District Disaster Management Group (DDMG) meeting	Teleconference	Briefing and planning
24/3	Special Council meeting	Chambers	Resolution to postpone Cooktown EXPO 2020
25/3	COVID-19 LDMG briefing – review travel applications	Chambers	Applications to enter Cape at Vehicle Control Point (VCP)
26/3	COVID -19 SDCC	Teleconference	Briefing
26/3	COVID 19 DATSIP Director General (DG)	Teleconference	Briefing
26/3	COVID-19 Queensland Police Service (QPS)	Chambers	Briefing and planning
25/3	COVID-19 LDMG – review travel applications	Chambers	Applications to enter Cape at VCP
26/3	QLD CEOs updates	Teleconference	Briefings state-wide issues
26/3	COVID-19 LDMG – review travel applications	Chambers	Applications to enter Cape at VCP
26/3	COVID-19 Cooktown interagency meeting	Teleconference	Agency briefings
27/3	COVID-19 LDMG – review travel applications	Chambers	Applications to enter Cape at VCP
27/3	COVID 19 DATSIP Director General (DG)	Teleconference	Briefing
27/3	COVID-19 DDMG / Qld Health Briefing	Teleconference	Briefing
28/3	COVID-19 LDMG – review travel applications	Chambers	Applications to enter Cape at VCP
29/3	COVID-19 LDMG – review travel applications	Chambers	Applications to enter Cape at VCP
28 & 29/3	COVID-19 – Council call centre open	Council	Staff responding to enquiries
30/3	COVID-19 LDMG – review travel applications	Chambers	Applications to enter Cape at VCP

30/3	COVID 19 DATSIP Director General (DG)	Teleconference	Briefing
31/3	COVID-19 LDMG – review travel applications	Chambers	Applications to enter Cape at VCP
31/3	COVID-19 Premier and Minister Mayors briefings	Teleconference	Briefing
Daily	COVID-19 DATSIP liaison officer	Teleconference	Briefings Coen and Laura Pandemic plans, other issues
1/4	COVID-19 LDMG – review travel applications	Chambers	Applications to enter Cape at VCP
1/4	COVID-19 key agencies	Teleconference	Briefing and planning
2/4	COVID-19 DATSIP liaison officer	Teleconference	Briefings Coen and Laura
2/4	COVID-19 Qld Health	Teleconference	Community / commercial housing options
2/4	COVID-19 LDMG – review travel applications	Chambers	Applications to enter Cape at VCP
2/4	COVID-19 COOK Shire LDMG	Teleconference	Agency briefings
3/4	COVID-19 LDMG – review travel applications	Chambers	Applications to enter Cape at VCP
3/4	COVID-19 DDMG meeting	Teleconference	Briefing
3/4	COVID 19 DATSIP Director General (DG)	Teleconference	Briefing
4/4	COVID-19 LDMG – review travel applications	Chambers	Applications to enter Cape at VCP
4/4	COVID-19 - Council call centre open	Council	Staff responding to enquiries
5/4	COVID-19 LDMG – review travel applications	Chambers	Applications to enter Cape at VCP
6/4	COVID-19 LDMG – review travel applications	Chambers	Applications to enter Cape at VCP
7/4	COVID 19 DATSIP Director General (DG)	Teleconference	Briefing
8/4	COVID-19 LDMG – review travel applications	Chambers	Applications to enter Cape at VCP
8/4	Qld Health	Teleconference	Community accommodation options
9/4	COVID-19 LDMG – review travel applications	Chambers	Applications to enter Cape at VCP
9/4	COVID-19 combined special inter-agency meeting	Teleconference	Briefings Cooktown, Laura, Coen
9/4	COVID 19 DATSIP Director General (DG)	Teleconference	Briefing
12/4	COVID-19 LDMG – review travel applications	Chambers	Applications to enter Cape at VCP
12 & 13/4	State Member office	Teleconference	Update
13/4	COVID-19 LDMG – review travel applications	Chambers	Applications to enter Cape at VCP
14/4	COVID-19 LDMG – review travel applications	Chambers	Applications to enter Cape at VCP
15/4	COVID-19 LDMG – review travel applications	Chambers	Applications to enter Cape at VCP
15/4	COVID-19 DDMG	Teleconference	Briefings

#### Upcoming Meetings/ Travel

- Ongoing COVID-19 management
- Councillors induction Day 1 – 21 April 2020
- Declaration of Office and first statutory meeting 22 April 2020
- Councillors Induction Day 2 – 22 April 2020
- Councillors Induction Day 3 – 23 April 2020

- Councillors Induction Day 4 - 27 April 2020
- Ordinary Council Meeting – 28 April 2020

**13.2 NOMINATION FOR THE ELECTION OF THE LOCAL GOVERNMENT ASSOCIATION OF QUEENSLAND'S (LGAQ) POLICY EXECUTIVE DISTRICT REPRESENTATIVES 2020-2024**

<b>File Number:</b>	<b>D20/10874</b>
<b>Author:</b>	<b>Executive Assistant</b>
<b>Authoriser:</b>	<b>Linda Cardew, Chief Executive Officer</b>
<b>Attachments:</b>	<b>1 LGAQ Policy Executive Members Information Schedule</b>
	<b>2 LGAQ Fees, Reimbursements and Insurance Schedule</b>

**PRECIS**

The Local Government Association of Queensland (LGAQ) is calling for nominations from Councils for the election of District Representatives for the Association's Policy Executive for the period 2020-2024.

This report details the opportunity for Cook Shire Council to nominate a candidate for election from amongst elected members of the Councils within the District comprising Cairns, Cassowary Coast, Cook, Douglas, Mareeba, Tablelands, Torres.

**BACKGROUND/HISTORY**

LGAQ's member councils elect 15 District representatives who together with the Association's President, form the Association's Policy Executive.

The Policy Executive is responsible for: appointing three directors to join the LGAQ President in forming the LGAQ board; appointing the CEO; approving the annual budget of the Organisation; and determining the Association's policy on behalf of member councils in line with the overall direction set at the LGAQ Annual Conference.

The primary responsibility of an Executive Representative is to LGAQ members as a whole. An Executive Representative requires an extensive knowledge of and connection to, local government related issues. It is expected that an Executive Representative will develop an appreciation of the scope, policies and activities of the LGAQ.

The key roles of an Executive Representative include representing the overall interests of local government within Queensland; representing each District's interests on the Policy Executive; contributing to Policy Executive decision making; and assisting in relationships between councils at a district and regional level.

To effectively perform the role an Executive Representative requires: an ability to provide a holistic focus on local government issues; an ability to put the interests of their own council behind those of their electoral district and those of the association; capacity to devote sufficient time to Policy Executive responsibilities; legitimacy and confidence in the eyes of members; ability to exercise objective judgement on corporate affairs independent from management; and access to accurate relevant and timely information.

Councils within an Electoral District (as above) are entitled to nominate candidates for election from amongst elected members of the Councils (Mayor or Councillors) within their District.

If there is more than one nomination per District, an election by postal ballot will apply. If an election is required, the "first past the post" voting system will apply. Nominations are to be received by the LGAQ by 1 May 2020.

The Policy Executive meets six times a year, with four meetings held in Brisbane, one regional and one in conjunction with the Annual Conference. Meeting dates are in the attached Policy Executive Members Information Schedule. Additional meetings may be called.

Travel and accommodation costs are met by the LGAQ as detailed in the attached Fees, Reimbursements and Insurance Schedule.

It is not mandatory for any Council to nominate a candidate for election as the District representative. Alternative recommendations are proposed below.

**LINK TO CORPORATE PLAN**

COM 3 - Encourage the building of strong partnerships with community, private sector and government so as to build community capacity and develop strategies to encourage and support leadership and self-responsibility in the community.

**CONSULTATION**

Nil external consultation required.

**LEGAL IMPLICATIONS (STATUTORY, BASIS, LEGAL RISKS)**

There are no legal implications. If elected, the Executive Representative would be a formal appointment by Council.

**POLICY IMPLICATIONS**

There are no policy implications in nominating a Councillor or declining to nominate a Councillor.

**FINANCIAL AND RESOURCE IMPLICATIONS (BUDGETARY)**

Travel and accommodation costs are met by the LGAQ as detailed in the attached Fees, Reimbursements and Insurance Schedule.

**RECOMMENDATION**

That Council resolve to nominate Cr \_\_\_\_\_ as a candidate for election as the District Policy Executive Representative and delegate authority to the Chief Executive Officer under s.257 of the Local Government Act to finalise the required documentation.

OR

That Council note the information and decline the opportunity to nominate a candidate from Cook Shire Council.



ATTACHMENT 1A

### POLICY EXECUTIVE MEMBERS INFORMATION SCHEDULE

#### MEETING OBLIGATIONS

The Executive currently has six (6) regular meetings each year, however this frequency can be varied by the Policy Executive. With the exception of one regional meeting and the meeting which precedes the Annual Conference, the Policy Executive meets at Local Government House in Brisbane. The dates are as follows:

#### Policy Executive Dates 2020

7-Feb-20	8:30am to 3:00pm	Policy Executive Meeting	LGAQ House	Boardroom
17-Apr-20	8:30am to 3:00pm	Policy Executive Meeting	LGAQ House	Boardroom
25-Jun-20	8:30am to 4:00pm	Induction for New Members	LGAQ House	Boardroom/Brolga/Orchid
	6:00pm	Dinner	TBC	TBC
26-Jun-20	8:30am to 3:00pm	Policy Executive Meeting	LGAQ House	Boardroom
14-Aug-20	8:30am to 3:00pm	Policy Executive Meeting	LGAQ House	Boardroom
18-Oct-20	TBC	Policy Executive Meeting	Gold Coast	TBC
11-Dec-20	8:30am to 3:00pm	Policy Executive Meeting	LGAQ House	Boardroom

Special Meetings may be called as required. Meetings by way of telephone hook-up may also be held.

Policy Executive Members may also be appointed to represent the Association on statutory boards and committees as well as ad hoc bodies. These appointments are made by the Policy Executive following consultation with member councils.

Members elected at this time take up their positions in **June 2020**, and subject to the Rules, hold office until **June 2024**.

6 April 2020



ATTACHMENT 1C

**FEES, REIMBURSEMENTS AND INSURANCE**

The current payments to Policy Executive Members attending Policy Executive and Committee Meetings and other approved meetings, for which payment is not made by the outside board, committee or body, are as follows:

Daily Allowance	\$491.00
Accommodation	\$271.00

Travel Costs – Actual airfare (economy class), and/or motor vehicle expenses at current ATO rate ie 68c a kilometre, and/or actual taxi fares, and/or actual parking fees.

These rates are reviewed each year in the Budget in May. Payment of fees and reimbursements is usually made at the meeting attended upon completion of a claim form.

A personal accident insurance scheme operates for all Policy Executive Members whilst travelling or involved in Association activity.

6 April 2020

**14 COMMUNITY, ECONOMY AND INNOVATION - REPORTS**

Nil

## 15 ORGANISATIONAL BUSINESS SERVICES - REPORTS

### 15.1 FINANCIAL STATEMENTS - MARCH 2020

<b>File Number:</b>	<b>D20/10499</b>
<b>Author:</b>	<b>Finance Manager</b>
<b>Authoriser:</b>	<b>Heather Kelly, Director Organisational Business Services</b>
<b>Attachments:</b>	<b>1 Statement of Comprehensive Income</b>
	<b>2 Statement of Financial Position</b>
	<b>3 Statement of Changes in Equity</b>
	<b>4 Statement of Cash Flows</b>
	<b>5 Revenue and Expenditure - March 2020</b>
	<b>6 Operational Initiatives - March 2020</b>
	<b>7 Capital Expenditure Report - March 2020</b>

#### Precis

Presentation of the financial statements, revenue and expenditure, operational plan initiatives and capital expenditure report for March 2020 as required under section 204 of the *Local Government Regulation 2012* (QLD). The report is presented for noting and indicates that Council is progressing satisfactorily against its current budget.

#### BACKGROUND/HISTORY

These reports were prepared on the 14<sup>th</sup> April 2020, with the Capital Expenditure and Operational initiatives current to the end of March 2020.

#### Statement of Comprehensive Income

The statement of comprehensive income identified that to date Council has received \$52.0M in recurrent revenue compared with the annual revenue budget of \$64.3M. Council has issued both rate levies for the financial year, with Levy 2 due in March 2020.

There may continue to be some adjustments to rates and charges to year end, as there are supplementary notices to be raised. It should be noted whilst gross rates, levies and charges are \$7.4M to date, with a budget of \$7.7M, the accounts do not yet reflect the water utilised for the period 1 January to 30 June 2020. The difference of \$325k is the expected amount of water usage to be levied in August 2020. The subsequent accounting treatment is to post the related revenue back to the 2019/2020 year which would then bring the rates in line with the budgeted figure.

Of the \$43M in operating grants, \$38.1M is related to flood damage income. Of the \$41.3M in materials and services, \$38M relates to flood damage expenditure. Gravel sales revenue amounts to \$3.6M and is mostly directly related to flood damage works or DRFA (Disaster Recovery Funding Arrangements). The materials and services line item is presented net of gravel sales (reduced by \$3.6M) as it considered internally generated revenue and the accounting treatment is to offset against associated expenditure.

The shortfall of income is due to Council performing works and claiming costs subsequent to completion. The working capital facility with Queensland Treasury Corporation of \$5M has been drawn to fund the shortfall.

In respect of the recurrent expenses, Council has incurred \$59.8M out of the budget of \$72M. The net operating result is currently identified as \$7.7M deficit. Whilst this is a significant deficit, it is estimated \$4.2M relates to the shortfall in income from DRFA items. Of the forecast \$10.6M financial assistance grants \$6.7M is still expected to be received.

When budgeting Council aims to limit spending to the budgeted cash surplus only, to ensure reserves are maintained. Council's significant reported deficit is a result of the accounting treatment of non-cash expenditure, such as depreciation (\$10.4m), and the timing of DFRA income and expenditure.

The reconciliation below shows the revised net operating result of a \$5.6M deficit after removing the effects of DRFA grants and expenditure items. It should be noted gravel sales have been ignored for the purposes of this reconciliation.

Reconciliation from Operating Position  
Removing the effects of DRFA items

	Actual	Revised Budget	Original Budget
	'000	'000	'000
Operating Revenue	52,052	64,301	24,548
Less: Flood Damage Income	-38,126	-42,250	0
<b>Revised Operating Revenue</b>	<b>13,926</b>	<b>22,051</b>	<b>24,548</b>
Operating Expenditure	58,715	72,067	32,154
Less: Flood Damage Expenses	-39,142	-42,250	0
<b>Revised Operating Expenditure</b>	<b>19,573</b>	<b>29,817</b>	<b>32,154</b>
<b>Net Operating Result</b>	<b>-5,647</b>	<b>-7,766</b>	<b>-7,606</b>

### Statement of Financial Position

Council's net cash position is \$12M. The reduction in cash balance when compared to January 2020 is attributed to the commencement of DRFA works. Once approved, DRFA grant funds are expended by Council and acquittal reports submitted, prior to the release of approved funds. Council has drawn on the QTC, working capital facility of \$5M to fund approved flood damage works through this process. This overdraft facility is expected to be repaid in the short term, once outstanding claims have been paid. The cash balance of \$12M is net of the \$5M overdraft.

Receivables and payables will continue to change during the year given the nature of those accounts. Council aims to pay creditors within their requested timelines. The receivables balance of \$5.2M includes rate receivables, sundry debtors and GST due.

Employee provisions are not expected change significantly between now and year end, though there is a measure at year end to ensure the balance is adjusted for changes. There is an accounting standard that required recognition of a restoration for landfill provision as Council was able to estimate the costs of restoration. The provision for landfill increased significantly and was captured at the end of the 2018/2019 financial year as part of the financial statement preparation process. Council has now met audit requirements and recognised the provision in its accounts, but the outlay

of cash will not occur until a future date, other than changes due to the discount rates used in the calculation of the provisions.

Council has not undertaken any new borrowings, and no borrowings have been budgeted for the current year, which will result in a reduction in the borrowings liability during the year. The working capital facility of \$5M drawn to assist with the cash management of the DRFA works is expected to be repaid in the short term and therefore has not been reflected as borrowings.

### **Statement of Cash Flows**

Council's cash position is showing at \$12M. The net cash flows from operating activities represent Council's cash surplus of negative \$10.4M against budget of negative \$2M. This is largely attributed to the timing of the receipt of grant revenue and is expected to return to the budgeted position in the coming months. The budgeted negative \$2M means Council expects to drain the opening cash balance by \$2M.

As mentioned earlier, Council budgets to maintain the cash surplus. The negative \$2M for the revised budget has occurred due to a \$1.3M loan previously drawn to fund development. As this drawdown formed part of the cash balance but was not spent, it is still budgeted to be spent. There is a further \$763K that related mostly to prepaid grants that were paid in 2018/2019 and required to be recognised as grant revenue in that year, but will not be expended until 2019/2020.

There has been a change in the accounting standard to better match revenue; however there will still be challenges in matching the timing of grants with associated expenditure due to the recognition criteria and the conditions attached to the funding agreements.

There has been and will continue to be a strong focus on budget controls, including but not limited to basic financial management training for managers and staff, and strong budget oversight to support executive and management decision making.

### **Revenue and expenditure**

Overall Council's revenue and expenditure is tracking well against budget. Any emerging concerns will be reported to Council on an ongoing basis. Management have worked well to maintain their budgets for this financial year.

The revenue and expenditure report may seem to have inconsistencies from one year to the next. This is the result of restructure of cost accounts to have a cost structure that sits within the directorate and management level that is in control of the relevant budget. This in turn will facilitate management ownership of the budget area, and provides clear accountability for the management of those budgets. There will be some terminology changes, to bring consistency in reporting and reports that better reflect Council's operations.

### **Operational Initiatives**

Operational initiatives reflect grant and Council funded operational projects that are in addition to the 'business as usual' operational expenditure. Operational initiatives are included in the revenue and expenditure budget, and have been highlighted in a separate report so they can be more easily identified.

It should be noted that the expenditure revised budget for the Cooktown Expo 2020 project is \$1.18M for 2019/2020. The project spans 3 financial years resulting in timing variances against

budgeted cash flow, causing reported under or over spends. Council's contribution to the project over the three years is budgeted at \$793,211. The budget and cash flows for Cooktown Expo 2020 will be revised in line with revised programming decisions following the postponing of the event due to the impact of Covid-19.

### **Capital Expenditure**

Council has a revised capital budget of \$55M, with \$50.9M expected to be grant funded. The capital budget includes a significant DRFA program, which has increased since the budget was adopted in June. For capital works that are externally funded, work shall not commence, other than preliminary costs, until the funding agreements have been executed. It is noted that any works completed prior to grant approval are not allowable grant expenses, meaning the cost of these works is the responsibility of Council. The Capital Works Program will be continually assessed to ensure the expenditure is able to be offset against budgeted works.

The revised capital works budget includes a number of projects that have carried forward to the 2019/2020 year. Due to the timing of works at the end of the financial year, it was not possible to accrue all works to the previous financial year, which has resulted in finalisation of these projects in the 2019/2020 year. A number of these projects involved grant funding, and co-contributions. Including commitments, these projects amount to \$3.4M.

Not all capital works projects are reported regularly to Council, particularly with reactive maintenance works. These projects are identified, progressed and reported on, depending on operational requirements relative to the complexity of the project. An example may be where a hazard has been identified and it is simply not operational for the works to commence at the next budget. Many of these items would be identified at the next budget review.

### **LINK TO CORPORATE PLAN**

*Key Strategy Priority: Governance* - Accountable, responsible and appropriate governance and management, reflected in responsible long-term financial sustainability and clear strategic direction built around core local government business and affordable levels of service.

*Strategy 1:* Develop an achievable long term financial, resource and infrastructure plan to ensure ongoing capacity to fund operations and capital works programs that underpin council's long-term strategy to achieve financial sustainability.

*Objective 1a:* Council's long-term financial plan is compiled and linked to Council's Corporate and Operational Plans.

### **CONSULTATION**

Executive Leadership Team, Managers and relevant Operational Staff.

### **LEGAL IMPLICATIONS (STATUTORY, BASIS, LEGAL RISKS)**

*Local Government Regulation 2012 (QLD)* in particular section 204, which states:

- (1) The local government must prepare a financial report.
- (2) The chief executive officer must present the financial report—
  - (a) if the local government meets less frequently than monthly—at each meeting of the local government; or

- (b) otherwise — at a meeting of the local government once a month.
- (3) The financial report must state the progress that has been made in relation to the local government's budget for the period of the financial year up to a day as near as practicable to the end of the month before the meeting is held.

*Local Government Act 2009*

### **POLICY IMPLICATIONS**

The following Council policies are relevant to the financial statements:

Investment Policy  
Debt Policy  
Revenue Policy

### **FINANCIAL AND RESOURCE IMPLICATIONS (BUDGETARY)**

The report above identifies how Council is tracking against the adopted operational and capital budgets for the 2019/2020 financial year. The report identifies that Council is tracking satisfactorily against the adopted budget at present.

It is anticipated the restrictions imposed to manage the Covid-19 crisis will affect Councils own-source revenue, specifically revenue drawn from rates and fees and charges. Financial services are working to quantify the anticipated loss of own-source revenue and the implication this may have for the remainder of this financial year and the upcoming budget.

### **RECOMMENDATION**

That Council resolves to:

1. Note the financial report as required under section 204 of the *Local Government Regulation 2012* (QLD) for March 2020.
2. Note the operational initiatives report for March 2020.
3. Note the capital expenditure report for March 2020.

**Cook Shire Council**  
**Statement of Comprehensive Income**  
for the period ended 14 April 2020

\$'000	Actual 2019-2020	Revised Budget 2019-2020	Original Budget 2019-2020	Actual 2018-2019
<b><u>Income from Continuing Operations</u></b>				
<b><u>Recurrent Revenue</u></b>				
Gross Rates, Levies and Charges	7,456	7,781	7,862	7,252
Less Discount and Remissions	(304)	(299)	(299)	(363)
Fees and Charges	512	633	567	632
Rental Income	414	461	461	399
Interest and Investment Revenue	227	368	335	405
Sales Revenue	536	690	4,387	4,160
Other Income	206	116	141	213
Grants, Subsidies, Contributions and Donations	43,005	54,551	11,094	35,948
Contributions	-	-	-	-
<b>Total Recurrent Revenue</b>	<b>52,052</b>	<b>64,301</b>	<b>24,548</b>	<b>48,646</b>
<b><u>Expenses from Continuing Operations</u></b>				
<b><u>Recurrent Expenses</u></b>				
Employee Benefits	10,399	12,963	11,646	11,649
Materials and Services	41,306	48,293	9,716	50,526
Finance Costs	199	323	318	347
Depreciation	7,896	10,488	10,474	10,662
<b>Total Recurrent Expenses</b>	<b>59,800</b>	<b>72,067</b>	<b>32,154</b>	<b>73,184</b>
<b>Net Operating Result</b>	<b>(7,748)</b>	<b>(7,766)</b>	<b>(7,606)</b>	<b>(24,538)</b>
<b><u>Capital Revenue</u></b>				
Grants, Subsidies, Contributions and Donations	7,939	8,818	47,890	4,852
Capital Income	-	-	-	5
<b>Total Capital Income</b>	<b>7,939</b>	<b>8,818</b>	<b>47,890</b>	<b>4,857</b>
Capital Expenses	-	-	34,900	68
<b>Total Capital Expenses</b>	<b>-</b>	<b>-</b>	<b>34,900</b>	<b>68</b>
<b>Net Result</b>	<b>191</b>	<b>1,052</b>	<b>5,384</b>	<b>(19,749)</b>
<b><u>Other Comprehensive Income</u></b>				
Items that will not be reclassified subsequent				
Net Result				
Gain/(Loss) on Revaluation of Property, Plant and Equipme	-	-	-	-
<b>Total Comprehensive Income</b>	<b>191</b>	<b>1,052</b>	<b>5,384</b>	<b>(19,749)</b>

**Cook Shire Council**  
**Statement of Financial Position**  
as at 14 April 2020

\$'000	Actual 2019-2020	Revised Budget 2019-2020	Original Budget 2019-2020	Actual 2018-2019
<b>ASSETS</b>				
<b>Current Assets</b>				
Cash and Cash Equivalents	12,037	12,449	18,112	19,022
Trade and Other Receivables	5,230	5,240	1,855	2,458
Inventories	560	506	500	468
<b>Total Current Assets</b>	<b>17,827</b>	<b>18,195</b>	<b>20,467</b>	<b>21,948</b>
<b>Non-Current Assets</b>				
Property, Plant and Equipment	290,533	293,439	306,049	291,047
<b>Total Non-Current Assets</b>	<b>290,533</b>	<b>293,439</b>	<b>306,049</b>	<b>291,047</b>
<b>TOTAL ASSETS</b>	<b>308,360</b>	<b>311,634</b>	<b>326,516</b>	<b>312,995</b>
<b>LIABILITIES</b>				
<b>Current Liabilities</b>				
Trade and Other Payables	1,772	4,368	2,718	6,416
Borrowings	460	457	497	460
Provisions	986	1,007	900	986
Other Liabilities	-	-	1,000	-
<b>Total Current Liabilities</b>	<b>3,218</b>	<b>5,832</b>	<b>5,115</b>	<b>7,862</b>
<b>Non-Current Liabilities</b>				
Borrowings	4,026	3,796	3,858	4,208
Provisions	13,762	13,769	1,994	13,762
Other Liabilities	248	270	270	248
<b>Total Non-Current Liabilities</b>	<b>18,036</b>	<b>17,835</b>	<b>6,122</b>	<b>18,218</b>
<b>TOTAL LIABILITIES</b>	<b>21,254</b>	<b>23,667</b>	<b>11,237</b>	<b>26,080</b>
<b>Net Community Assets</b>	<b>287,106</b>	<b>287,967</b>	<b>315,279</b>	<b>286,915</b>
<b>COMMUNITY EQUITY</b>				
Asset Revaluation Surplus	225,061	225,061	225,061	225,061
Retained Surplus/(Deficiency)	59,366	60,227	87,562	59,175
Reserves	2,679	2,679	2,656	2,679
<b>TOTAL COMMUNITY EQUITY</b>	<b>287,106</b>	<b>287,967</b>	<b>315,279</b>	<b>286,915</b>

**Cook Shire Council**  
**Statement of Changes in Equity**  
for the period ended 14 April 2020

	Asset Revaluation Surplus \$'000	Retained Surplus \$'000	Reserves \$'000	Total Equity \$'000
<b>Actual 2019-2020</b>				
Opening Balance as at 1 July 2019	225,061	59,175	2,679	286,915
Net Result		191		191
Other Comprehensive Income				-
Increase / Decrease in Asset Revaluation Surplus	-			-
Other Transfers Between Equity		-	-	-
Equity Balance as at 14 April 2020	225,061	59,366	2,679	287,106
<b>Revised Budget 2019-2020</b>				
Opening Balance as at 1 July 2019	225,061	59,175	2,679	286,915
Net Result	-	1,052		1,052
Other Comprehensive Income				-
Increase / Decrease in Asset Revaluation Surplus	-	-		-
Equity Balance as at 30 June 2020	225,061	60,227	2,679	287,967
<b>Original Budget 2019-2020</b>				
Opening Balance as at 1 July 2019	225,061	82,278	2,656	309,995
Net Result		5,384		5,384
Other Comprehensive Income				-
Increase / Decrease in Asset Revaluation Surplus	-			-
Other Transfers Between Equity		-	-	-
Equity Balance as at 30 June 2020	225,061	87,662	2,656	315,379
<b>Actual 2018-2019</b>				
Opening Balance as at 1 July 2018	225,061	78,947	2,656	306,664
Net Result		(19,749)		(19,749)
Other Comprehensive Income				-
Increase / Decrease in Asset Revaluation Surplus	-			-
Other Transfers Between Equity		(23)	23	-
Equity Balance as at 30 June 2019	225,061	59,175	2,679	286,915

**Cook Shire Council**  
**Statement of Cash Flows**  
for the period ended 14 April 2020

\$'000	Actual 2019-2020	Revised Budget 2019-2020	Original Budget 2019-2020	Actual 2018-2019
<b><u>Cash Flows from Operating Activities</u></b>				
Receipts from Customers	8,065	9,030	12,853	11,440
Payments to Suppliers and Employees	(58,872)	(63,809)	(22,182)	(49,334)
	(50,807)	(54,779)	(9,329)	(37,894)
<b><u>Receipts :</u></b>				
Interest Received	227	368	335	405
Rental Income	414	461	461	399
Non Capital Grants and Contributions	43,005	52,177	11,094	35,948
Other	-	-	-	-
<b><u>Payments:</u></b>				
Borrowing Costs	(199)	(323)	(318)	(347)
<b>Net Cash Flows from Operating Activities</b>	<b>(7,360)</b>	<b>(2,096)</b>	<b>2,243</b>	<b>(1,489)</b>
<b><u>Cash Flows from Investing Activities</u></b>				
<b><u>Receipts :</u></b>				
Sale of Property, Plant and Equipment	-	-	-	225
Grants, Subsidies and Contributions	7,939	8,818	47,890	4,852
<b><u>Payments:</u></b>				
Purchase of Property, Plant & Equipment	(7,382)	(12,880)	(51,421)	(6,256)
Other Cash Flows from Investing Activities	-	-	-	-
<b>Net Cash Flows from Investing Activities</b>	<b>557</b>	<b>(4,062)</b>	<b>(3,531)</b>	<b>(1,179)</b>
<b><u>Cash Flows from Financing Activities</u></b>				
Proceeds from Borrowings	-	-	-	-
Repayment of Borrowings	(182)	(415)	(427)	(424)
<b>Net Cash Flows from Investing Activities</b>	<b>(182)</b>	<b>(415)</b>	<b>(427)</b>	<b>(424)</b>
<b>NET INCREASE/(DECREASE) FOR THE YEAR</b>	<b>(6,985)</b>	<b>(6,573)</b>	<b>(1,715)</b>	<b>(3,092)</b>
plus: Cash and Cash Equivalents - opening	19,022	19,022	19,827	22,114
<b>CASH AT END OF FINANCIAL YEAR</b>	<b>12,037</b>	<b>12,449</b>	<b>18,112</b>	<b>19,022</b>

Cook Shire Council - Revenue and Expenditure Budget



Cook Shire Council

Posting Year: 2020 Reporting Period: 0	Actual YTD 2020	Revised Budget 2020	Original Budget 2020	Actual YTD 2019	Revised Budget 2019	Original Budget 2019
<b>Balance Sheet/Liabilities</b>						
<b>Suspense</b> 171						
19990 - Expenditure Appropriation						
9990 - Suspense-Exp Approp	0	0	0	(85,017,366)	0	0
19991 - Income Appropriation						
9991 - Suspense-Income Appropriation	0	0	0	65,265,475	0	0
<b>Suspense</b> <b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(19,751,891)</b>	<b>0</b>	<b>0</b>
<b>Operating Result/CEI</b>						
<b>Directorate</b> 12740						
01700 - Community Serv Mgt-Revenue						
0130 - Other Income	0	0	0	0	0	(20,800)
03700 - Community Serv Mgt-Xpenses						
0300 - Employee Costs - General	279,260	383,496	383,496	163,861	205,670	205,000
0305 - Vehicle Expenses	26,977	32,400	32,400	26,626	32,400	5,000
0310 - Staff Training	13,495	12,000	12,000	2,419	4,000	7,000
0350 - Administration Expenses	11,575	5,800	10,447	32,099	34,800	65,800
0980 - Overheads / Internal Recharges	27,720	36,960	36,960	36,960	36,960	36,960
<b>Directorate</b> <b>TOTAL</b>	<b>359,027</b>	<b>470,656</b>	<b>475,303</b>	<b>261,965</b>	<b>313,830</b>	<b>298,960</b>
<b>Operating Result/CEI/Directorate</b>						
<b>Community Lifestyle</b> 147						
01702 - Economy and Community Revenue						
0115 - Grants-Operating	(81,614)	(300,000)	0	(60,000)	(60,000)	0
03702 - Economy and Community Expenses						
0300 - Employee Costs - General	0	0	0	50,789	0	0
0305 - Vehicle Expenses	0	0	0	7	0	0
0350 - Administration Expenses	4,276	6,500	6,500	3,302	138,300	137,500
0467 - Project Delivery	5,000	12,000	12,000	19,917	20,000	20,000
0539 - Operational Plan Initiatives	78,782	316,456	0	6,448	60,000	0
0980 - Overheads / Internal Recharges	11,250	15,000	15,000	15,000	15,000	15,000
<b>Community Lifestyle</b> <b>TOTAL</b>	<b>17,694</b>	<b>49,956</b>	<b>33,500</b>	<b>35,463</b>	<b>173,300</b>	<b>172,500</b>
<b>Operating Result/CEI/Directorate</b>						
<b>Tourism</b> 153						
01920 - Tourism Operations-Revenue						

Cook Shire Council - Revenue and Expenditure Budget



Cook Shire Council

Posting Year: 2020 Reporting Period: 0		Actual YTD	Revised Budget	Original Budget	Actual YTD	Revised Budget	Original Budget
		2020	2020	2020	2019	2019	2019
0110 - User Fees & Charges		(2,393)	(3,000)	(3,000)	(2,031)	(5,000)	(5,000)
0115 - Grants-Operating		0	(8,000)	(8,000)	0	0	0
0130 - Other Income		(855)	(1,000)	(1,000)	(950)	(3,500)	(3,500)
03920 - Tourism Operation-Xpenses							
0310 - Staff Training		594	4,396	4,396	200	0	0
0350 - Administration Expenses		50	350	350	466	1,500	1,500
0386 - Tourism Events		2,266	4,800	4,800	4,762	5,000	5,000
0391 - Tourism Marketing		218,678	348,523	348,523	316,075	367,300	367,300
0392 - Tourism Infrastructure Costs		8,923	33,000	33,000	1,931	33,000	33,000
0408 - Local Tourism Org Operation		3,709	5,000	5,000	1,550	4,000	4,000
0539 - Operational Plan Initiatives		0	28,000	28,000	0	0	0
0680 - Depreciation		859	1,100	1,100	1,145	1,100	1,100
<b>Tourism</b>	<b>TOTAL</b>	<b>231,831</b>	<b>413,169</b>	<b>413,169</b>	<b>323,148</b>	<b>403,400</b>	<b>403,400</b>
<b>Operating Result/CEI/Directorate</b>							
<b>Regional Arts Network</b>	<b>12701</b>						
01880 - Regional Arts Network Income							
0115 - Grants-Operating		(100,000)	(110,533)	(100,000)	(58,000)	0	0
03880 - Regional Arts Network Expenses							
0300 - Employee Costs - General		80,035	92,870	92,870	30,233	0	0
0350 - Administration Expenses		10,231	32,750	32,750	10,872	0	0
<b>Regional Arts Network</b>	<b>TOTAL</b>	<b>(9,734)</b>	<b>15,087</b>	<b>25,620</b>	<b>(16,895)</b>	<b>0</b>	<b>0</b>
<b>Operating Result/CEI/Directorate</b>							
<b>2020 Celebrations</b>	<b>12695</b>						
01890 - 2020 Celebrations Income							
0115 - Grants-Operating		(544,973)	(780,000)	(200,000)	(359,945)	0	0
0130 - Other Income		(128,133)	0	0	0	0	0
03890 - 2020 Celebrations Expenses							
0300 - Employee Costs - General		0	0	160,000	0	0	0
0539 - Operational Plan Initiatives		463,608	1,030,000	450,000	257,740	0	0
<b>2020 Celebrations</b>	<b>TOTAL</b>	<b>(209,498)</b>	<b>250,000</b>	<b>410,000</b>	<b>(102,205)</b>	<b>0</b>	<b>0</b>
<b>Operating Result/CEI/Directorate</b>							
<b>BAMA Partnerships</b>	<b>150</b>						
01860 - Comm Development-Revenue							

Cook Shire Council - Revenue and Expenditure Budget



Cook Shire Council

Posting Year: 2020 Reporting Period: 0		Actual YTD	Revised Budget	Original Budget	Actual YTD	Revised Budget	Original Budget
		2020	2020	2020	2019	2019	2019
0115 - Grants-Operating		0	0	0	0	(110,000)	0
03860 - Comm Development-Xpenses							
0300 - Employee Costs - General		75,479	90,783	90,783	27,743	60,000	0
0350 - Administration Expenses		2,848	31,477	31,477	0	0	0
0539 - Operational Plan Initiatives		9,870	5,000	5,000	40,880	50,000	0
<b>BAMA Partnerships</b>	<b>TOTAL</b>	<b>88,197</b>	<b>127,260</b>	<b>127,260</b>	<b>68,623</b>	<b>0</b>	<b>0</b>
<b>Operating Result/CEI/Directorate</b>							
<b>Grants</b>	<b>151</b>						
03910 - Grants Officer-Xpenses							
0300 - Employee Costs - General		84,105	88,041	88,041	84,161	90,000	80,000
0310 - Staff Training		234	1,932	1,932	6,347	5,500	5,500
0350 - Administration Expenses		45,207	61,500	61,500	60,688	77,000	77,000
0457 - Major Events Funding		0	0	0	3,000	15,000	15,000
0517 - In-Kind Council Costs (WO)		5,403	30,000	30,000	6,686	0	0
0980 - Overheads / Internal Recharges		11,250	15,000	15,000	15,000	15,000	15,000
1001 - Grant Exp (WO Only)		1,920	0	0	12,976	6,500	6,500
<b>Grants</b>	<b>TOTAL</b>	<b>148,119</b>	<b>196,473</b>	<b>196,473</b>	<b>188,858</b>	<b>209,000</b>	<b>199,000</b>
<b>Operating Result/CEI/Directorate</b>							
<b>Media and Marketing</b>	<b>12133</b>						
03707 - Media & Marketing-Xpenses							
0350 - Administration Expenses		77,549	124,721	124,721	113,887	123,900	123,900
<b>Media and Marketing</b>	<b>TOTAL</b>	<b>77,549</b>	<b>124,721</b>	<b>124,721</b>	<b>113,887</b>	<b>123,900</b>	<b>123,900</b>
<b>Operating Result/CEI/Directorate/Community Lifestyle</b>							
<b>Libraries</b>	<b>145</b>						
01710 - Library Cooktown-Revenue							
0110 - User Fees & Charges		(3,519)	(5,800)	(5,800)	(5,746)	(6,200)	(6,200)
0115 - Grants-Operating		(11,206)	(26,360)	(26,360)	(54,789)	(46,396)	(25,000)
0130 - Other Income		0	0	0	0	(100)	(100)
01713 - Library Ayton-Revenue							
0110 - User Fees & Charges		(109)	(250)	(250)	(166)	(100)	0
03710 - Library Cooktown-Xpenses							
0300 - Employee Costs - General		102,054	123,934	123,934	120,976	125,203	125,000
0390 - Library Operations		11,769	16,585	25,300	50,999	44,440	41,900

Cook Shire Council - Revenue and Expenditure Budget



Cook Shire Council

Posting Year: 2020 Reporting Period: 0	Actual YTD 2020	Revised Budget 2020	Original Budget 2020	Actual YTD 2019	Revised Budget 2019	Original Budget 2019
0467 - Project Delivery	17,056	26,360	21,365	28,975	46,396	25,000
0510 - Grounds Maintenance	3,026	4,450	4,450	3,611	10,000	10,000
0530 - Building Maintenance	19,769	25,800	25,800	4,037	14,300	14,300
0680 - Depreciation	13,954	18,675	18,675	18,604	18,000	18,000
0980 - Overheads / Internal Recharges	14,940	19,920	19,920	19,920	19,920	19,920
03711 - Library Lakeland-Xpenses						
0390 - Library Operations	0	0	0	0	0	400
03713 - Library Ayton-Xpenses						
0300 - Employee Costs - General	17,019	20,000	20,000	18,505	22,087	16,600
0390 - Library Operations	3,788	7,100	4,500	8,925	9,950	9,950
0530 - Building Maintenance	5,833	8,200	8,200	2,621	0	0
0680 - Depreciation	5,068	6,665	6,665	6,664	4,600	4,600
03714 - Library Coen-Xpenses						
0390 - Library Operations	582	0	0	230	0	0
<b>Libraries</b>						
<b>TOTAL</b>	<b>200,024</b>	<b>245,279</b>	<b>246,399</b>	<b>223,366</b>	<b>262,100</b>	<b>254,370</b>

Operating Result/CEI/Directorate/Community Lifestyle

Swimming Pool

12690

01720 - Swimming Pool-Revenue						
0110 - User Fees & Charges	(41,500)	(49,800)	(49,800)	(45,023)	(49,300)	(49,300)
0130 - Other Income	(4,404)	(7,500)	(7,500)	(5,749)	(7,000)	(7,000)
03720 - Swimming Pool-Xpenses						
0510 - Grounds Maintenance	3,221	3,650	3,650	2,010	3,350	3,350
0530 - Building Maintenance	6,891	5,213	5,213	5,241	10,000	10,000
0535 - Swimming Pool Operations	213,518	282,373	285,046	272,029	316,575	275,600
0538 - Swimming Programs	37,176	38,700	38,700	40,226	37,700	0
0680 - Depreciation	2,785	3,700	3,700	3,713	3,500	3,500
<b>Swimming Pool</b>						
<b>TOTAL</b>	<b>217,687</b>	<b>276,336</b>	<b>279,009</b>	<b>272,447</b>	<b>314,825</b>	<b>236,150</b>

Operating Result/CEI/Directorate/Community Lifestyle

Sport and Recreation

146

01725 - Sports & Recreation-Revenue						
0110 - User Fees & Charges	(1,245)	(500)	(500)	(313)	(500)	0
0115 - Grants-Operating	0	(79,000)	(79,000)	0	0	0
0130 - Other Income	(50)	0	0	(50)	(50)	0
03725 - Sports & Recreation-Xpenses						
0539 - Operational Plan Initiatives	0	80,500	80,000	0	0	0

Cook Shire Council - Revenue and Expenditure Budget



Cook Shire Council

Posting Year: 2020 Reporting Period: 0		Actual YTD 2020	Revised Budget 2020	Original Budget 2020	Actual YTD 2019	Revised Budget 2019	Original Budget 2019
0680 - Depreciation		111,459	131,800	131,800	142,024	113,000	30,000
<b>Sport and Recreation</b>	<b>TOTAL</b>	<b>110,164</b>	<b>132,800</b>	<b>132,300</b>	<b>141,661</b>	<b>112,450</b>	<b>30,000</b>
<b>Operating Result/CEI/Directorate/Community Lifestyle</b>							
<b>Child Care 12676</b>							
01753 - Child Care Centre Revenue							
0125 - Rentals		0	0	0	(5,909)	0	0
0130 - Other Income		(21,011)	(25,000)	(50,000)	(48,254)	(48,000)	(30,000)
03753 - Child Care Centre							
0350 - Administration Expenses		120,521	116,389	74,286	65,417	49,700	70,700
0530 - Building Maintenance		13,132	5,000	5,000	2,282	11,900	16,900
0680 - Depreciation		12,225	16,300	16,300	16,300	17,000	17,000
<b>Child Care</b>	<b>TOTAL</b>	<b>124,867</b>	<b>112,689</b>	<b>45,586</b>	<b>29,836</b>	<b>30,600</b>	<b>74,600</b>
<b>Operating Result/CEI/Directorate/Community Lifestyle</b>							
<b>Endeavour Lodge 148</b>							
01810 - Endeavour Lodge-Revenue							
0125 - Rentals		(124,967)	(151,198)	(151,198)	(151,120)	(144,500)	(135,000)
03810 - Endeavour Lodge-Xpenses							
0300 - Employee Costs - General		55,865	48,753	48,753	8,937	0	0
0350 - Administration Expenses		8,176	50,500	56,310	94,229	92,400	92,400
0510 - Grounds Maintenance		5,495	11,200	11,200	7,439	17,500	17,500
0530 - Building Maintenance		11,141	41,400	41,400	13,905	55,300	43,800
0680 - Depreciation		40,583	54,110	54,110	54,110	52,000	52,000
<b>Endeavour Lodge</b>	<b>TOTAL</b>	<b>(3,707)</b>	<b>54,765</b>	<b>60,575</b>	<b>27,500</b>	<b>72,700</b>	<b>70,700</b>
<b>Operating Result/CEI/Directorate/Community Lifestyle</b>							
<b>Events Centre 127</b>							
01750 - Events Centre-Revenue							
0115 - Grants-Operating		0	0	0	0	(30,000)	(30,000)
0125 - Rentals		0	0	0	(667)	(500)	(500)
0130 - Other Income		(39,843)	0	0	0	0	0
0158 - Gymnasium Revenue		(100)	0	0	0	0	0
03750 - Events Centre-Xpenses							
0455 - Events Centre Operations		168,803	202,200	223,115	273,500	253,400	253,400
0510 - Grounds Maintenance		15,491	42,600	42,600	38,945	25,000	25,000

Cook Shire Council - Revenue and Expenditure Budget



Cook Shire Council

Posting Year: 2020 Reporting Period: 0		Actual YTD 2020	Revised Budget 2020	Original Budget 2020	Actual YTD 2019	Revised Budget 2019	Original Budget 2019
0530 - Building Maintenance		19,556	66,000	66,000	46,095	65,000	65,000
0680 - Depreciation		172,768	227,000	227,000	228,133	197,000	197,000
<b>Events Centre</b>	<b>TOTAL</b>	<b>336,675</b>	<b>537,800</b>	<b>558,715</b>	<b>586,006</b>	<b>509,900</b>	<b>509,900</b>
<b>Operating Result/CEI/Directorate/Community Lifestyle</b>							
<b>Natures Powerhouse</b>	<b>154</b>						
01930 - Natures PH Visitor Ctr-Revenue							
0130 - Other Income		(3,789)	0	0	0	0	0
03930 - Natures PH Visitor Ctr-Xpenses							
0350 - Administration Expenses		17,981	18,000	22,647	25,875	23,100	23,100
0530 - Building Maintenance		20,262	15,400	15,400	15,039	11,000	11,000
0537 - NPH Visitor Ctr Operations		93,750	126,000	126,000	152,467	126,200	126,200
0680 - Depreciation		41,046	54,700	54,700	54,727	56,000	56,000
<b>Natures Powerhouse</b>	<b>TOTAL</b>	<b>169,250</b>	<b>214,100</b>	<b>218,747</b>	<b>248,108</b>	<b>216,300</b>	<b>216,300</b>
<b>Operating Result/CEI/Directorate/Grants</b>							
<b>Regional Arts Development Fund</b>	<b>152</b>						
01875 - Arts:RADF-Revenue							
0115 - Grants-Operating		(30,000)	(30,000)	(30,000)	(27,800)	(39,800)	(37,000)
0130 - Other Income		0	0	0	(4)	0	0
03870 - Arts & Culture-Xpenses							
0398 - RADF Initiatives (WO ONLY)		0	0	0	3	7,000	7,000
0407 - Contributions Interdepartment		0	12,000	12,000	0	12,000	12,000
03875 - Arts:RADF-Expenses							
0405 - Grants / Donations Paid		41,535	30,000	30,000	33,443	30,000	30,000
0539 - Operational Plan Initiatives		618	0	0	4,791	0	0
<b>Regional Arts Development Fund</b>	<b>TOTAL</b>	<b>12,153</b>	<b>12,000</b>	<b>12,000</b>	<b>10,433</b>	<b>9,200</b>	<b>12,000</b>
<b>Operating Result/CEI/Directorate/Tourism</b>							
<b>Community Events</b>	<b>12158</b>						
01705 - Events & Festivals-Revenue							
0153 - Discovery Festival Revenue		(345)	0	0	(20,722)	(20,000)	0
0163 - Council Events		0	0	0	(23,955)	(10,000)	(20,000)
0164 - 20/20 Event		0	0	0	0	(205,000)	0
03705 - Events & Festivals-Xpenses							
0350 - Administration Expenses		591	0	0	243	500	500
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0457 - Major Events Funding		0	0	0	225	0	0
0460 - Council Run Events-WO only		23,584	38,700	38,700	235,610	251,635	249,000
0461 - External Events		100	0	0	36	0	0
0466 - Industry Events (Eco Dev)		0	0	0	138	0	0
0473 - 2020 Celebrations : (WO ONLY)		0	0	0	36,790	206,500	206,500
<b>Community Events</b>	<b>TOTAL</b>	<b>23,930</b>	<b>38,700</b>	<b>38,700</b>	<b>228,365</b>	<b>223,635</b>	<b>436,000</b>
<b>Operating Result/Executive</b>							
<b>CEO Office</b>	<b>112</b>						
01000 - CEOs Office-Revenue							
0130 - Other Income		0	0	0	(50)	0	(18,200)
03000 - CEOs Office-Xpenses							
0300 - Employee Costs - General		286,980	373,936	373,936	363,633	370,500	490,500
0305 - Vehicle Expenses		30,510	40,000	40,000	40,244	40,000	40,000
0310 - Staff Training		3,498	10,920	10,920	3,625	8,000	8,000
0327 - Governance Expenses		0	0	160,917	199,213	167,000	18,000
0345 - Staff Functions		8,645	10,000	9,000	4,021	10,500	9,200
0350 - Administration Expenses		199,254	212,225	149,940	177,736	173,000	221,300
0355 - Computer / IT Costs		0	0	0	563	0	0
0440 - Council Run Events		752	1,100	1,100	976	700	700
0980 - Overheads / Internal Recharges		38,700	51,600	51,600	51,600	51,600	51,600
<b>CEO Office</b>	<b>TOTAL</b>	<b>568,339</b>	<b>699,781</b>	<b>797,413</b>	<b>841,561</b>	<b>821,300</b>	<b>821,100</b>
<b>Operating Result/Executive</b>							
<b>Elected Members</b>	<b>113</b>						
01020 - Elected Members-Revenue							
0130 - Other Income		0	0	0	(21,104)	(21,104)	0
03020 - Elected Members-Xpenses							
0330 - Mayor & Elected Member Expenses		393,190	508,612	508,612	516,094	498,700	497,700
0333 - Council Meeting Costs		4,389	5,000	5,000	4,841	5,000	5,000
0340 - Civic Functions & Ceremonies		441	1,700	1,700	516	1,700	200
0350 - Administration Expenses		1,287	3,600	3,600	2,404	5,900	11,000
0351 - Reimbursements		36,152	76,300	48,650	38,369	48,400	37,150
0405 - Grants / Donations Paid		12,891	15,000	2,500	2,013	2,500	2,500
0440 - Council Run Events		0	0	0	0	0	1,700
0467 - Project Delivery		0	0	0	30,868	30,000	0
03040 - Election Expenditure							

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0335 - Election Expenses		0	35,000	35,000	0	0	0
<b>Elected Members</b>	<b>TOTAL</b>	<b>448,350</b>	<b>645,212</b>	<b>605,062</b>	<b>574,001</b>	<b>571,096</b>	<b>555,250</b>
<b>Operating Result/Executive</b>							
<b>Disaster Mgt and SES</b>		<b>160</b>					
01532 - Disaster Mgt-Revenue							
0115 - Grants-Operating		(10,660)	(11,000)	(11,000)	(10,660)	(10,660)	(10,000)
01534 - Counter Disaster Operations Revenue							
0115 - Grants-Operating		(36,289)	(39,918)	0	0	0	0
02080 - State Emergency Service-Revenue							
0115 - Grants-Operating		(22,090)	(22,000)	(22,000)	(20,082)	(22,000)	(22,000)
03532 - Disaster Mgt-Xpenses							
0350 - Administration Expenses		89,011	23,000	21,627	49,530	18,415	12,900
0562 - Bushfire Mitigation		17,330	55,500	55,500	14,587	57,000	50,000
0563 - Disaster Preparation		4,573	16,500	16,500	13,920	25,500	25,500
0565 - Waterfront cleanup		0	0	0	16	0	0
03533 - Cyclone Prep and Remediation -WO							
0573 - Cyclone Costs - WO		10,660	6,948	2,448	10,890	10,000	10,000
03534 - Counter Disaster Operations (CDO)							
0467 - Project Delivery		70,435	21,200	0	24,064	0	0
04080 - State Emergency Service-Xpenses							
0350 - Administration Expenses		5,520	22,000	22,000	5,816	21,600	22,000
0505 - Plant Operating Expenditure		91	0	0	0	0	0
0530 - Building Maintenance		2,639	2,600	2,600	3,496	15,250	7,250
0680 - Depreciation		21,167	28,043	28,043	28,225	30,000	30,000
<b>Disaster Mgt and SES</b>	<b>TOTAL</b>	<b>152,387</b>	<b>102,873</b>	<b>115,718</b>	<b>119,802</b>	<b>145,105</b>	<b>125,650</b>
<b>Operating Result/Infrastructure Directorate</b>							
<b>Airport Operations</b>		<b>138</b>					
01510 - Airport Cooktown-Revenue							
0110 - User Fees & Charges		(227,296)	(325,000)	(315,000)	(343,660)	(310,000)	(231,000)
0115 - Grants-Operating		(1,200)	(15,000)	(15,000)	0	0	0
01515 - Airport Coen-Revenue							
0110 - User Fees & Charges		(317,561)	(442,000)	(442,000)	(503,032)	(480,100)	(480,100)
01516 - Airport Lakeland Revenue							
0110 - User Fees & Charges		0	(8,000)	(8,000)	0	0	0
0115 - Grants-Operating		0	(7,500)	(7,500)	0	0	0
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01517 - Airport Laura Revenue							
0110 - User Fees & Charges	(1,219)	0	0	0	0	0	
0115 - Grants-Operating	0	(7,500)	(7,500)	0	0	0	
03510 - Airport Cooktown-Xpenses							
0350 - Administration Expenses	243,677	237,142	247,600	258,151	251,850	253,750	
0480 - Fuel and Oil Purchases	150,378	200,000	185,000	191,179	110,000	110,000	
0530 - Building Maintenance	9,131	13,750	13,750	2,040	13,550	21,650	
0539 - Operational Plan Initiatives	36,364	72,000	67,000	0	0	0	
0610 - Airport Operations	47,698	18,700	18,700	29,640	18,200	18,200	
0680 - Depreciation	42,461	56,700	56,700	56,615	50,000	108,000	
0980 - Overheads / Internal Recharges	9,000	12,000	12,000	12,000	12,000	12,000	
03515 - Airport Coen-Xpenses							
0350 - Administration Expenses	141,353	140,250	145,131	128,602	148,100	143,100	
0480 - Fuel and Oil Purchases	224,476	300,000	300,000	333,478	240,000	240,000	
0510 - Grounds Maintenance	0	0	0	2,819	0	0	
0530 - Building Maintenance	18,343	11,200	11,200	3,186	10,400	27,650	
0539 - Operational Plan Initiatives	1,229	5,000	5,000	0	0	0	
0610 - Airport Operations	3,286	23,000	23,000	54,414	21,500	21,500	
0680 - Depreciation	45,131	58,650	58,650	59,898	68,500	98,500	
0980 - Overheads / Internal Recharges	4,500	6,000	6,000	6,000	6,000	6,000	
03516 - Airport Lakeland-Xpenses							
0350 - Administration Expenses	0	0	581	505	500	500	
0510 - Grounds Maintenance	0	200	200	0	500	500	
0539 - Operational Plan Initiatives	15,900	15,000	12,000	0	0	0	
0610 - Airport Operations	8,690	5,000	5,000	5,540	5,500	5,500	
0680 - Depreciation	0	0	0	0	850	850	
03517 - Airport Laura-Xpenses							
0350 - Administration Expenses	2,387	1,000	1,000	2,315	2,000	2,000	
0510 - Grounds Maintenance	1,021	5,400	5,400	5,760	1,500	1,500	
0539 - Operational Plan Initiatives	17,550	15,000	15,000	0	0	0	
0610 - Airport Operations	277	2,000	2,000	233	7,360	7,360	
0680 - Depreciation	2,139	3,000	3,000	2,852	3,000	21,000	
<b>Airport Operations</b>	<b>TOTAL</b>	<b>477,715</b>	<b>395,992</b>	<b>398,912</b>	<b>308,535</b>	<b>181,210</b>	<b>388,460</b>

Operating Result/Infrastructure Directorate

Commercial Operations 139

01525 - Gravel Pits-Revenue

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0130 - Other Income	(3,590,998)	(3,700,000)	(3,700,000)	(3,758,501)	(3,300,000)	(2,400,000)
03525 - Gravel Pits-Xpenses						
0350 - Administration Expenses	330,848	529,943	529,943	262,434	246,500	146,500
0640 - Quarry Operations	23,492	50,000	50,000	52,033	10,000	10,000
<b>Commercial Operations</b>						
<b>TOTAL</b>	<b>(3,236,658)</b>	<b>(3,120,057)</b>	<b>(3,120,057)</b>	<b>(3,444,034)</b>	<b>(3,043,500)</b>	<b>(2,243,500)</b>

Operating Result/Infrastructure Directorate

Flood Damage 133

01610 - NDRRA-Revenue						
0213 - 2017 Monsoon-Feb	(832,231)	0	0	(2,295,984)	(2,010,847)	(850,000)
0214 - 2018 Monsoon-Jan	0	0	0	0	(1,000,000)	(1,000,000)
0215 - 2018 Cyclone Nora-Mar	(1,089,281)	0	0	(19,545,772)	(19,000,000)	(19,000,000)
0216 - 2019 FNQ Monsoon Trough 25-29 Jan	(24,576,937)	0	0	(2,489,809)	(7,000,000)	0
0217 - 2019 Severe Tropical Cyclone Trevor	(13,548,959)	(42,135,000)	0	0	0	0
03610 - Flood Damage-Xpenses						
0806 - 2013-14 Cyclone Fletcher	0	0	0	(21,300)	0	0
0807 - 2013-14 Cyclone Ita	0	0	0	(620)	0	0
0809 - 2014_15 Cyclone Nathan	0	0	0	(142,426)	0	0
0811 - 2016 Monsoon-March	0	0	0	(14,410)	0	0
0813 - 2017 Monsoon-Feb	0	0	0	243,918	284,354	0
0814 - 2018 Monsoon-Jan	0	0	0	0	1,000,000	1,000,000
0815 - 2018 Cyclone Nora-Mar	0	0	0	26,953,611	26,944,672	19,000,000
0816 - Severe Tropical Cyclone Trevor	0	0	0	1,965,468	0	0
0817 - FNQ Monsoon Trough 2019	0	0	0	3,849,307	0	0
<b>Flood Damage</b>						
<b>TOTAL</b>	<b>(40,047,408)</b>	<b>(42,135,000)</b>	<b>0</b>	<b>8,501,983</b>	<b>(781,821)</b>	<b>(850,000)</b>

Operating Result/Infrastructure Directorate

Infrastructure Services 125

01200 - Engineering Mgt-Revenue						
0105 - Stat Fees & Charges	(401)	(500)	(500)	(650)	(150)	(150)
0125 - Rentals	0	0	0	(9,620)	(5,550)	0
0130 - Other Income	(8,006)	(10,000)	(10,000)	(105,380)	(200,500)	(200,500)
03200 - Engineering Mgt-Xpenses						
0300 - Employee Costs - General	366,126	354,407	354,407	329,907	310,100	240,000
0305 - Vehicle Expenses	50,761	55,000	55,000	41,669	55,000	55,000
0310 - Staff Training	70,197	17,261	17,261	73,565	37,000	42,000
0350 - Administration Expenses	117,049	152,265	204,553	246,564	203,750	193,200

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0516 - Beach & Foreshore Maintenance	0	0	0	0	1,000	1,000
0517 - In-Kind Council Costs (WO)	0	0	0	1,794	9,000	9,000
0980 - Overheads / Internal Recharges	194,400	259,000	259,000	259,200	259,200	259,200
<b>03210 - Survey &amp; Technical Expenses</b>						
0305 - Vehicle Expenses	19,604	16,000	16,000	23,085	16,000	1,000
0310 - Staff Training	353	0	0	1,770	500	7,700
0350 - Administration Expenses	77,269	91,323	91,323	128,250	148,500	118,500
0541 - Surveying Operational Costs	429	0	0	0	0	0
0542 - Survey-Asset Mgt/Other Camera works	768	0	0	0	0	0
0680 - Depreciation	5,802	7,700	7,700	7,735	8,500	9,000
0980 - Overheads / Internal Recharges	36,000	48,000	48,000	48,000	48,000	48,000
<b>Infrastructure Services</b>						
<b>TOTAL</b>	<b>930,351</b>	<b>990,456</b>	<b>1,042,744</b>	<b>1,045,889</b>	<b>890,350</b>	<b>782,950</b>
<b>Operating Result/Infrastructure Directorate</b>						
<b>Parks and Open Spaces</b>	<b>126</b>					
<b>01240 - Parks Cooktown-Revenue</b>						
0110 - User Fees & Charges	(890)	(1,000)	(1,000)	(1,042)	(1,000)	0
0115 - Grants-Operating	0	0	0	0	(30,000)	(30,000)
0130 - Other Income	0	(3,000)	(3,000)	(3,325)	(6,000)	(6,000)
<b>03240 - Parks Cooktown-Xpenses</b>						
0310 - Staff Training	13,888	32,500	32,500	44,123	32,500	37,500
0350 - Administration Expenses	133,449	224,971	240,657	265,038	266,040	259,500
0510 - Grounds Maintenance	358,186	475,519	475,519	453,803	529,330	533,030
0530 - Building Maintenance	8,048	23,400	23,400	2,292	9,450	9,500
0680 - Depreciation	27,212	38,480	38,480	38,735	36,500	30,500
0980 - Overheads / Internal Recharges	84,330	112,440	112,440	112,440	112,440	112,440
<b>03245 - Botanic Gardens-Xpenses</b>						
0350 - Administration Expenses	94,262	134,500	134,500	138,702	96,000	103,250
0467 - Project Delivery	0	0	0	180,941	210,500	370,000
0510 - Grounds Maintenance	239,718	259,444	259,444	281,478	345,300	345,470
0680 - Depreciation	9,931	13,400	13,400	13,241	11,500	11,500
<b>03250 - Parks Coen-Xpenses</b>						
0350 - Administration Expenses	16,926	22,500	34,120	32,823	21,105	23,000
0510 - Grounds Maintenance	79,523	94,000	94,000	105,875	98,800	92,250
<b>03260 - Parks Lakeland-Xpenses</b>						
0350 - Administration Expenses	313	500	500	427	200	200
0510 - Grounds Maintenance	63,882	71,392	71,392	63,221	54,310	53,510

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03270 - Parks Laura-Xpenses						
0350 - Administration Expenses	271	500	500	389	700	700
0510 - Grounds Maintenance	39,095	41,700	41,700	41,362	27,880	26,080
0530 - Building Maintenance	0	0	0	0	11,000	11,000
03280 - Parks Ayton & Rsvl-Xpenses						
0350 - Administration Expenses	1,838	2,500	2,500	2,076	2,700	2,700
0510 - Grounds Maintenance	73,840	94,800	94,800	86,088	97,150	90,750
03290 - Parks Portland Rds-Xpenses						
0510 - Grounds Maintenance	8,146	23,300	23,300	25,050	18,500	16,000
03300 - Waterfront Operations						
0510 - Grounds Maintenance	55,491	102,300	102,300	103,765	59,350	15,000
0530 - Building Maintenance	8,533	8,000	8,000	11,581	10,000	0
0574 - Operational Expenses	54,481	76,500	76,500	140,627	130,500	92,000
<b>Parks and Open Spaces</b>						
<b>TOTAL</b>	<b>1,370,473</b>	<b>1,848,646</b>	<b>1,875,952</b>	<b>2,139,710</b>	<b>2,144,755</b>	<b>2,199,880</b>
<b>Operating Result/Infrastructure Directorate</b>						
<b>Plant Operations</b>	<b>141</b>					
01540 - Plant Hire Recovery-Revenue						
0110 - User Fees & Charges	(2,371,863)	(2,400,000)	(2,400,000)	(2,652,924)	(2,400,000)	(2,300,000)
01550 - Plant Operations-Revenue						
0115 - Grants-Operating	(10,414)	(20,000)	(20,000)	(16,217)	(20,000)	(20,000)
0130 - Other Income	(7,238)	(1,000)	(1,000)	(2,582)	(200)	(300)
03550 - Plant Operations-Xpenses						
0480 - Fuel and Oil Purchases	268,447	302,500	302,500	329,270	302,500	264,600
0481 - Registration and Insurance	97,922	89,000	89,000	77,133	89,000	89,000
0482 - Tyres and Tubes	48,828	66,500	66,500	83,300	75,000	75,000
0483 - R & M-Planned Services	373,956	520,000	520,000	477,289	485,000	485,000
0484 - Repairs & Maint-Unplanned	53,910	72,000	72,000	73,225	72,800	72,800
0505 - Plant Operating Expenditure	15,505	74,000	74,000	27,599	83,500	83,500
0680 - Depreciation	631,939	980,000	980,000	955,044	1,000,000	1,000,000
0980 - Overheads / Internal Recharges	25,470	33,960	33,960	33,960	33,960	33,960
<b>Plant Operations</b>						
<b>TOTAL</b>	<b>(873,538)</b>	<b>(283,040)</b>	<b>(283,040)</b>	<b>(614,903)</b>	<b>(278,440)</b>	<b>(216,440)</b>
<b>Operating Result/Infrastructure Directorate</b>						
<b>Private Works</b>	<b>143</b>					
01600 - Private Works- Revenue						
0160 - Private Works Revenue	(61,376)	0	0	(3,295,843)	(1,000,000)	(1,000,000)

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03600 - Private Works-Xpenses						
0695 - Private Works Expenses	128,355	0	0	1,173,918	840,000	840,000
<b>Private Works</b>	<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>(2,121,925)</b>	<b>(160,000)</b>	<b>(160,000)</b>
<b>Operating Result/Infrastructure Directorate</b>						
<b>Road Operations</b>	<b>128</b>					
01270 - Roads Maintenance-Revenue						
0115 - Grants-Operating	(679,700)	(1,822,693)	(1,779,352)	(1,799,633)	(1,750,000)	(1,750,000)
0139 - Grant:Capital-Roads	(316,926)	0	0	(1,110,946)	0	0
03320 - Street Light Costs						
0526 - Cooktown Streets	34,468	45,000	45,000	44,543	45,000	35,000
0527 - Coen Streets	0	3,000	3,000	1,435	3,000	3,000
0528 - Lakeland Streets	2,234	1,000	1,000	1,360	1,000	1,000
03325 - Road Admin-Xpenses						
0350 - Administration Expenses	7,030	8,000	8,000	10,000	11,600	13,800
03330 - Roads Maintenance Urban Sealed						
0540 - Road Maintenance	119,897	75,000	75,000	91,006	75,000	75,000
0680 - Depreciation	4,639,504	6,058,000	6,058,000	6,183,730	4,958,000	325,000
03340 - Roads Maintenance Urban Unsealed						
0540 - Road Maintenance	69,762	53,000	53,000	152,406	53,000	53,000
0680 - Depreciation	0	0	0	0	0	1,030,000
03350 - Roads Maintenance Rural Sealed						
0540 - Road Maintenance	22,867	80,000	80,000	20,051	80,000	80,000
0680 - Depreciation	58,524	52,000	52,000	60,087	1,030,000	1,030,000
03360 - Roads Maintenance Rural Unsealed						
0540 - Road Maintenance	312,837	145,000	145,000	219,064	145,000	145,000
0680 - Depreciation	0	0	0	0	0	3,600,000
03370 - Stormwater Drainage R & M						
0570 - Stormwater Drainage Maintenance	48,534	170,000	170,000	75,960	170,000	170,000
0680 - Depreciation	147,576	192,000	192,000	196,782	180,000	180,000
03390 - Bridges & Other R & M_Xpenses						
0545 - Bridge & Other Maintenance	14,099	125,000	125,000	15,616	125,000	125,000
0560 - Other Infrastructure Maintenance	89,279	220,500	220,500	155,532	205,000	205,000
0680 - Depreciation	151,147	184,700	184,700	190,521	193,000	196,000
<b>Road Operations</b>	<b>TOTAL</b>	<b>5,589,507</b>	<b>5,632,848</b>	<b>4,507,514</b>	<b>5,524,600</b>	<b>5,516,800</b>

Cook Shire Council - Revenue and Expenditure Budget



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<b>Operating Result/Infrastructure Directorate</b>						
<b>Asset Mgt</b>		<b>12281</b>				
03105 - Asset Mgt Xpenses						
0310 - Staff Training	0	0	0	4,121	10,500	23,000
0350 - Administration Expenses	0	0	0	575,631	353,120	337,120
<b>Asset Mgt</b>		<b>TOTAL</b>		<b>579,752</b>	<b>363,620</b>	<b>360,120</b>
<b>Operating Result/Infrastructure Directorate</b>						
<b>Sewer Operations</b>		<b>135</b>				
01480 - Sewerage Cooktown-Revenue						
0100 - Rates & Charges	(1,134,230)	(1,139,535)	(1,139,535)	(1,102,499)	(1,109,500)	(1,102,500)
0105 - Stat Fees & Charges	(14,541)	(26,000)	(26,000)	(22,370)	(36,000)	(41,000)
01481 - Sewerage Coen-Revenue						
0100 - Rates & Charges	(163,065)	(198,000)	(198,000)	(158,274)	(159,600)	(159,600)
0105 - Stat Fees & Charges	0	(300)	(300)	(270)	(300)	(300)
01482 - Sewerage-Laura Revenue						
0100 - Rates & Charges	(32,688)	0	0	0	0	0
03480 - Sewerage Cooktown-Xpenses						
0300 - Employee Costs - General	0	0	0	0	0	200
0305 - Vehicle Expenses	0	0	0	143	500	500
0310 - Staff Training	0	0	0	0	1,000	1,000
0350 - Administration Expenses	108,603	119,900	124,547	131,871	168,345	189,500
0530 - Building Maintenance	2,000	5,500	5,500	3,053	2,900	6,200
0539 - Operational Plan Initiatives	0	60,000	60,000	0	0	0
0600 - Sewer Assets Maintenance	592,663	602,680	602,680	738,787	693,300	606,200
0680 - Depreciation	285,742	371,500	371,500	377,978	365,500	365,500
0980 - Overheads / Internal Recharges	14,940	0	0	19,920	19,920	19,920
03481 - Sewerage Coen-Xpenses						
0305 - Vehicle Expenses	0	0	0	105	0	0
0310 - Staff Training	0	500	500	1,379	0	0
0350 - Administration Expenses	35,459	32,400	35,305	41,792	42,075	57,300
0530 - Building Maintenance	5,945	3,150	3,150	1,014	3,050	3,050
0600 - Sewer Assets Maintenance	173,117	159,770	159,770	230,082	253,850	265,600
0680 - Depreciation	80,740	101,400	101,400	104,445	114,000	125,000
0980 - Overheads / Internal Recharges	3,780	5,040	5,040	5,040	5,040	5,040
03482 - Sewerage-Laura Xpenses						
0350 - Administration Expenses	18,565	1,900	1,900	8,058	3,515	3,020

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0600 - Sewer Assets Maintenance	16,412	25,650	25,650	26,264	46,120	40,800
0680 - Depreciation	33,394	45,000	45,000	44,525	45,000	50,000
<b>Sewer Operations TOTAL</b>	<b>26,836</b>	<b>170,555</b>	<b>178,107</b>	<b>451,043</b>	<b>458,715</b>	<b>435,430</b>

Operating Result/Infrastructure Directorate

Waste Operations

132

01410 - Waste Mgt Cooktown-Revenue						
0100 - Rates & Charges	(667,441)	(683,918)	(683,918)	(574,055)	(564,500)	(556,000)
0115 - Grants-Operating	(86,565)	(86,565)	(86,565)	0	0	0
0130 - Other Income	(27,455)	(61,750)	(60,250)	(79,069)	(63,750)	(62,500)
01420 - Landfill & Tfr Station Cktn-Revenue						
0100 - Rates & Charges	(17,083)	(16,480)	(16,480)	(16,388)	(8,750)	(8,750)
0110 - User Fees & Charges	(67,932)	(110,250)	(106,750)	(118,302)	(110,750)	(104,500)
01430 - Waste Mgt Coen-Revenue						
0100 - Rates & Charges	(48,396)	(47,530)	(47,530)	(47,570)	(48,450)	(48,450)
01435 - Waste Mgt Lakeland-Revenue						
0100 - Rates & Charges	(35,404)	(34,300)	(34,300)	(33,852)	(31,100)	(31,100)
0110 - User Fees & Charges	(646)	(1,500)	(1,500)	(859)	(1,500)	(1,500)
01440 - Waste Mgt Ayton-Revenue						
0100 - Rates & Charges	(15,407)	(15,125)	(15,125)	(13,993)	(12,150)	(11,500)
0110 - User Fees & Charges	(16,421)	(8,250)	(2,750)	(46,180)	(5,250)	(20,250)
01445 - Waste Mgt Laura Revenue						
0100 - Rates & Charges	(17,131)	(17,360)	(17,360)	(17,377)	(17,800)	(17,800)
0110 - User Fees & Charges	(791)	(1,500)	(1,500)	(1,305)	(1,500)	(1,500)
03410 - Waste Mgt Cook Shire-Xpenses						
0300 - Employee Costs - General	85,840	178,000	178,000	184,623	159,000	159,000
0305 - Vehicle Expenses	7,135	12,000	12,000	12,297	12,000	12,000
0310 - Staff Training	2,808	7,000	7,000	12,591	7,000	9,000
0350 - Administration Expenses	354,733	397,500	79,120	333,996	307,105	304,500
0620 - Waste Disposal Operations	0	0	190,000	0	10,000	10,000
0623 - Environmental Response Costs	10,529	11,844	11,844	28,675	30,350	28,850
0624 - Abandoned Vehicles Collection/Disposal	0	0	0	19,933	2,500	2,500
0631 - Sanitary Depot (GL Only)	0	1,000	1,000	0	2,500	2,500
0680 - Depreciation	28,141	34,300	34,300	33,870	36,500	41,500
0980 - Overheads / Internal Recharges	46,440	61,920	61,920	61,920	61,920	61,920
03420 - Landfill & Tfr Station Cktn-Xpenses						
0530 - Building Maintenance	2,238	8,650	8,650	383	32,410	32,410

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0620 - Waste Disposal Operations	224,791	344,010	344,010	427,034	364,100	325,090
0621 - Recycling Expenditure	163,687	137,300	121,000	104,483	136,120	143,500
<b>03425 - Kerbside Collections-Cook Shire</b>						
0622 - Kerb Side Collections	197,284	266,000	266,000	262,205	266,000	265,000
<b>03430 - Waste Mgt Coen-Xpenses</b>						
0350 - Administration Expenses	334	551	551	781	1,000	1,000
0530 - Building Maintenance	175	0	0	0	42,000	42,000
0620 - Waste Disposal Operations	158,774	182,450	159,750	206,609	214,500	215,250
0680 - Depreciation	13,687	18,250	4,000	18,210	4,000	4,500
<b>03435 - Waste Mgt Lakeland-Xpenses</b>						
0350 - Administration Expenses	0	0	0	0	500	500
0530 - Building Maintenance	328	1,650	1,650	323	4,050	4,050
0620 - Waste Disposal Operations	25,480	41,000	41,000	41,759	33,000	35,000
<b>03440 - Waste Mgt Ayton-Xpenses</b>						
0350 - Administration Expenses	650	1,200	1,200	830	1,200	1,200
0530 - Building Maintenance	1,786	2,200	2,200	1,069	10,750	10,750
0620 - Waste Disposal Operations	24,706	69,450	69,450	51,917	29,150	26,750
<b>03445 - Waste Mgt Laura-Xpenses</b>						
0530 - Building Maintenance	1,222	2,200	2,200	228	2,000	2,000
0620 - Waste Disposal Operations	29,677	41,000	41,000	36,276	33,600	37,000
<b>03450 - Waste Mgt Remote-Xpenses</b>						
0350 - Administration Expenses	0	0	0	104	0	0
0620 - Waste Disposal Operations	17,767	27,200	27,200	16,500	11,000	38,500
<b>Waste Operations</b>						
<b>TOTAL</b>	<b>397,540</b>	<b>762,147</b>	<b>591,017</b>	<b>907,666</b>	<b>948,755</b>	<b>952,420</b>
<b>Operating Result/Infrastructure Directorate</b>						
<b>Works Depot Operations</b>	<b>142</b>					
<b>03540 - Mechanics Workshop-Xpenses</b>						
0300 - Employee Costs - General	209,983	251,659	251,659	268,790	269,500	190,300
0305 - Vehicle Expenses	74,217	57,000	57,000	90,414	75,000	60,100
0310 - Staff Training	25,529	16,000	16,000	20,571	16,000	24,000
0350 - Administration Expenses	31,790	49,250	60,870	73,517	75,250	74,100
0353 - Workshop Operations	40,879	50,800	50,800	50,906	62,300	65,300
0501 - Tools Replacement/Repairs	0	2,500	2,500	1,328	2,000	4,000
0530 - Building Maintenance	20,255	32,000	32,000	10,216	7,000	7,000
0680 - Depreciation	26,969	36,000	36,000	35,958	36,000	36,000
0980 - Overheads / Internal Recharges	11,970	15,960	15,960	15,960	15,960	15,960

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<b>03570 - Cooktown Depot-Xpenses</b>						
0300 - Employee Costs - General	0	600	600	594	600	0
0305 - Vehicle Expenses	0	1,200	1,200	1,200	1,200	0
0350 - Administration Expenses	24,070	24,800	34,095	79,225	59,900	57,700
0510 - Grounds Maintenance	96,986	73,700	73,700	119,018	19,700	19,700
0530 - Building Maintenance	65,281	92,350	92,350	15,159	41,400	40,400
0680 - Depreciation	57,104	77,200	77,200	76,138	76,000	76,000
<b>Works Depot Operations</b>	<b>TOTAL</b>	<b>685,033</b>	<b>781,019</b>	<b>858,994</b>	<b>757,810</b>	<b>670,560</b>
<b>Operating Result/Infrastructure Directorate/Water Operations</b>						
<b>Ayton</b>	<b>12683</b>					
<b>03474 - Water Supply Ayton-Expenses</b>						
0350 - Administration Expenses	0	0	0	0	1,600	1,000
0680 - Depreciation	2,068	3,750	3,750	2,758	2,500	2,500
<b>Ayton</b>	<b>TOTAL</b>	<b>2,068</b>	<b>3,750</b>	<b>2,758</b>	<b>4,100</b>	<b>3,500</b>
<b>Operating Result/Infrastructure Directorate/Water Operations</b>						
<b>Cooktown</b>	<b>12679</b>					
<b>01471 - Water Supply Cooktown-Revenue</b>						
0100 - Rates & Charges	(1,308,282)	(1,554,012)	(1,554,012)	(1,494,769)	(1,508,400)	(1,516,300)
0105 - Stat Fees & Charges	(5,418)	(5,750)	(5,750)	(5,761)	(4,750)	(1,500)
0110 - User Fees & Charges	(12,358)	(15,450)	(15,450)	(17,364)	(15,000)	(15,000)
0125 - Rentals	0	0	0	0	0	(12,600)
0130 - Other Income	(2,734)	(6,000)	(6,000)	(8,052)	(6,000)	(2,500)
<b>03471 - Water Supply Cooktown-Xpenses</b>						
0310 - Staff Training	49,594	3,878	3,878	68,838	75,000	75,600
0350 - Administration Expenses	222,902	493,413	528,272	260,446	287,105	318,500
0529 - Stocktake Adjust Control A/c	(146,344)	0	0	0	0	0
0530 - Building Maintenance	8,758	14,700	14,700	15,223	28,800	28,800
0580 - Water Assets Maintenance	810,359	912,980	912,980	1,222,922	1,057,880	961,350
0680 - Depreciation	570,634	720,750	720,750	754,631	749,200	749,200
0980 - Overheads / Internal Recharges	112,500	150,000	150,000	150,000	150,000	150,000
<b>Cooktown</b>	<b>TOTAL</b>	<b>299,611</b>	<b>714,509</b>	<b>946,114</b>	<b>813,835</b>	<b>735,550</b>
<b>Operating Result/Infrastructure Directorate/Water Operations</b>						
<b>Coen</b>	<b>12680</b>					
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<b>Coen</b>						
01470 - Water Supply Coen-Revenue						
0100 - Rates & Charges	(159,999)	(208,946)	(208,946)	(203,127)	(201,800)	(201,800)
0110 - User Fees & Charges	6,502	1,000	1,000	(1,005)	(3,500)	(6,000)
0141 - Grant:Capital-Other Infra	0	0	0	(32,700)	0	0
03470 - Water Supply Coen-Xpenses						
0305 - Vehicle Expenses	0	0	0	143	0	0
0310 - Staff Training	1,795	0	0	5,553	4,000	4,000
0350 - Administration Expenses	64,679	114,990	126,610	86,152	108,455	123,700
0530 - Building Maintenance	1,723	7,000	7,000	666	5,300	10,100
0539 - Operational Plan Initiatives	30,072	30,000	30,000	0	0	0
0580 - Water Assets Maintenance	271,803	244,906	244,906	334,763	327,960	284,200
0680 - Depreciation	92,740	179,500	179,500	182,703	170,500	170,500
0980 - Overheads / Internal Recharges	3,690	4,920	4,920	4,920	4,920	4,920
<b>Coen TOTAL</b>	<b>313,005</b>	<b>373,370</b>	<b>384,990</b>	<b>378,068</b>	<b>415,835</b>	<b>389,620</b>
<b>Operating Result/Infrastructure Directorate/Water Operations</b>						
<b>Lakeland 12681</b>						
01472 - Water Supply Lakeland-Revenue						
0100 - Rates & Charges	(51,150)	(66,829)	(66,829)	(60,477)	(66,100)	(60,950)
0110 - User Fees & Charges	(1,543)	(1,500)	(1,500)	(1,988)	(500)	(500)
03472 - Water Supply Lakeland-Xpenses						
0350 - Administration Expenses	43,494	23,400	26,305	59,602	49,925	47,800
0510 - Grounds Maintenance	0	0	0	0	500	500
0530 - Building Maintenance	330	1,200	1,200	0	2,750	2,750
0580 - Water Assets Maintenance	38,851	77,682	77,682	70,822	88,650	81,670
0680 - Depreciation	19,982	35,700	35,700	35,710	38,000	40,000
0980 - Overheads / Internal Recharges	2,250	3,000	3,000	3,000	3,000	3,000
<b>Lakeland TOTAL</b>	<b>52,214</b>	<b>72,653</b>	<b>75,558</b>	<b>106,669</b>	<b>116,225</b>	<b>114,270</b>
<b>Operating Result/Infrastructure Directorate/Water Operations</b>						
<b>Laura 12682</b>						
01473 - Water Supply Laura-Revenue						
0100 - Rates & Charges	(75,892)	(113,138)	(113,138)	(99,419)	(149,000)	(149,000)
0105 - Stat Fees & Charges	(970)	0	0	0	(1,500)	(1,500)
0110 - User Fees & Charges	(22)	0	0	(82)	(50)	(50)
03473 - Water Supply Laura-Xpenses						
0300 - Employee Costs - General	29,756	4,000	4,000	29,640	34,000	39,400

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0305 - Vehicle Expenses	0	0	0	133	0	0
0350 - Administration Expenses	16,768	21,750	22,331	23,433	25,955	26,700
0530 - Building Maintenance	2,030	1,200	1,200	139	2,000	2,000
0580 - Water Assets Maintenance	92,317	115,270	115,270	151,709	153,845	162,380
0680 - Depreciation	23,247	55,200	55,200	55,214	54,000	54,000
0980 - Overheads / Internal Recharges	2,700	3,600	3,600	3,600	3,600	3,600
<b>Laura TOTAL</b>	<b>89,934</b>	<b>87,882</b>	<b>88,463</b>	<b>164,367</b>	<b>122,850</b>	<b>137,530</b>
<b>Operating Result/OBS Directorate</b>						
<b>Financial Services 122</b>						
01160 - Admin & Fin Serv-Revenue						
0105 - Stat Fees & Charges	(46)	(100)	(100)	(476)	(500)	(500)
0110 - User Fees & Charges	(45,784)	(52,500)	(52,500)	(44,696)	(52,500)	(52,500)
03160 - Admin & Fin Serv-Xpenses						
0300 - Employee Costs - General	467,065	648,766	648,766	273,221	250,000	250,000
0310 - Staff Training	8,325	13,521	13,521	7,327	2,000	2,000
0350 - Administration Expenses	21,351	39,600	30,600	2,567	42,450	42,450
0360 - Professional Services	132,921	160,000	130,000	200,184	148,000	148,000
0365 - Legal Fees-Dispute/Debt	3,841	5,000	7,500	0	7,500	7,500
0539 - Operational Plan Initiatives	26,050	58,700	30,000	0	0	0
<b>Financial Services TOTAL</b>	<b>613,723</b>	<b>872,987</b>	<b>807,787</b>	<b>438,127</b>	<b>396,950</b>	<b>396,950</b>
<b>Operating Result/OBS Directorate</b>						
<b>Land Tenure 129</b>						
02030 - Land Tenure-Revenue						
0115 - Grants-Operating	0	(5,000)	(5,000)	(3,877)	(15,000)	(15,000)
04030 - Land Tenure-Xpenditure						
0300 - Employee Costs - General	99,770	152,532	152,532	28,070	105,000	105,000
0310 - Staff Training	2,298	0	0	0	0	0
0350 - Administration Expenses	8,540	245,500	45,500	9,123	30,500	30,500
0539 - Operational Plan Initiatives	0	15,000	15,000	0	0	0
0625 - Native Title Expenses	6,052	0	0	84	7,000	7,000
0626 - Land Tenure Projects	14,544	27,000	27,000	52,684	20,000	20,000
<b>Land Tenure TOTAL</b>	<b>131,204</b>	<b>435,032</b>	<b>235,032</b>	<b>86,084</b>	<b>147,500</b>	<b>147,500</b>

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<b>Operating Result/OBS Directorate</b>						
<b>Organisational Business Services</b>		<b>117</b>				
01100 - Corp Services Mgt-Revenue						
0130 - Other Income	0	0	0	(21,929)	(19,130)	(23,300)
03100 - Corp Services Mgt-Xpenses						
0300 - Employee Costs - General	269,437	514,350	514,350	373,129	332,000	322,000
0305 - Vehicle Expenses	25,855	30,000	30,000	37,510	30,000	0
0310 - Staff Training	2,679	6,200	6,200	16,405	15,000	9,000
0350 - Administration Expenses	541,210	317,925	317,925	436,347	413,700	426,300
0360 - Professional Services	17,631	50,000	50,000	55,111	50,000	80,000
0530 - Building Maintenance	62,409	115,400	115,400	23,169	34,100	34,100
0680 - Depreciation	107,541	159,000	159,000	149,757	159,000	159,000
<b>Organisational Business Services</b>	<b>TOTAL</b>	<b>1,026,762</b>	<b>1,192,875</b>	<b>1,192,875</b>	<b>1,069,499</b>	<b>1,014,670</b>
<b>Operating Result/OBS Directorate</b>						
<b>Governance and Risk</b>		<b>12775</b>				
03030 - Governance and Risk Expenses						
0327 - Governance Expenses	551,973	610,917	0	0	0	0
0420 - Records Department	48,722	11,000	0	0	0	0
<b>Governance and Risk</b>	<b>TOTAL</b>	<b>600,695</b>	<b>621,917</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Operating Result/OBS Directorate/Assets and Facilities</b>						
<b>Building Maint</b>		<b>12282</b>				
04025 - Building Maint Program-Xpenses						
0310 - Staff Training	9,610	13,000	33,825	13,815	13,000	13,000
0350 - Administration Expenses	394,863	442,229	452,229	293,072	480,000	546,000
0645 - Asbestos Mgt	35,540	45,000	45,000	32,482	70,500	70,500
04028 - Powder Magazine Maintenance						
0530 - Building Maintenance	140	1,100	1,100	0	2,350	2,350
<b>Building Maint</b>	<b>TOTAL</b>	<b>440,153</b>	<b>501,329</b>	<b>532,154</b>	<b>339,369</b>	<b>631,850</b>
<b>Operating Result/OBS Directorate/Assets and Facilities</b>						
<b>Community Buildings and Halls</b>		<b>149</b>				
01740 - Hall:Comm Ctr & Halls Cktn-Revenue						
0110 - User Fees & Charges	(7,254)	(10,600)	(10,600)	(4,825)	(10,500)	(10,500)
0125 - Rentals	(886)	0	0	0	0	0

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01741 - Hall:CDCC Bld 11 Charles St-Rev						
0110 - User Fees & Charges	(39,657)	(40,000)	0	0	0	0
0125 - Rentals	(14,031)	(18,000)	(18,000)	(17,956)	(16,000)	(16,000)
01742 - Hall:JCU Bld 13 Charles St-Rev						
0125 - Rentals	(11,838)	(15,000)	(15,000)	(13,545)	(15,000)	(10,000)
01743 - Hall:Kindergarten Cktn-Revenue						
0125 - Rentals	(10,094)	(12,500)	(12,500)	(12,704)	(12,500)	(12,500)
01744 - Hall:Creative Arts Bld-Revenue						
0125 - Rentals	(5,535)	(8,000)	(8,000)	(7,696)	(8,000)	(8,000)
01745 - Hall:CDHS 121 Charlotte St-Rev						
0110 - User Fees & Charges	(623)	0	0	0	0	0
0125 - Rentals	(6,088)	(10,000)	(10,000)	(9,697)	(8,500)	(8,500)
01747 - Hall:Public Bld Rural-Revenue						
0125 - Rentals	0	0	0	(706)	0	0
01748 - Hall:J S Love Bld Coen-Rev						
0125 - Rentals	(5,600)	(10,000)	(10,000)	(6,689)	(10,000)	(10,000)
03740 - Hall:Comm Ctr & Halls Cktn-Xpenses						
0350 - Administration Expenses	4,383	6,400	52,878	45,508	46,816	46,400
0530 - Building Maintenance	12,668	17,500	17,500	5,708	20,450	19,100
0680 - Depreciation	52,408	69,170	69,170	69,364	68,920	68,920
03741 - Hall:CDCC Bld 11 Charles St-Xpenses						
0350 - Administration Expenses	0	17,500	19,242	17,685	13,500	13,500
0530 - Building Maintenance	4,336	8,800	8,800	3,504	4,200	4,200
0680 - Depreciation	48,328	64,500	64,500	64,437	65,000	65,000
03742 - Hall:JCU Bld 13 Charles-Xpenses						
0350 - Administration Expenses	0	1,000	2,858	(2,260)	11,300	11,300
0530 - Building Maintenance	1,903	12,500	12,500	3,049	12,500	12,500
0680 - Depreciation	19,010	25,500	25,500	25,347	25,000	25,000
03743 - Hall:Kindergarten Cktn-Xpenses						
0350 - Administration Expenses	0	0	1,858	1,616	1,600	1,600
0510 - Grounds Maintenance	1,444	2,400	2,400	1,686	2,300	2,300
0530 - Building Maintenance	2,455	8,200	8,200	4,291	16,700	20,400
0680 - Depreciation	24,736	33,000	33,000	32,982	33,000	33,000
03745 - Hall:CDHS 121 Charlotte-Xpenses						
0350 - Administration Expenses	7,232	10,600	10,600	13,248	10,700	10,700
03746 - Hall:Laura Community-Xpenses						
0350 - Administration Expenses	0	0	0	0	100	100

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0680 - Depreciation	9,246	12,300	12,300	12,328	13,500	13,500
03747 - Public Bld Rural-Xpenses						
0350 - Administration Expenses	8,878	12,800	14,892	13,084	14,800	14,800
0530 - Building Maintenance	22,965	39,500	39,500	16,084	49,190	55,590
0680 - Depreciation	51,062	61,900	61,900	62,000	62,000	62,000
03748 - Hall:J S Love Bld Coen-Xpenses						
0350 - Administration Expenses	6,157	0	0	7,813	8,000	8,000
0680 - Depreciation	31,341	34,800	34,800	34,745	36,000	36,000
03751 - Waterfront Structures						
0510 - Grounds Maintenance	0	0	0	27,440	27,440	0
0530 - Building Maintenance	0	0	0	1,887	1,887	8,500
<b>Community Buildings and Halls</b>	<b>TOTAL</b>	<b>206,946</b>	<b>314,270</b>	<b>408,298</b>	<b>387,728</b>	<b>464,403</b>
<b>Operating Result/OBS Directorate/Assets and Facilities</b>						
<b>Public Amenities</b>	<b>12677</b>					
03749 - Public Conv.-Xpenses						
0350 - Administration Expenses	0	0	0	0	400	400
0680 - Depreciation	71,622	94,000	94,000	94,337	91,000	91,000
04026 - Public Amenities Rural						
0530 - Building Maintenance	32,400	43,600	43,600	11,676	22,200	20,850
04027 - Public Amenities Urban						
0530 - Building Maintenance	135,514	111,711	111,711	8,938	19,350	19,350
<b>Public Amenities</b>	<b>TOTAL</b>	<b>239,536</b>	<b>249,311</b>	<b>249,311</b>	<b>114,951</b>	<b>132,950</b>
<b>Operating Result/OBS Directorate/Financial Services</b>						
<b>Financial Administration</b>	<b>119</b>					
01120 - Financial Control-Revenue						
0115 - Grants-Operating	(3,226,205)	(8,847,477)	(8,500,000)	(8,954,860)	(8,450,000)	(8,450,000)
0120 - Interest Income	(158,701)	(286,500)	(253,500)	(298,776)	(153,500)	(155,000)
0130 - Other Income	(11,668)	(10,000)	(54,000)	(115,694)	(85,715)	(58,600)
0145 - Developer Contributions	0	0	0	(2,520)	0	0
0190 - Profit (Loss) Asset Sales	0	0	0	(92,235)	(50,000)	(50,000)
0950 - Sale Proceeds	0	0	0	0	(5,000)	(5,000)
01130 - Grants & Contributions						
0135 - Grant:Council Other	0	0	0	(4,488)	0	0
0138 - Grant:Capital-Public Fac	(4,583,689)	(4,238,220)	(8,603,341)	(1,555,978)	(1,205,000)	(1,240,000)
0139 - Grant:Capital-Roads	(878,916)	(4,579,376)	(39,286,916)	0	(2,002,330)	(3,944,450)
Level: <b>Sub Account</b>   Closed Accounts?: <b>Yes</b>   Acc Type: <b>1</b>   Node: <b>0</b>   Extracted: <b>14/04/2020 12:16:42 pm</b>						
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0141 - Grant:Capital-Other Infra		(237,864)	0	0	(2,149,000)	(3,181,306)	(424,700)
03120 - Financial Control-Xpenses							
0380 - Bank Charges		38,878	34,600	29,600	47,846	30,600	30,600
0385 - Bad Debts		0	5,000	5,000	0	35,000	35,000
0410 - Insurance		59	0	255,090	230,440	239,195	242,000
0450 - Sundry Expenses		3	0	0	149,182	0	0
0495 - Capaital Items Expensed		0	0	0	(238,848)	0	0
0655 - Insurance Claims Repairs		850	0	0	409	0	0
0670 - Provision for Landfill		0	0	0	11,653,843	0	0
0690 - Loss on Disposal of Assets		0	0	0	87,393	0	0
03121 - Loan Repayments							
0945 - Loan Repayments		159,571	283,000	283,000	259,780	253,000	253,000
<b>Financial Administration</b>	<b>TOTAL</b>	<b>(8,897,682)</b>	<b>(17,638,973)</b>	<b>(56,125,067)</b>	<b>(983,506)</b>	<b>(14,575,056)</b>	<b>(13,767,150)</b>
<b>Operating Result/OBS Directorate/Financial Services</b>							
<b>Overheads Recovery 116</b>							
01180 - Administration Recoveries							
0985 - Overhead Recovery		(769,320)	(1,025,760)	(1,025,760)	(1,025,760)	(1,025,760)	(1,025,760)
<b>Overheads Recovery</b>	<b>TOTAL</b>	<b>(769,320)</b>	<b>(1,025,760)</b>	<b>(1,025,760)</b>	<b>(1,025,760)</b>	<b>(1,025,760)</b>	<b>(1,025,760)</b>
<b>Operating Result/OBS Directorate/Financial Services</b>							
<b>On Cost Recovery 124</b>							
01115 - On Costs-Recovered							
0986 - On Costs Emp Ent'ments		(1,729,392)	(2,350,000)	(2,350,000)	(1,954,361)	(1,733,000)	(1,425,000)
0988 - On Costs Other		(1,432,793)	(1,433,219)	(1,433,219)	(1,619,200)	(1,110,000)	(1,070,000)
03115 - On Costs-Xpensed							
0986 - On Costs Emp Ent'ments		1,715,965	2,324,250	2,324,250	2,417,254	1,750,250	1,255,000
0988 - On Costs Other		1,267,694	1,458,969	1,458,969	1,386,812	1,258,000	1,153,000
<b>On Cost Recovery</b>	<b>TOTAL</b>	<b>(178,526)</b>	<b>0</b>	<b>0</b>	<b>230,505</b>	<b>165,250</b>	<b>(87,000)</b>
<b>Operating Result/OBS Directorate/Financial Services</b>							
<b>Rates 118</b>							
01110 - Rates Operations-Revenue							
0100 - Rates & Charges		(3,999,992)	(3,966,439)	(3,966,439)	(3,658,094)	(3,636,450)	(3,613,400)
0110 - User Fees & Charges		(13,849)	(13,500)	(13,500)	(16,108)	(13,300)	(11,500)
03110 - Rates Operations-Xpenses							

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0300 - Employee Costs - General	55,349	77,007	77,007	95,211	75,000	75,000
0310 - Staff Training	4,022	2,040	2,040	0	1,500	1,500
0350 - Administration Expenses	124,203	134,925	104,925	156,193	196,200	182,800
0365 - Legal Fees-Dispute/Debt	0	0	30,000	0	30,000	15,500
0980 - Overheads / Internal Recharges	10,620	14,160	14,160	14,160	14,160	14,160
<b>Rates</b>						
<b>TOTAL</b>	<b>(3,819,647)</b>	<b>(3,751,807)</b>	<b>(3,751,807)</b>	<b>(3,408,638)</b>	<b>(3,332,890)</b>	<b>(3,335,940)</b>
<b>Operating Result/OBS Directorate/Financial Services</b>						
<b>Stores Operations</b>	<b>123</b>					
01170 - Stores Operations-Revenue						
0984 - On Costs Recovered - Other	(130,352)	(33,000)	(33,000)	(43,986)	(30,000)	(22,000)
03170 - Stores Operations-Xpenses						
0300 - Employee Costs - General	76,741	100,701	100,701	95,491	102,200	102,200
0310 - Staff Training	0	2,246	2,246	0	500	500
0350 - Administration Expenses	0	550	550	335	900	900
0514 - Stores Operations	100	1,000	1,000	200	3,300	3,300
0518 - Freight Costs	5,430	8,000	8,000	6,240	8,000	5,000
0529 - Stocktake Adjust Control A/c	(2,129)	0	0	22,711	0	0
0980 - Overheads / Internal Recharges	18,720	24,960	24,960	24,960	24,960	24,960
<b>Stores Operations</b>	<b>TOTAL</b>	<b>(31,490)</b>	<b>104,457</b>	<b>104,457</b>	<b>105,951</b>	<b>109,860</b>
<b>Operating Result/OBS Directorate/HR, OHS and Customer Services</b>						
<b>Business Services</b>	<b>121</b>					
03150 - Business Services-Xpenses						
0300 - Employee Costs - General	0	0	0	1,328	0	0
0310 - Staff Training	0	8,110	8,110	11,008	11,000	11,000
0350 - Administration Expenses	137	15,200	15,200	5,807	11,700	11,700
0352 - Property Mgt Expenses	0	0	0	3,762	0	0
0415 - Customer Service	145,164	206,963	206,963	189,283	214,800	214,800
0420 - Records Department	0	0	11,000	141,387	181,800	201,800
0980 - Overheads / Internal Recharges	1,800	2,400	2,400	2,400	2,400	2,400
<b>Business Services</b>	<b>TOTAL</b>	<b>147,101</b>	<b>232,673</b>	<b>243,673</b>	<b>354,975</b>	<b>421,700</b>
<b>Operating Result/OBS Directorate/HR, OHS and Customer Services</b>						
<b>Human Resources</b>	<b>12555</b>					
01050 - Human Resources-Revenue						

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0115 - Grants-Operating	(37,826)	(25,000)	(25,000)	(22,068)	(65,000)	(65,000)
03050 - Human Resources-Xpenses						
0300 - Employee Costs - General	337,963	496,304	523,804	595,032	416,000	416,000
0305 - Vehicle Expenses	1,350	0	0	0	0	0
0310 - Staff Training	17,451	17,913	17,913	28,161	16,240	23,500
0350 - Administration Expenses	257,871	279,300	196,900	271,807	185,700	114,600
0539 - Operational Plan Initiatives	0	0	0	3,670	3,730	0
<b>Human Resources</b>						
<b>TOTAL</b>	<b>576,809</b>	<b>768,517</b>	<b>713,617</b>	<b>876,602</b>	<b>556,670</b>	<b>489,100</b>
<b>Operating Result/OBS Directorate/HR, OHS and Customer Services</b>						
<b>Residential Leases</b>	<b>12678</b>					
01752 - Lease Properties- Staff						
0100 - Rates & Charges	0	0	0	(109)	0	0
0125 - Rentals	(188,810)	(180,868)	(180,868)	(109,155)	(60,000)	0
0130 - Other Income	0	(3,000)	(3,000)	(1,992)	(4,000)	(46,800)
03752 - Lease Properties-Staff						
0350 - Administration Expenses	264,541	304,592	264,592	190,062	115,600	55,600
0530 - Building Maintenance	6,757	6,240	6,240	3,670	1,700	1,900
<b>Residential Leases</b>						
<b>TOTAL</b>	<b>82,488</b>	<b>126,964</b>	<b>86,964</b>	<b>82,476</b>	<b>53,300</b>	<b>10,700</b>
<b>Operating Result/OBS Directorate/HR, OHS and Customer Services</b>						
<b>WHS</b>	<b>114</b>					
01055 - Workplace H & S						
0130 - Other Income	(38)	0	0	(3,950)	(4,000)	(18,200)
03055 - Workplace H & S						
0300 - Employee Costs - General	155,927	216,105	216,105	42,965	0	0
0305 - Vehicle Expenses	23,560	8,500	8,500	5,923	0	0
0310 - Staff Training	1,150	8,400	8,400	284	0	0
0325 - Occupational Health & Safety Expenses	61,149	157,640	147,640	0	0	0
0350 - Administration Expenses	14,719	15,000	0	230,824	292,200	315,300
0539 - Operational Plan Initiatives	18,134	57,850	57,850	2,974	0	0
<b>WHS</b>						
<b>TOTAL</b>	<b>274,601</b>	<b>463,495</b>	<b>438,495</b>	<b>279,020</b>	<b>288,200</b>	<b>297,100</b>
<b>Operating Result/OBS Directorate/ICT Services</b>						
<b>Information Technology</b>	<b>120</b>					
01140 - IT & Comm's-Revenue						

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0130 - Other Income	(400)	0	0	0	0	0
<b>03140 - IT &amp; Comm's-Xpenses</b>						
0300 - Employee Costs - General	292,680	382,094	382,094	369,714	325,000	325,000
0310 - Staff Training	9,905	10,000	10,000	22,823	29,000	29,000
0350 - Administration Expenses	62,420	72,700	72,700	66,915	42,500	42,500
0355 - Computer / IT Costs	123,041	181,000	171,000	158,957	216,500	271,500
0539 - Operational Plan Initiatives	15,975	30,800	30,800	0	0	0
0680 - Depreciation	10,307	0	0	6,553	0	0
<b>Information Technology TOTAL</b>	<b>513,928</b>	<b>676,594</b>	<b>666,594</b>	<b>624,962</b>	<b>613,000</b>	<b>668,000</b>
<b>Operating Result/OBS Directorate/ICT Services</b>						
<b>TV and Radio 136</b>						
<b>03535 - TV &amp; Radio Service-Xpenses</b>						
0350 - Administration Expenses	7,840	19,800	19,800	13,886	23,900	8,600
<b>TV and Radio TOTAL</b>	<b>7,840</b>	<b>19,800</b>	<b>19,800</b>	<b>13,886</b>	<b>23,900</b>	<b>8,600</b>
<b>Operating Result/OBS Directorate/Regulatory Services</b>						
<b>Biosecurity 162</b>						
<b>02070 - Biosecurity-Revenue</b>						
0130 - Other Income	(10,991)	(63,000)	(63,000)	(324)	(63,000)	(63,000)
0160 - Private Works Revenue	0	0	0	(64,346)	0	0
<b>04062 - Washdown Bay Lakeland-Xpenses</b>						
0350 - Administration Expenses	3,344	2,750	2,750	3,320	8,620	8,620
0530 - Building Maintenance	0	0	0	1,061	0	0
0680 - Depreciation	24,007	32,010	32,010	32,010	28,000	28,000
<b>04070 - Biosecurity Services</b>						
0300 - Employee Costs - General	0	0	0	1,792	0	0
0310 - Staff Training	4,555	3,905	3,905	13,916	26,000	26,000
0350 - Administration Expenses	108,704	121,080	121,080	68,812	124,640	124,640
0430 - Invasive Plant & Animal Mgt	81,211	129,150	129,150	105,978	131,250	131,250
0530 - Building Maintenance	0	0	0	0	3,500	3,500
0680 - Depreciation	2,992	3,990	3,990	3,989	7,300	7,300
0980 - Overheads / Internal Recharges	12,690	16,920	16,920	16,920	16,920	16,920
<b>04075 - Contracts Main Roads</b>						
0430 - Invasive Plant & Animal Mgt	31,026	60,000	60,000	68,393	60,000	60,000
<b>Biosecurity TOTAL</b>	<b>257,538</b>	<b>306,805</b>	<b>306,805</b>	<b>251,521</b>	<b>343,230</b>	<b>343,230</b>

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<b>Operating Result/OBS Directorate/Regulatory Services</b>						
<b>Cemeteries</b>	<b>140</b>					
01530 - Cemetery-Revenue						
0110 - User Fees & Charges	(14,785)	(12,000)	(4,000)	(5,005)	(4,700)	(4,700)
03530 - Cemetery-Xpenses						
0350 - Administration Expenses	9,498	17,700	18,398	18,250	28,300	28,300
0510 - Grounds Maintenance	9,402	20,500	20,500	23,712	11,500	11,500
0530 - Building Maintenance	145	0	0	0	0	1,000
0539 - Operational Plan Initiatives	14,860	0	0	0	15,000	0
0680 - Depreciation	2,436	3,000	3,000	3,249	3,000	3,000
<b>Cemeteries</b>	<b>TOTAL</b>	<b>21,556</b>	<b>29,200</b>	<b>40,206</b>	<b>53,100</b>	<b>39,100</b>
<b>Operating Result/OBS Directorate/Regulatory Services</b>						
<b>Health and Environment</b>	<b>159</b>					
02050 - Health Admin-Revenue						
0105 - Stat Fees & Charges	(18,115)	(24,450)	(24,450)	(25,244)	(21,100)	(21,100)
0110 - User Fees & Charges	(3,342)	(10,500)	(10,500)	(15,225)	(8,100)	(2,600)
02060 - Enviro Protection-Revenue						
0105 - Stat Fees & Charges	(900)	(1,000)	0	(500)	(500)	(500)
04050 - Health Admin-Xpenses						
0300 - Employee Costs - General	52,134	85,883	85,883	79,878	120,000	120,000
0305 - Vehicle Expenses	285	2,500	2,500	1,846	2,500	2,500
0310 - Staff Training	0	2,501	2,501	2,949	13,500	13,500
0350 - Administration Expenses	6,064	3,850	3,850	9,966	8,500	8,500
0980 - Overheads / Internal Recharges	9,360	12,480	12,480	12,480	12,480	12,480
04060 - Enviro Protection-Xpenses						
0310 - Staff Training	(366)	0	0	241	0	0
0350 - Administration Expenses	2,311	5,725	9,211	8,366	25,000	25,000
0680 - Depreciation	4,513	6,017	6,017	6,017	4,300	4,300
0980 - Overheads / Internal Recharges	11,970	15,960	15,960	15,960	15,960	15,960
<b>Health and Environment</b>	<b>TOTAL</b>	<b>63,914</b>	<b>98,966</b>	<b>96,734</b>	<b>172,540</b>	<b>178,040</b>
<b>Operating Result/OBS Directorate/Regulatory Services</b>						
<b>Local Laws</b>	<b>158</b>					
01520 - Maritime Ops-Revenue						
0110 - User Fees & Charges	(8,795)	(15,000)	(15,000)	(14,467)	(15,000)	(10,000)

Cook Shire Council - Revenue and Expenditure Budget



Cook Shire Council

Posting Year: 2020 Reporting Period: 0	Actual YTD 2020	Revised Budget 2020	Original Budget 2020	Actual YTD 2019	Revised Budget 2019	Original Budget 2019
02040 - LLO & Animal Control-Revenue						
0105 - Stat Fees & Charges	(18,149)	(26,000)	(26,000)	(26,496)	(22,750)	(11,750)
0115 - Grants-Operating	0	0	0	(140,000)	(140,000)	(140,000)
0130 - Other Income	(300)	0	0	(30)	(1,500)	(16,900)
03520 - Maritime Ops-Xpenses						
0350 - Administration Expenses	0	4,400	4,400	3,125	8,000	9,000
0530 - Building Maintenance	2,324	6,000	6,000	1,075	12,000	9,000
0615 - Wharfinger Contract	443	1,600	1,600	18,537	12,600	12,600
0680 - Depreciation	18,226	24,301	24,301	24,301	25,000	25,000
04040 - LLO & Animal Control-Xpenses						
0300 - Employee Costs - General	178,429	135,000	132,580	210,660	189,000	164,000
0310 - Staff Training	0	4,241	4,241	933	2,000	2,000
0350 - Administration Expenses	39,842	50,000	52,324	60,910	76,750	51,750
0429 - Animal Control Operations	8,590	11,700	11,700	54,152	52,550	13,550
0467 - Project Delivery	66,776	140,000	140,000	80,939	148,000	148,000
0624 - Abandoned Vehicles Collection/Disposal	7,676	3,000	3,000	609	0	0
0980 - Overheads / Internal Recharges	9,360	12,480	12,480	12,480	12,480	12,480
<b>Local Laws</b>						
<b>TOTAL</b>	<b>304,422</b>	<b>351,722</b>	<b>351,626</b>	<b>286,728</b>	<b>359,130</b>	<b>268,730</b>
<b>Operating Result/OBS Directorate/Regulatory Services</b>						
<b>Building</b>	<b>157</b>					
02020 - Building Control-Revenue						
0105 - Stat Fees & Charges	(45,867)	(72,500)	(72,500)	(76,376)	(77,500)	(77,500)
0110 - User Fees & Charges	(970)	(2,000)	(2,000)	(1,673)	(2,000)	(2,000)
04020 - Building Control-Xpenses						
0300 - Employee Costs - General	76,705	0	0	92,972	60,000	40,000
0310 - Staff Training	0	0	0	6,205	0	0
0350 - Administration Expenses	1,726	2,200	2,200	10,978	3,500	3,500
0361 - Regulatory Costs	37,379	120,000	120,000	150,914	145,000	145,000
0980 - Overheads / Internal Recharges	9,000	12,000	12,000	12,000	12,000	12,000
<b>Building</b>	<b>TOTAL</b>	<b>59,700</b>	<b>59,700</b>	<b>195,020</b>	<b>141,000</b>	<b>121,000</b>
<b>Operating Result/OBS Directorate/Regulatory Services</b>						
<b>Plumbing</b>	<b>12684</b>					
02021 - Plumbing Control-Revenue						
0105 - Stat Fees & Charges	(12,387)	0	0	0	0	0
04021 - Plumbing Control-Xpenses						

Cook Shire Council - Revenue and Expenditure Budget



Cook Shire Council

Posting Year: 2020 Reporting Period: 0		Actual YTD	Revised Budget	Original Budget	Actual YTD	Revised Budget	Original Budget
		2020	2020	2020	2019	2019	2019
0300 - Employee Costs - General		121,086	58,051	58,051	65,772	0	0
0305 - Vehicle Expenses		6,000	0	0	2,738	0	0
0310 - Staff Training		56	0	0	20	0	0
0350 - Administration Expenses		312	44,300	44,300	912	0	0
<b>Plumbing</b>	<b>TOTAL</b>	<b>115,067</b>	<b>102,351</b>	<b>102,351</b>	<b>69,442</b>	<b>0</b>	<b>0</b>
<b>Operating Result/OBS Directorate/Regulatory Services</b>							
<b>Regulation and Compliance</b>	<b>156</b>						
02010 - Town Planning-Revenue							
0105 - Stat Fees & Charges		(49,414)	(25,000)	(25,000)	(32,541)	(40,000)	(45,000)
0110 - User Fees & Charges		(495)	(1,050)	(1,050)	(1,114)	(1,500)	(500)
0115 - Grants-Operating		0	(172,215)	(172,215)	(73,892)	(200,000)	(200,000)
04010 - Town Planning-Xpenses							
0300 - Employee Costs - General		160,304	485,734	485,734	251,662	330,605	330,500
0305 - Vehicle Expenses		0	1,000	1,000	468	1,000	500
0310 - Staff Training		764	10,629	10,629	2,081	9,500	9,500
0350 - Administration Expenses		2,573	2,825	9,797	17,171	26,065	13,700
0360 - Professional Services		50,096	50,000	50,000	37,862	45,000	45,000
0362 - Town Planning Review Costs		341	20,000	20,000	16,189	42,500	37,500
0365 - Legal Fees-Dispute/Debt		22,098	33,000	33,000	32,372	27,000	27,000
0467 - Project Delivery		109,015	172,215	172,215	41,691	205,000	225,000
0980 - Overheads / Internal Recharges		29,970	39,960	39,960	39,960	39,960	39,960
<b>Regulation and Compliance</b>	<b>TOTAL</b>	<b>325,252</b>	<b>617,098</b>	<b>624,070</b>	<b>331,909</b>	<b>485,130</b>	<b>483,160</b>
<b>Grand Total</b>		<b>(39,330,566)</b>	<b>(43,298,431)</b>	<b>(40,280,859)</b>	<b>30</b>	<b>566,167</b>	<b>1,776,310</b>

Operational Initiatives - Revised Budget 2019-20													
Corporate Plan	Location	W/O Number	Description	Directorate	PM	Original Budget	Revised budget	Total Act +		Other Revenue	Cash Reserves	Council Contribution 19-20	
								Commit Mar 2020	Total Funded Externally				
Economy	Cooktown	W4897	Sewer - Annual Camera Inspection	I	MWW	60,000	60,000	0	0			60,000	
Economy	Coen	W4898	Water - Backwash dam sludge removal - Coen	I	MWW	30,000	30,000	30,072	0			30,000	
Community	Cooktown	W4899	Library - Conversion of 4 Nursery Rhymes to Local Indigenous Language	CEI	SCEC	12,960	12,960	2,958	12,960			0	
Community	Shire Wide	W4958	Tourism - Contract with SMA to place Significant Sports and Cultural Events	CEI	SCEC	44,000	44,000	0	44,000			0	
Economy	Cooktown	W4900	Airport - Line marking Runway, Taxiway and Aprons	I	MAO	15,000	15,000	15,950	7,500			7,500	
Economy	Coen	W4901	Airport - Flexible Fuel Delivery Lines	I	MAO	5,000	5,000	1,229	0			5,000	
Economy	Cooktown	W4902	Airport - Tree Clearing - OLS Survey effective usable length of runway	I	MAO	15,000	15,000	15,193	7,500			7,500	
Economy	Cooktown	W4903	Airport - Unserviceability Marker (2018 ATI Report Recommendation)	I	MAO	2,000	2,000	5,221	0			2,000	
Economy	Lakeland	W4904	Airport - Gable Markers and Conveyer Mats	I	MAO	15,000	15,000	15,900	7,500			7,500	
Economy	Laura	W4905	Airport - Tree Clearing - OLS Survey safety and usability	I	MAO	15,000	15,000	17,550	7,500			7,500	
Economy	Cooktown	W4906	Airport - Cleaning & Painting Avialation Fuel Tank	I	MAO	35,000	35,000	0	0			35,000	
Economy	Cooktown	W4907	Airport - Culvert and Drain Cleaning (2018 ATI Report Recommendation)	I	MAO	5,000	5,000	0	0			5,000	
Community	Cooktown	W4912	Skate Park - Graffiti Workshop and Painting	CEI	SCEC	6,500	6,500	0	5,000			1,500	
Community	Shire Wide	W4913	Indigenous Artwork	CEI	IPO	5,000	5,000	585	0			5,000	
Community	Shire wide	W4960	Develop 5 year Arts and Culture Strategy	CEI	MT	8,000	8,000	0	8,000			0	
Governance	Corporate	W4962	Stores Operations Review, purchase of items	OBS	MF	10,000	10,000	0	10,000			0	
Governance	Corporate	W4914	Finance - Revenue Raising Practices - rates amd charges etc	OBS	MF	20,000	20,000	20,352	0			20,000	
Governance	Cooktown	W4915	Select and implement email archive solution	OBS	MIT	21,000	21,000	12,417	0			21,000	
Governance	Cooktown	W4916	Expansion of Cloud based backup and DR to provide for the restoration of all Councils ICT services from Cloud backups	OBS	MIT	8,000	8,000	3,558	0			8,000	
Governance	Cooktown	W4917	Cloud services expansion to improve security, collaboration and knowledge retention within Councils distributed workforce	OBS	MIT	1,800	1,800	0	0			1,800	
Community	Shire wide	W5056	Charlotte St Facelift Program, in preparation for Cooktown Expo 2020	CEI		50,000	50,000	0	50,000			0	
Economy	Cooktown	W4262	Cooktown Expo 2020 - Project Director	CEI	DCEI	400,000	150,000	131,905	0		150,000	0	
Economy	Cooktown	W4979	Cooktown Expo 2020 - Stage	CEI		0	200,000	73,455	200,000			0	
Economy	Cooktown	W4980	Cooktown Expo 2020 - IPO Nation Musuem	CEI		0	180,000	73,930	180,000			0	
Economy	Cooktown	W4978	Cooktown Expo 2020 - Event Production and Delivery	CEI		0	650,000	389,951	400,000			250,000	
Community	Cooktown	W4918	Tourism - Signage and Monument Review	CEI	DCEI	20,000	20,000	0	0			20,000	
Governance	Corporate	W4919	WH & S - GPS Track & Alert System, Working Remote and Alone Procedure	OBS	MHR	22,000	22,000	10,482	0			22,000	
Governance	Corporate	W4920	WH & S - Digital Register Device	OBS	MHR	28,850	28,850	7,040	0			28,850	
Governance	Corporate	W4092	WH & S - Vault Safety Management System - Build, Training & Implementation	OBS	MHR	7,000	7,000	705	0			7,000	
Governance	Shire Wide	W3874	Planning - Coastal Hazards Adaptation Strategy, Phase 7	OBS	MPE	172,215	172,215	173,589	172,215			0	
Community	Shire Wide	W4921	Develop Cycling Strategy, Including Mountain Biking	CEI	SCEC	30,000	30,000	0	30,000			0	
Governance	Corporate	W4922	Archer Point Tenure investigation and resolution	OBS	LTNTC	15,000	15,000	0	0			15,000	
Corporate	Corporate	W4976	Solar Feasibility Study	OBS	PC	0	15,700	15,899	0			15,700	
Corporate	Corporate	W5055	Implementation of Payment Cards	OBS	CCA	0	13,000	0	0			13,000	
						<b>1,079,325</b>	<b>1,888,025</b>	<b>1,017,937</b>	<b>1,142,175</b>	<b>0</b>	<b>0</b>	<b>150,000</b>	<b>595,850</b>



CAPITAL EXPENDITURE REPORT - REVISED BUDGET 2019/2020														
W/O Number	Location	Description	Type	Project Sponsor	Project Manager	TOTAL PROJECT COST	ORIGINAL BUDGET	REVISED BUDGET	Total Expenditure	Grants	Loans	Other Revenue	Cash Reserves	Council Contribution
4924	Cooktown	Airports - Replace Cooktown Airport runway lights with LED	U	DI	MAO	100,000	100,000	100,000	87,851	50,000				50,000
4925	Laura	Airports - Reseal Laura Airport runway and grade gravel section of runway	R	DI	ME	120,000	120,000	120,000	112,011	60,000				60,000
4926	Cooktown	Airports - Re-align Cooktown Airport Drive and add parking - design of upgraded runway	R	DI	ME	2,317,439	231,744	231,744	0	154,496				77,248
4927	Cooktown	Airports - Cooktown Airport Pavement	R	DI	ME	1,850,000	310,000	320,000	304,523	0				320,000
4954	Cooktown	Resealing/Major Patching Program	R	DI	ME	335,000	500,000	335,000	169,486	178,916				156,084
5023	Cook Shire	Rural Roads -Jensen Crossing Road - Ch0 to 316 9meters Upgrade and seal R2R		DI	ME	0	0	0	459	0				0
4951	Cooktown	Urban Roads - Charlotte Street CH2.32 to 2.93 Realign, Widen and Seal (seaview to wate	U	DI	ME	76,000	38,000	76,000	0	76,000				0
3958	Cooktown	Urban Roads - Buhmann St Seal Works (Seal remaining road section)	R	DI	PE	32,000	0	32,000	31,814	32,000				0
3959	Cooktown	Urban Roads - Charlotte Street Detailed Design (Subject to Grant	U	DI	ME	530,000	0	530,000	249,165	530,000				0
3961	Cooktown	Urban Roads - Charlotte St - Banks St to Seaview Motel	R	DI	PE	26,500	0	26,500	26,257	26,500				0
4090	Cooktown	Urban Roads - May St - Charles St to Ida St (inc. Reseal over	R	DI	PE	193,500	0	193,500	193,236	193,500				0
4953	Cook Shire	Rural Roads - Pormpuraaw Access Road, Drainage Improvements at Various Locations	U	DI	PE	370,000	370,000	370,000	0	370,000				0
4908	Cook Shire	Rural Roads - Lukin overflow causeway (Extension)	U	DI	PE		0	0	129,730					0
4909	Cook Shire	Rural Roads - Coleman causeway (Extension)	U	DI	PE		0	0	121,851	0				0
4910	Cook Shire	Rural Roads - Glen Garland range (Replace Pipes)	U	DI	PE		0	0	118,308					0
4955	Cooktown	Rural Roads - Oaky Creek Rd CH0 to Ch1.0 Upgrade and seal	U	DI	ME	800,000	800,000	800,000	349,331	800,000				0
4956	Cooktown	Rural Roads - Poison Creek - CH2.8 to 6.4 Upgrade and seal	U	DI	ME	1,400,000	1,400,000	1,400,000	1,296,233	1,400,000				0
4957	Cook Shire	Rural Roads - Aurukun Access Road, Construct to Sealed Standard, Chainage 0.100 to 3.1	U	DI	PE	1,500,000	1,500,000	1,500,000	1,511,708	1,500,000				0
5007	Cook Shire	Bridges & Culverts - Jensen Crossing Bridge Replacement (\$1,325,500.00)	U	DI	ME	1,325,000	0	100,000	2,325	100,000				0
3951	Cook Shire	Bridges & Culverts - Poision Creek Culvert Crossing / Dips	U	DI	SO	3,700	0	3,700	3,716	0				3,700
4063	Cook Shire	Bridges & Culverts - Claud River, Approaches Remediations	R	DI	PE	10,750	0	10,750	10,744	8,063				2,688
4023	Cooktown	Cooktown Pathways - Cemetery to Racecourse Rd, Shared Path &	N	DI	ME	326,000	0	326,000	323,159	233,851				92,149
Various	Cook Shire	DRFA	R	DI	SO		35,000,000	42,250,000	39,347,320	42,135,000				115,000
4350	Cooktown	Parks and Open Spaces - Irrigation John St Oval	R	DI	MPW	116,350	116,350	116,350	120,120	35,323			71,718	9,309
5032	Coen	Parks and Open Spaces - Playground Edging Replacement	U	DI	MPW		0	13,000	11,602	0				13,000
4029	Cooktown	Parks and Open Spaces - Skate Park - Installation of Shade and Picnic Tables	R	DOBS	AFC		0	1,050	1,247	0				1,050
4087	Cooktown	Parks and Open Spaces - Waterfront - Bike Racks	N	DI	MPW		0	300	279	0				300
4929	Corporate	ICT - Replacement switches	N	DOBS	ICT	3,000	3,000	3,000	3,374	0				3,000
4930	Corporate	ICT - Replace 33% of mobile & Sat phones	R	DOBS	ICT	18,000	18,000	18,000	14,603	3,000				15,000
4931	Corporate	ICT - Refresh 25% of desktop	R	DOBS	ICT	15,000	15,000	15,000	31,651	0				15,000
4932	Corporate	ICT - Authority, CM9, Microsoft and Additional Software Licenses	N	DOBS	ICT	60,000	60,000	60,000	0	0				60,000
5020	Corporate	ICT - Cooktown Library Printer	N	DOBS	ICT	10,000	0	10,000	5,080	0				10,000
5053	Corporate	ICT - New Councillors IT Equipment		DOBS	ICT	35,000	0	35,000	45,976	0				35,000
4939	Ayton	ICT - Ayton Radio Tower and VHF	R	DOBS	ICT	88,350	88,350	88,350	74,179	66,175				22,175
5054	Cooktown	ICT - Upgrade from NBN to Fibre at Depot, Relocate to Depot Admin Building	U	DOBS	ICT	25,000	0	25,000	22,071					25,000
4942	Cooktown	Plant and Fleet - Replacement of 600L Quick Spray #750 (Bio Security)	R	DI	WFM	17,000	16,000	16,000	16,783	0				16,000
4943	Cooktown	Plant and Fleet - Replacement of #286 Honda Quad Bike (Annan Water) replace with a si	U	DI	WFM	24,000	18,000	18,000	16,227	0				18,000
4944	Cooktown	Plant and Fleet - Replacement of Generator # 2006 ( Coen Aerodrome)	R	DI	WFM	25,000	20,000	20,000	17,065	0				20,000
4945	Cooktown	Plant and Fleet - Purchase of Dual Cab 4x4 Tray Back (Engineer)	N	DI	WFM	54,000	54,000	54,000	0	0				54,000
4946	Cooktown	Plant and Fleet - Replacement of Toyota L/Cruiser D/Cab Trayback #782	U	DI	WFM	67,000	23,000	23,000	63,326	0				23,000
4947	Cooktown	Plant and Fleet - Replacement of Toyota L/Cruiser Trayback #789 Law	R	DI	WFM	67,000	23,000	23,000	66,700	0				23,000
4948	Cooktown	Plant and Fleet - Purchase of Heavy Duty Dual Cab 4x4 Trayback for Assets team	N	DI	WFM	67,000	67,000	67,000	50,937	0				67,000
4949	Cooktown	Plant and Fleet - Replacement of Toyota L/Cruiser 200 Ser Wagon (Overseer)	R	DI	WFM	89,000	39,000	39,000	89,496	0				39,000
4950	Cooktown	Plant and Fleet - Replacement of #212 Isuzu 4x4 Crew Cab (Bridge Crew)	R	DI	WFM	110,000	53,000	53,000	0	0				53,000
5049	Cooktown	Plant and Fleet - Cleaner's Vehicle	N	DI	WFM	40,000	0	40,000	32,527	0				40,000
5048	Cooktown	Plant and Fleet - Electrician's Vehicle	N	DI	WFM	45,000	0	45,000	47,070	0				45,000
4354	Coen	Plant and Fleet - Isuzu FRR 100-260 Auto with Tam Hook Lift and Russ Cmpactor	R	DI	WFM	236,500	0	236,500	234,880	0		20,000		216,500
4206	Cooktown	Plant and Fleet - Kenworth T610SAR side tipper and quad dog side tipper	U	DI	WFM	476,000	0	476,000	475,164	0		90,000		386,000
4941	Cooktown	Special Project - Water - Reinstatement of Cooktown Borefields	R	DI	MWW	1,000,000	190,000	190,000	0	190,000				0
4355	Cooktown	Special Project - Cooktown Depot Redevelopment – stage 1	R	DI	ME / AFC	300,000	300,000	300,000	54,410	0				300,000
4935	Cooktown	Special Project - Shire Hall Refurbishment	R	DOBS	AFC	1,000,000	1,000,000	1,000,000	5,980	1,000,000				0
4936	Lakeland	Special Project - Gateway to the Cape project	N	DCEI	AFC	1,288,000	1,288,000	300,000	109,490	300,000				0
4099	Cooktown	Special Project - Waymburr Cultural Centre	U	DI	ME	575,000	575,000	50,000	0	25,000				25,000
4100	Cooktown	Special Project - Reconciliation Rocks Precinct	N	DI	ME	1,200,000	1,200,000	100,000	90,880	100,000				0
4938	Cooktown	Special Project - Development of Council adopted Housing project plan. Road formation,	N	DI	ME	1,300,000	1,300,000	100,000	168	0			100,000	0

CAPITAL EXPENDITURE REPORT - REVISED BUDGET 2019/2020														
W/O Number	Location	Description	Type	Project Sponsor	Project Manager	TOTAL PROJECT COST	ORIGINAL BUDGET	REVISED BUDGET	Total Expenditure	Grants	Loans	Other Revenue	Cash Reserves	Council Contribution
4101	Cooktown	Special Project - Gamaay Dreaming Track Development	N	DI	ME	1,700,000	1,700,000	100,000	38,495	100,000				0
4098	Cooktown	Special Project - Botanic Gardens Development	N	DI	ME	1,980,000	1,980,000	600,000	564,936	600,000				0
4940	Cooktown	Special Project - Fenced designated Dog off leash area adjacent to Adelaide Street	N	DOBS	MPE	35,000	35,000	35,000	0	0				35,000
4933	Cooktown	Special Project - Savage Street (Harrigan Street to Mason Street) - Upgrade to Seal	U	DI	ME	475,000	475,000	475,000	369,228	0				475,000
4016	Rossville	Community Facilities - Rossville Community Hall - Renewals	R	DOBS	AFC	550	0	550	520	0				550
4137	Cooktown	Community Facilities - Waterfront Lighting and CCTV Crime Prevention	N	DI	ME	45,000	0	45,000	44,493	0				45,000
4934	Cooktown	Community Facilities - Waterfront Shade	R	DOBS	AFC	370,000	370,000	370,000	8,590	370,000				0
5006	Cooktown	Buildings - Administration Building - Installation of replacement air-conditioners	R	DOBS	AFC	25,000	0	25,000	24,940	0				25,000
4035	Cooktown	Buildings - Airport - Highset House - Replace Flooring	R	DOBS	AFC	16,000	0	16,000	5,633	0				16,000
5052	Cooktown	Buildings - Depot Safety Hub	U	DOBS	AFC	40,000	0	40,000	37,813	0				40,000
4131	Cooktown	Buildings - Depot Water Shed - Upgrade to building	U	DOBS	AFC	22,500	0	22,500	22,521	0				22,500
3439	Cooktown	Buildings - Depot Water Store	N	DOBS	AFC	12,400	0	12,400	12,386	0				12,400
4981	Cooktown	Buildings - John Street Oval - Crocs Changerooms (Council contribution)	N	DOBS	AFC	35,000	0	35,000	35,451	0				35,000
3530	Coen	Buildings - JS Love Building Repairs	R	DOBS	AFC	1,000	0	1,000	986	0				1,000
4987	Coen	Buildings - JS Love Building - Fit out	N	DOBS	AFC	41,000	0	41,000	40,659	0				41,000
4008	Coen	Buildings - Waste Transfer Station - Office install	N	DOBS	AFC	25,000	0	25,000	2,037	0				25,000
3467	Coen	Buildings - Water - Hypo Shed at Bore 10, Coen	N	DOBS	AFC	25,000	0	25,000	27,881	0				25,000
3993	Cooktown	Buildings - Water - Sodium Hypochlorite Shed at High Level Reservoir	N	DOBS	AFC	70,000	0	70,000	39,580	0				70,000
3440	Laura	Buildings - Water - Treatment Plant - Sodium Hypochlorite Shed	N	DOBS	AFC	27,000	0	27,000	25,631	0				27,000
3948	Cooktown	Wastewater - Pumps Replacement, STP & Pump Stations	R	DI	MWW	18,000	0	18,000	17,921	0				18,000
3949	Cooktown	Wastewater - Replace Mixer / RAS Platforms Investigation	R	DI	MWW	206,000	0	206,000	206,014	0			62,500	143,500
3995	Cooktown	Water - 4 Mile Reservoir Replacement	R	DI	MWW	305,777	0	306,000	305,777	157,500				148,500
5030	Cooktown	Water - Design for Water main replacement Helen St, Furn, Pryde	R	DI	MWW	30,000	0	30,000	36,734	0				30,000
4080	Cooktown	Water - Replace water main in John St - 200m	R	DI	MWW	1,350	0	1,350	1,350	0				1,350
3997	Cooktown	Water - Replace 80mm water main in John St, Howard St and Walker St	R	DI	MWW	216,500	0	216,500	216,612	157,500				59,000
5051	Cooktown	Water - Raw Water pump for Annan WTP	N	DI	MWW	28,000	0	28,000	26,015	0				28,000
5004	Coen	Water and Wastewater - Scope and Design SCADA system for WTP & STP at Coen	U	DI	MWW	31,500	0	31,500	32,069	0				31,500
4005	Cooktown	Waste - Stormwater Management Works	U	DI	WMC	14,386	0	14,500	14,386	0				14,500
4009	Ayton	Waste - Existing Waste Hill and Consider Option for Site	R	DI	WMC	37,250	0	37,250	37,216	0				37,250
<b>GRAND TOTAL</b>						<b>25,501,302</b>	<b>51,396,444</b>	<b>55,115,294</b>	<b>48,286,383</b>	<b>50,952,824</b>	<b>0</b>	<b>110,000</b>	<b>234,218</b>	<b>3,818,253</b>
<b>DRFA</b>						<b>35,000,000</b>	<b>42,250,000</b>	<b>39,347,320</b>	<b>42,135,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>115,000</b>
<b>Other Capital</b>						<b>16,396,444</b>	<b>12,865,294</b>	<b>8,939,063</b>	<b>8,817,824</b>	<b>0</b>	<b>110,000</b>	<b>234,218</b>	<b>3,703,253</b>	

**15.2 3RD QUARTER OPERATIONAL PLAN REVIEW (2019/2020)****File Number:** D20/10827**Author:** Governance & Risk Manager**Authoriser:** Heather Kelly, Director Organisational Business Services**Attachments:** 1 Reviewed Operational Plan - 3rd Quarter Update 2019/2020**PRECIS**

The purpose of this report is to provide Council and the Community with an update on the progress of the 2019/2020 Operational Plan. This is the third Operational Plan update for the 2019/20 year. The report is intended for noting.

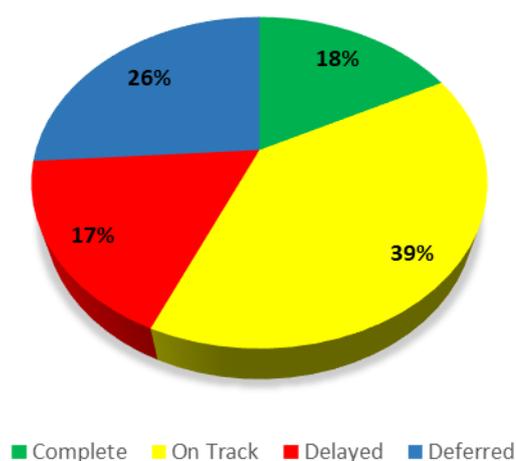
**BACKGROUND/HISTORY**

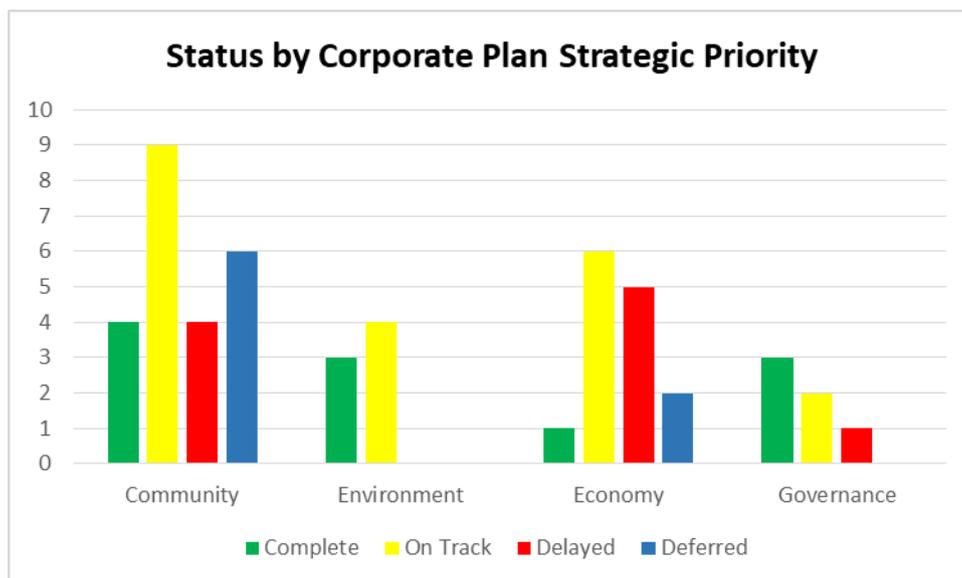
Cook Shire Council's 2019/2020 Operational Plan details key organisational operational initiatives for the 2019/2020 financial year. The Plan links with Council's long-term strategic direction as set out in the Corporate Plan 2017-2022 and aligns to Council's 2019/2020 budget.

The Operational Plan is developed to document and track key initiatives and projects undertaken by Council during 2019/2020. The initiatives support the delivery of Council's Corporate Plan objectives related to the key priorities of Council's Corporate Plan; Community, Environment, Economy and Governance. The operational plan does not report 'business as usual' functions of Council.

**COMMENTS**

The Operational Plan review (attached to this Report) identifies progress made by Council against planned operational initiatives undertaken throughout 2019/2020. The following charts provide a snapshot of the report content:

**All Operational Plan Initiatives by Status**



Council is tracking well against operational initiatives to be completed during the 2019/2020 financial year. Deferred initiatives were subject to funding that has not been forthcoming. Projects classified as delayed have been held up due to circumstances beyond Council’s control or are subject to a degree of complexity that was not expected. 18% of works for the year are complete which is an excellent outcome and reflects well on progress made during 2019/2020.

**4TH QUARTER**

Whilst the third quarter of the 2019/2020 financial year was relatively unaffected by COVID-19, it is anticipated the restrictions imposed to manage the pandemic will affect the progression of a number of Council’s Operational Plan initiatives. This will be reflected in the next Operational Plan review.

**LINK TO CORPORATE PLAN**

*Key Strategy Priority:*

**Governance** Accountable, responsible and appropriate governance and management, reflected in responsible long-term financial sustainability and clear strategic direction built around core local government business and affordable levels of service.

*Strategy 1:* Develop an achievable long term financial, resource and infrastructure plan to ensure ongoing capacity to fund operations and capital works programs that underpin council’s long-term strategy to achieve financial sustainability.

*Objective 1a:* Council’s long-term financial plan is compiled and linked to Council’s Corporate and Operational Plans.

**CONSULTATION**

The review of the Operational Plan has been undertaken by, and in consultation with Council’s Executive Leadership and Management teams.

**LEGAL IMPLICATIONS (STATUTORY, BASIS, LEGAL RISKS)**

*Local Government Regulation 2012 section 174 and 175.*

The Operational Plan was prepared in accordance with the Queensland *Local Government Regulation 2012*. Specifically 175, in that it:

- is consistent with the Annual Budget; and
- shows how the Local Government is progressing the implementation of the 5 year Corporate Plan through 2019/20; and
- incorporates operational risk management in the progression of itemised projects.

Section 174 of the *Local Government Regulation 2012* requires that the Chief Executive Officer must present a written assessment of Council's progress towards implementing the annual Operational Plan at meetings of Council at regular intervals of not more than three months. This report comprises that written assessment and has been commissioned and authorised by Council's Chief Executive Officer.

### **POLICY IMPLICATIONS**

Nil

### **FINANCIAL AND RESOURCE IMPLICATIONS (BUDGETARY)**

The activities detailed in the attached Operational Plan 2019/20 review are accounted for in Council's annual budget. The budget is made up of a number of separate elements, including the operational budget, operational initiatives and capital works programme. The budget for the works identified in the Operational Plan for 2019/2020 is less than that of 2018/2019, contributing to a decrease in the operating deficit overall.

### **RECOMMENDATION**

That Council resolves to note and endorse the progress of the Operational Plan for the third quarter of the 2019/2020 financial year.



**COOK SHIRE COUNCIL**  
**OPERATIONAL PLAN**  
**2019-20**



# Key Strategic Priority 1

## Community



A sense of common purpose, whilst retaining local diversity, with the goals and aspirations of individual communities reflected in localised strategy and planning.

No	Projects	Success Measure	Lead Unit	Expected Period of Work	Additional Resources	Progress as at 31 Mar 2020	Status
COM 1	Develop community specific strategy that reflects the goals and aspirations of individual communities.						
1a	Strategies that reflect the goals and aspirations of individual communities are developed.						
1	Completion of an Indigenous Language Project to translate several nursery rhymes into local Indigenous languages	Translation successfully completed.	Economy and Community Lifestyle	1 July 2019 – 30 June 2020	External funding provided by the State Library of Queensland to enable the project to be delivered-	Guuguu Yimidithir nursery Rhymes commenced (Hope Vale).  Kuukuu Yalanji (Wujal Library & Justice Group) pending.	 <b>On Track</b>

No	Projects	Success Measure	Lead Unit	Expected Period of Work	Additional Resources	Progress as at 31 Mar 2020	Status
2	Commissioning and procurement of Indigenous Artwork for use in Council's corporate documents.	A suitable piece of Indigenous Artwork successfully procured.	Indigenous Partnerships	1 July 2019 – 31 December 2019	Funded by Council (\$5,000).	Two public expression of interest processes have been run without success. A revised procurement process is currently being developed.	 Delayed
3	Fenced designated Dog off leash area adjacent to Adelaide Street	Fenced area is completed and operational.	Planning & Environment	Completion 30 June 2020.	Quotes to be obtained, but by previous research approx. \$35,000 required for fencing, water and signage.	Pending adoption of Local Law.	 On Track
4	Archer Point Tenure investigation and resolution - investigate trusteeship options.	Situation investigated, solutions developed and agreed with community. Submission made to DNRME.	Land Tenure and Native Title	1 July 2019 – 30 June 2020	Estimated cost of \$15,000.	DNRME have authorised Council to manage the reserve prior to dedication. Land Management Plan to be implemented.	 On Track

No	Projects	Success Measure	Lead Unit	Expected Period of Work	Additional Resources	Progress as at 31 Mar 2020	Status
1b	Establish and prioritise localised requirements, throughout the Shire for community facilities and services that include sports, library, child care and aged care.						
5	Undertake a Feasibility Study into the potential to establish libraries in Coen, Lakeland and Laura, and/or a mobile or pop-up library facility	Completion of Feasibility Study and assessment of recommendations.	Economy and Community Lifestyle	1 July 2019 – 31 December 2019	Funding to be provided by State Library of Queensland to undertake Study	Feasibility assessment complete and implementation of libraries underway in Coen, Lakeland and Laura.	 On Track
6	Develop cycling plans for three communities to encourage an active and healthy lifestyle.	Adoption by Council of the cycling plans.	Economy and Community Lifestyle	1 July 2019 – 30 June 2020	External funding to be sought to enable the project to be delivered	Project to Commence 2020-21 (RESOLUTION 2020/57). Subject to external funding.	 Deferred
7	Develop a Master Plan for the Lakeland Sports Field.	Completion of the Master Plan and adoption by Council	Economy and Community Lifestyle	1 July 2019 – 31 December 2020	Funds to be contributed by the Lakeland Progress Association towards the cost of the study.	Final Master Plan has been adopted by Council (RESOLUTION 2020/51).	 Complete

No	Projects	Success Measure	Lead Unit	Expected Period of Work	Additional Resources	Progress as at 31 Mar 2020	Status
COM 2	Develop and build on community engagement measures to encourage inclusiveness and partnerships within communities.						
2a	Community engagement measures are developed and implemented.						
COM 3	Encourage the building of strong partnerships with community, private sector and Government so as to build community capacity and develop strategies to encourage and support leadership and self-responsibility in the community.						
3a	Opportunities and partners are identified to advance services and facilities for all Shire communities through increased community capacity, leadership and self-responsibility.						
8	Conduct a half-day Volunteer Conference to encourage the development of the volunteers in community and inspire the next generation of volunteers	Delivery of conference with attendance data and feedback captured.	Economy and Community Lifestyle	1 July 2019 – 31 December 2019	External funding to be sought to enable the project to be delivered.	Project to Commence 2020-21 (RESOLUTION 2020/57). Subject to external funding.	 Deferred
9	Event Centre Precinct Masterplan development.	Application for grant funding lodged.	Economy and Community Lifestyle	30 June 2020.	External funding to be sought to enable the project to be delivered.	Project to Commence 2020-21 (RESOLUTION 2020/57). Subject to external funding.	 Deferred
COM 4	Encourage vibrant and active community participation in arts, culture and natural heritage activities to enrich lifestyles and encourage tourism						
4a	Visitors and locals are attracted to arts, cultural and heritage destinations within the Shire.						
10	Arts and Cultural Strategy development and implementation.	A 5 year Arts and Cultural Strategy for Cook Shire is adopted by Council.	Tourism and Events	Arts and Cultural Strategy adopted by Council by 30 November 2019	Subject to external funding.	Project to Commence 2020-21 (RESOLUTION 2020/57).	 Deferred

No	Projects	Success Measure	Lead Unit	Expected Period of Work	Additional Resources	Progress as at 31 Mar 2020	Status
11	Pursue membership of a regional Event Placement Program to encourage community participation in a range of sporting, cultural and heritage events.	Membership of an Event Placement Program.	Economy and Community Lifestyle	1 July 2019 – 30 June 2020	Subject to external funding.	Project to Commence 2020-21 (RESOLUTION 2020/57). Subject to external funding.	 Deferred
12	Complete a community mural at the Cooktown Skate Park.	Completion of the mural. Issue of media release.	Regional Arts	1 July 2019 – 31 December 2019	External funding sought to offset the costs of the project.	Project to Commence 2020-21 (RESOLUTION 2020/57). Subject to external funding.	 Deferred
13	Playground Shade installed in Cooktown.	New playground shade installed.	Parks and Gardens	Construction October 2019 to December 2019.	Funded from W4Q funding.	Waterfront natural shade planted. Additional shade structures delayed due to requirement for an ILUA.  Lion's Park Playground Shade pending negotiation with local business.	 Delayed



No	Projects	Success Measure	Lead Unit	Expected Period of Work	Additional Resources	Progress as at 31 Mar 2020	Status
14	Botanic Gardens Development – upgrade of the Cooktown Botanic Gardens in line with recommendations of the Botanic Gardens Master plan.	Completion of works identified in the funding agreement for completion prior to June 2020	Executive Management	July 2019 to June 2020.	Reliant on Federal Government grant funding of \$1.98m.	Footpath design pending. Roadworks and carpark complete.	 On Track
15	2020 Project - Boathouse Upgrade	Completion of works identified in the funding agreement for completion prior to June 2020	Executive Management	Completion 30 June 2020.	Reliant on Federal Government grant funding.	Design will be completed by June 2020.	 On Track
16	2020 Project – Gamaay Dreaming Track	Completion of works identified in the funding agreement for completion prior to June 2020	Executive Management	Completion 30 June 2020.	Reliant on Federal Government grant funding.	Timeline for works to be completed extended to October 2020.	 Delayed
17	2020 Project – Reconciliation Rocks	Completion of works identified in the funding agreement for completion prior to June 2020	Executive Management	Completion 30 June 2020.	Reliant on Federal Government grant funding.	Detailed Design completed and Art Brief published.	 On Track
18	Further the commitments in the Memorandum of Agreement between Waymburr Warra/Guugu Yimithirr Clan and the Cook Shire Council.	Provide a commercial space at the William Daku park for Traditional Owners.	Land Tenure and Native Title	31 December 2019	From existing resources.	Negotiations are underway to finalise an ILUA between the parties.	 Delayed

No	Projects	Success Measure	Lead Unit	Expected Period of Work	Additional Resources	Progress as at 31 Mar 2020	Status
19	Further the commitments in the Memorandum of Agreement between Wayburr Warra/ Guugu Yimithirr Clan and the Cook Shire Council.	Complete sealing of Savage Street (Harrigan Street to Mason Street).	Engineering	Delivery in late 2019 dry season.	100% Council funded	Construction complete.	 Complete
20	Further the commitments in the Memorandum of Agreement between Wayburr Warra/ Guugu Yimithirr Clan and the Cook Shire Council.	Provide a traineeship for a Wayburr Traditional Owner.	Human Resources and Business Services.	31 December 2019	From existing resources.	Complete.	 Complete
21	Further the commitments in the Memorandum of Agreement between Wayburr Warra/ Guugu Yimithirr Clan and the Cook Shire Council.	Advocate on behalf of the Wayburr Traditional Owners for funding for the repair of homes on the Burrgirru Land Trust Reserve.	Executive Management	Completion 30 June 2020.	From existing resources	Outstanding items pending feedback from Traditional Owners. All other commitments met as per timeline.	 On Track
COM 5	Encourage agriculture/aquaculture and other primary industry in the Shire to create employment and business opportunities						
22	Communities in Transition - Clean Growth Choices	Develop two detailed business plans for funding submission.  Council promotion of Clean Growth Choices business opportunities at field days/agricultural forums if available.	Economy and Community Lifestyle	1 July 2019 – 30 June 2020	Subject to external funding.	Final business cases have been developed and presented to Council. No field days available.	 Complete

No	Projects	Success Measure	Lead Unit	Expected Period of Work	Additional Resources	Progress as at 31 Mar 2020	Status
23	Advocate on behalf of key issues with respect to primary industry (e.g. agriculture, horticulture and aquaculture) in the Cook Shire region; live cattle export; water management plans; biosecurity and disease management; carbon farming; and, drought resilience.	Report on advocacy that has been completed.	Economy and Community Lifestyle	1 July 2019 – 30 June 2020	Existing resourcing.	Relationships maintained and networking undertaken and ongoing.	 <b>On Track</b>



## Key Strategic Priority 2

### Environment



Respect for the unique natural environment of the Cape, its history and the provision of sustainable, safe access for the enjoyment of the Cape's communities and visitors.

No	Projects	Success Measure	Lead Unit	Expected Period of Work	Additional Resources	Progress as at 31 Mar 2020	Status
<b>ENV 1</b>	<b>Maintain a proactive response to public health and safety matters.</b>						
1a	Environmental health standards meet or exceed industry standards.						
1b	The community's exposure to health risk is minimised by undertaking specific intervention based preventative programs including inspections and licensing of food preparation premises and support.						
24	Use the Cooktown Cemetery Conservation Management Plan 2019 to actively seek funding for the implementation of priority actions identified in the plan.	Two submissions made for funding for priority actions out of the plan.	Planning & Environment	Completion 30 June 2020.	Subject to external funding.	No funding identified at this time.	 <b>On Track</b>
<b>ENV 2</b>	<b>Disaster management facilities and services manage risk and exposure to the adverse impacts of both natural and man-made disasters.</b>						
2a	The Shire's communities are safe through disaster management planning and response through interagency coordination, planning and action in an emergency.						
25	Deliver a public health education campaign for risks before and after a disaster.	Public education campaign delivered.	Planning & Environment	October 2019 – 31 March 2020	From existing resources.	Implemented and Ongoing.	 <b>Complete</b>

No	Projects	Success Measure	Lead Unit	Expected Period of Work	Additional Resources	Progress as at 31 Mar 2020	Status
26	Completion of Phases 4 to 6 of the QCoast Coastal Hazard Adaptation Strategy (CHAS).	Successful completion of Phases 3-6.	Planning & Environment	1 July 2019 – 30 June 2020	Funded project by LGAQ.	Phase 4 community engagement completed. Phase 5 to commence next month.	 On Track
<b>ENV 3</b>	<b>Appropriate consideration is given to planning and development controls, design guidelines, traditional ownership and sustainable development principles when making planning decisions.</b>						
3a	Planning outcomes demonstrate the quality of development assessment processes by achieving results consistent with Council's strategic direction.						
27	Complete a Land Use Study for light industry and low impact type uses along Endeavour Valley Road.	February 2020 Report to Council with study results and recommendation.	Planning & Environment	1 July 2019 – 30 June 2020	From existing resources.	Research and collection of data commenced. Ongoing work underway.	 On Track
28	Complete the review of local laws and develop clear policies and procedures for the implementation of these laws by staff.	Local law review completed and local laws amended by 30 June 2020.	Planning & Environment	1 July 2019 – 31 March 2020.	From existing resources.	Review Progressing	 On Track
3b	Challenges to Council's decision making are few and readily defended.						
<b>ENV 4</b>	<b>Development strategies to ensure a coordinated approach to the management and control of pests, weeds and feral animals and other biosecurity threats.</b>						
4a	Biosecurity Plan goals and objectives/plan priorities are resourced and implemented by investigation of all available options.						
<b>ENV 5</b>	<b>Develop and implement strategies to ensure a coordinated approach and compliancy focus to waste management.</b>						
5a	Waste Management Strategy is reviewed and adopted by Council.						
29	Development of a Trade Waste Management Strategy and Policy for Cook Shire Council.	Trade Waste Policy is adopted by Council.	Planning & Environment	July 2019 – June 2020	From existing resources.	Completed.	 Complete

No	Projects	Success Measure	Lead Unit	Expected Period of Work	Additional Resources	Progress as at 31 Mar 2020	Status
5b	Waste Management matters relating to compliance are prioritised and addressed						
ENV 6	Develop cohesive vision and aspirations for the future of the Great Barrier Reef together with awareness, skills, knowledge and capacities.						
6a	Minimise the impacts on the Great Barrier Reef and catchments through conservation and sustainable practices.						
30	Develop a business case for the use of renewable energy for five (5) of Council's highest energy use sites.	Business case developed and considered by Council.	Executive Management	Completion 30 June 2020.	From existing resources	Business case complete.	 Complete



# Key Strategic Priority 3

## Economy



Locality Specific Economic growth, appropriate to each community and the Shire as a whole.

No	Projects	Success Measure	Lead Unit	Expected Period of Work	Additional Resources	Progress as at 31 Mar 2020	Status
ECO 1	Compile an economic growth strategic plan and orient Council's organization to facilitate economic growth.						
1a	A sustainable economic growth strategy is developed and implemented for the Cape.						
1b	Council capitalises on economic development opportunities and leverages off wider regional initiatives						
31	Continue implementation of the Cooktown airport masterplan.	Issue expressions of interest for the lease of the Cooktown Airport lease blocks.	Engineering	31 December 2019	From existing resources.	Funding approved. Subject to road realignment. Road alignment expected to be completed by the end of 2021.	 <b>Delayed</b>
ECO 2	In partnership with local business, industry groups, economic and regional development organisations and neighbouring local governments, continue to develop strategies to assist, strengthen, develop and promote existing and new businesses and industries.						
2a	Continued economic and business growth is evident in all communities.						
2b	Employment opportunities in the Shire increase, particularly for specific demographics showing higher rates of unemployment.						
2c	Develop 2020 Event as a platform to increase tourist and visitor numbers to the shire.						

32	Implement a Grant Program to improve the façades and front areas of businesses in Charlotte Street.	Completion of the program.	Tourism and Events	1 July 2019 – 30 June 2020	External funding to be sought to enable the project to be delivered.	Funding sourced. Local Business submissions under review.	 On Track
33	Conduct a Tourism Signage and Monument Review in Cooktown.	Completion of the Review and implementation of recommendations.	Tourism and Events	1 July 2019 – 30 June 2020	\$20,000 in Council funding.	Interpretative Signage Style Guide approved by Council in February 2020 (RESOLUTION 2020/52).  Tourism Interpretive Signage review underway.	 On Track
34	2020 Festival preparation, planning and event organisation.	Event planning completed by 30 October 2019.	Tourism and Events	1 July 2019 – 30 June 2020	\$250,000, Council contribution plus external funding as obtained.	Pending COVID-19 Resolution. Postponed to 2021 (RESOLUTION 2020/84)	 Deferred
2d	Primary industry indicators and employment increase						
35	Establishment of a Regional Business Advocacy Group for Cook, Hope Vale and Wujal Wujal Council areas.	Presentation of recommendations to Council	Economy and Community Lifestyle	1 July 2019 – 30 September 2019	May be subject to external funding.	Project to Commence 2020-21 (RESOLUTION 2020/57). Subject to external funding.	 Deferred
ECO 3	Undertake the management of Council's assets in accordance with sound practice to ensure infrastructure networks are maintained, renew and upgraded to maximize long-term benefit to all.						
3a	Asset management policy and strategy are adopted and implemented by Council.						
36	Maintain and improve the Asset Management Plan and its links and effectiveness with the Long Term Financial Forecast	Asset management Plan updated including review of depreciation.	Asset Management	2019/20	From existing resources.	10 Year Financial Forecast in draft. Consultation with all departments in process.	 On Track
37	Develop an Asset Management Strategy	Asset Management Strategy presented to Council for adoption.	Asset Management	2019/20	From existing resources.	Completed.	 Complete

38	Prepare a draft Service Level Agreement and present to Council.	Draft Service Level Agreement presented to Council.	Asset Management	2019/20	From existing resources.	Work commenced. Project scope being determined.	 On Track
3b	Asset management plans are completed for major infrastructure assets.						
39	Deliver capital works program on time and within budget	Completion of works prior to June 2020	Infrastructure	1 July 2019 – 30 June 2020	Part funded, part Council contribution (in line with the Capital works program).	Capital Works Program On Track.	 On Track
40	Development of a secondary water source for Cooktown through the reinstatement of the Bore fields.	Bore fields operational with non-potable water.	Water and Wastewater Section	1 July 2019 – 30 June 2020	Funded from W4Q funding.	Funding not made available until April.	 Delayed
ECO 4	Develop and progress partnerships to help common facilities and services fostering regional economic growth and providing for jobs through construction and long –term employment by actively supporting and working on as appropriate, prioritised and as funding resources become available.						
41	Building our Regions - Lakeland Gateway to the Cape Project.	Completion of works identified in the funding agreement for completion prior to June 2020	Infrastructure	1 July 2019 – 30 June 2020	\$1,288,000 with \$998,000 funded.	Progress report will be completed May 2020.	 On Track
42	Cooktown Depot Redevelopment – stage 1.	Completion of stage 1 of works.	Infrastructure	1 July 2019 – 30 June 2020	\$300,000 Council funded	Stage 1 Works may not be complete by June 2020 due to COVID. Safety Hub, Footpath & gate on track. Remainder of works funding dependant.	 Delayed



43	Council Housing Project – Development of Council adopted Housing project plan. Road formation, subdivision and potential sale of lots.	Completion of Civil works on Boundary and Garden Street.	Infrastructure	1 July 2019 – 30 June 2020	\$1.3million Council Loan funded.	Delayed due to lack of Project Engineer. Design is programmed to commence May-June 2020.	 Delayed
44	Cooktown Shire Hall Refurbishment.	Completion of renovation works in accordance with developed scope.	Infrastructure	1 July 2019 – 30 June 2020	Funded by W4Q \$1million.	Project under review. Parameters of project to be further determined.	 Delayed



# Key Strategic Priority 4

## Governance



Accountable, responsible and appropriate governance and management, reflected in responsible long-term financial sustainability and clear strategic direction built around core local government business and affordable levels of service.

No	Projects	Success Measure	Lead Unit	Expected Period of Work	Additional Resources	Progress as at 31 Mar 2020	
GOV 1	Develop an achievable long-term financial, resource and infrastructure plan to ensure ongoing capacity to fund operations and capital works programs that underpin Council's long-term strategy to achieve financial sustainability.						
1a	Council's Long-Term Financial Plan is compiled and linked to Council's Corporate and Operational plans.						
45	Finalisation of the 5 year ICT strategic plan.	5 year ICT Strategic Plan adopted by Council.	Information and Communication Technologies	1st September 2019 to 31st January 2020 adopted by Council June 2020	From existing resources.	Document to be structured as 'living' strategic plan.	 <b>On Track</b>
GOV 2	Prepare Management strategies to underpin asset sustainability						
2a	Condition assessments are undertaken for major asset classes.						
2b	Council's asset management plan is completed and informs Council's long-term financial strategy.						
GOV 3	Develop a clear communication plan to inform the workforce, community and elected members in order to achieve greater understanding of Council 's decision making processes, policies, legislation and compliance requirements						

3a	The use of appropriate measurement tools indicates growing appreciation and high comprehension of Council processes, decision-making, laws and compliance requirements, by the workforce, elected members and community						
3b	Development and implement a mechanism by which Council stakeholders and the community participate in the prioritisation of service delivery.						
3c	The community is kept informed and is generally well satisfied with the overall leadership and strategic direction undertaken by Council.						
46	Introduction of a Cook Shire Council Organisational Report Card issued on a quarterly basis.	Report card is issued on a quarterly basis.	Governance and Risk	1st September 2019 to 31st January 2020 adopted by Council June 2020	Existing resources.	Report Card completed and presented quarterly as 'In Focus'.	 Complete
GOV 4	Work management systems and procedures are reviewed and adjusted to support improved organization service provision, compliance and efficiency.						
4a	Council's workforce and culture reflect and promote Council values.						
4b	The workforce is provided with the required support, training and development necessary to achieve job satisfaction and to update its skill and knowledge base to meet changing organisational needs.						
4c	The health and safety of Council's workforce and constituency is protected through the implementation and management of appropriate Work Health and Safety management systems.						
47	Safety Management System implementation.	Management system implemented and utilised.	Human Resources and Business Services.	1 July 2019 to 31 May 2020.	\$7,000 in project costs and staff time for implementation.	Progressing: 70% Complete. Practical system revision undertaken and improvement measures implemented (75%).	 On Track
4d	The provision of core Council services are underpinned by appropriate and accessible information, communication and technology systems.						

48	Implementation of Cloud based disaster recovery strategy for ICT services.	Remote access to a replica of Councils ICT services running on Cloud infrastructure can be provided for within 24 hours.	Information and Communication Technologies	1 July 2019 to 31 May 2020.	Council contribution of \$8,000.	Complete	 Complete
49	Cloud services expansion to improve security, collaboration and knowledge retention within Councils distributed workforce	Enterprise based cloud share introduced for Water and Wastewater.	Information and Communication Technologies	1 July 2019 to 31 January 2020.	Council contribution of \$1,800.	Scheduled beginning June 2020.	 Delayed
4e	Council's organisational culture is inclusive and supports continuous improvement and customer satisfaction.						
4f	Council activities comply with applicable legislation through well maintained policies, procedure and information systems that guide and facilitate good decision making.						
GOV 5	Organisational structure and resourcing is periodically reviewed in accordance with prioritized service levels.						
5a	The Council's organisational structure compares with industry benchmarks for local governments of similar scale and service profile and workforce efficiency is underpinned by appropriate performance management systems.						
5b	Resources are managed to capitalise on flexible workplace efficiency and capability offering value for money with reference to the services it offers its constituency.						
50	Customer Service Charter reporting and implementation.	All staff trained and customer request reporting in place.	Human Resources and Business Services.	1 July 2019 to 31 January 2020.	From existing resources.	CRM upgrade complete. Customer Service Charter adopted and disseminated for implementation.	 Complete
5c	Council's organisational structure and performance management systems support flexible deployment and multiskilling of staff, excellent work/life balance for employees and opportunities for advancement within a framework of fair and equitable working conditions and hiring practices.						

**15.3 APPLICATION FOR A MINOR CHANGE TO DEVELOPMENT PERMIT DA/3867 - REMOTE WORKERS ACCOMMODATION AND/OR SHORT TERM ACCOMMODATION - LOT 30 ON SP285541 - PENINSULA DEVELOPMENT ROAD LAKELAND (TURALBA)**

**File Number:** D20/9599  
**Author:** Reel Planning Pty Ltd  
**Authoriser:** Heather Kelly, Director Organisational Business Services  
**Attachments:** 1 Approved Plans of Development  
2 Concurrence Agency Response  
3 Concurrence Agency Statement of Reasons

**PRECIS**

**Applicant:** William Reddie & Laura Wallace  
C/- Planz Town Planning Pty Ltd  
PO Box 181  
EDGE HILL QLD 4870

**Owner:** William Reddie and Laura Wallace

**Location:** Peninsula Development Road, Lakeland

**R.P.D:** Lot 30 on SP285541

**Area:** 150.1 hectares

**Zone:** Rural

**REPORT**

This application seeks a change to an application which sought a Material Change of Use for Remote Workers Accommodation and/or Short Term Accommodation on Lot 30 on SP285541, Peninsula Development Road, Lakeland. The application was approved by Council subject to conditions on 21 August 2018.

On 26 November 2019, Council received a formal request for a Change to the aforementioned approval.

**PROPOSAL**

The proposed change involves the deletion of a condition which set a limited life for 15 temporary caravan sites. The condition is repeated below:

*The existing 15 temporary caravan sites have a limited life of:*

- *Four (4) years from the date of the Decision Notice for DA/3594 (16 May 2017); or*
- *Another agreed period as requested in writing from Council.*

The change is sought on the basis that (summarised from the town planning report which accompanied the application):

- The caravans currently provide necessary accommodation for remote workers;

- There is an expected increase in the number of farm and remote contract works in the area and therefore a need for the accommodation;
- There is a growing number of tourists in the area; and
- The proposed development provides a mix of accommodation types and allows for flexibility of the provision of accommodation over time.

## THE SITE

The subject land is located at the Peninsula Development Road, Lakeland (Lot 30 on SP285541) and has a frontage of approximately 6km to the State-controlled Peninsula Development Road. The site is irregular in shape and 150.1 hectares in size, with approximately 3,500m<sup>2</sup> used for the Remote Workers' Accommodation area.



**Figure 1:** Subject Site

The site is subject to five relevant approvals issued between 2009 and 2018, described below:

- DA/2583 – November 2009 Approval for Remote Workers Accommodation (20 persons);
- DA/2732 – August 2010 Approval for Remote Workers Accommodation (20 additional persons);
- DA/2883 – February 2012 Approval for Remote Workers Accommodation (60 additional persons);
- DA/3594 – March 2017 Approval for Remote Workers Accommodation (50 additional persons – including 30 temporary persons); and
- DA/3867 – August 2018 Approval for Short Term Accommodation (150 persons including 30 temporary persons).

Relevant to the proposed minor change is that whilst the first 3 applications over the land (DA/2583, DA/2732, and DA/2883) proposed accommodation in permanent facilities (cabins or larger transportable buildings), the fourth application proposed some temporary accommodation (for 30 persons) in the form of an open area for 15 caravans. This temporary accommodation was (in 2017)

proposed as a temporary measure to respond to an immediate need for additional accommodation, prior to more permanent facilities being provided. In response, Council applied a condition requiring that it be removed in a period of 4 years from the date of approval, or a further period as agreed with Council. The last application (August 2018 – DA/3867 – the subject of this change application) sought to use the accommodation for either Remote Workers Accommodation or Short Term Accommodation and the condition was carried forward to the latest approval.

At present the site contains a range of self-catering facilities, communal areas and outdoor recreation areas including a pool and landscaped area. In terms of servicing, the site has an onsite water supply (2 x 27,000L water tanks), borehole and waste water treatment facilities.

The property is located 9km west of Lakeland in an agricultural area characterised by cropping and grazing. Access to the site is gained through Peninsula Development Road which connects to Laura in the west and Cooktown to the north east via the Mulligan Highway. It is understood that the local area continues to experience significant growth pressures for remote workers in response to agricultural enterprises and local infrastructure projects.

### TOWN PLANNING CONSIDERATIONS

The Dictionary within Schedule 2 of the *Planning Act 2016* (PA) sets the criteria for a Minor Change to a development approval. Under this section, a 'minor change' means a change that:

- Would not result in substantially different development; and
- If a development application for the development, including the change, were made when the change application is made would not cause –
  - (a) The inclusion of prohibited development in the application; or
  - (b) Referral to a referral agency, other than to the chief executive, if there were no referral agencies for the development application; or
  - (c) Referral to extra referral agencies, other than to the chief executive; or
  - (d) A referral agency to assess the application against, or have regard to, matters prescribed by regulation under section 55 (2), other than matters the referral agency must have assessed the application against, or have had regard to, when the application was made; or
  - (e) Public notification if public notification was not required for the development application.

In this case, the change is not considered to comply with the criteria for a Minor Change under the PA because the proposal involves substantially different development (this is discussed below). It nevertheless passes the remaining tests as follows:

- The change does not result in the inclusion of prohibited development;
- There were referral agencies for the original application;
- The change does not trigger referral to any extra referral agencies;
- The proposal does not require a referral agency to assess the application against matters prescribed by a regulation other than matters the referral agency must have assessed when the application was made (as discussed in the Referral Agencies section below, the State Assessment Referral Agency as the 'Chief Executive' is not required to comment as an affected entity); and
- If the application was remade, including the change, it would not require public notification.

**Substantially Different Development**

The development Assessment Rules 2017 (Schedule 1) provide guiding criteria in relation to 'substantially different development'. The proposed change is assessed against the criteria in the table below.

<b>Substantially Different Development Criteria</b>	<b>Comment</b>
A change may be considered to result in a substantially different development if the proposed change:	
(a) involves a new use	<p>It is considered that the use of the land as proposed in a permanent form represents a Tourist Park and in this sense a new use is introduced.</p> <p>In addition, the 2017 (DA/3594) and 2018 (DA/3867) approvals were granted on the basis that there was a maximum on-site capacity of 120 persons but that there was an additional 30 persons to be accommodated on a temporary basis in temporary accommodation. The current proposal in effect, seeks to introduce an additional 30 persons in permanent accommodation. In this sense, while the defined use remains Remote Workers Accommodation and Short Term Accommodation as per the 2018 approval, it changes the use from temporary to permanent.</p>
(b) results in the application applying to a new parcel of land	The proposed change applies to the same parcel of land.
(c) dramatically changes the built form in terms of scale, bulk and appearance	Similar to the discussion above, the proposal results in an additional area of accommodation for 30 persons which is a 25% increase on the number of approved permanent accommodation spots. It also introduces permanent caravan accommodation in circumstances where this was never assessed to exist on a permanent basis. It is considered that there is a significant change to the long term scale and appearance of the use when compared with the existing approval.
(d) changes the ability of the proposal to operate as intended	The proposed change is unlikely to affect the ability of the proposal to operate as intended insofar as it will remain a location that accommodates remote workers and short term visitors. It will nevertheless result in a 25% increase in permanent worker/visitor capacity and in that sense will have operational implications.
(e) removes a component that is integral to the operation of the development	The proposal does not involve removal of any components of the use.
(f) significantly impacts on traffic flow and the transport network, such as increasing traffic to the site	The proposed changes will result in a 25% increase in permanent worker/visitor capacity so has the potential to result in a substantial permanent traffic increase. It's unlikely however,

<b>Substantially Different Development Criteria</b>	<b>Comment</b>
A change may be considered to result in a substantially different development if the proposed change:	
	having regard to the low numbers of remote workers having vehicles that a traffic problem will arise.
(g) introduces new impacts or increases the severity of known impacts	There are few direct ‘impacts’ associated with remote workers or short term accommodation such as noise, traffic, dust, etc. As discussed later, there are nevertheless indirect impacts on the role and function of the town of Lakeland as a result of the increase in permanent accommodation on the site.
(h) removes an incentive or offset component that would have balanced a negative impact of the development	The proposed change seeks to delete a condition which seeks the removal of temporary accommodation. The accommodation was only assessed as temporary and was not to the same standard as other accommodation on the site. In this sense the proposed change removes an offset, being the limited life applied to the use.
(i) impacts on infrastructure provision.	The proposed change is unlikely to significantly impact on infrastructure provision. The development maintains the driveway location from the Peninsula Development Road and is otherwise self-sufficient in terms of infrastructure.

### Referral Agencies

In this case, the proposed change does not seek to alter the referral agency conditions and therefore the Department of Transport and Main Roads – as the ‘Chief Executive’ – is not considered to be an affected entity under section 80 (2) of the *Planning Act 2016*. Therefore, the application was not required to be referred.

### DISCUSSION

There are a number of issues that have been identified with the proposed Minor Change, as discussed below.

#### Temporary Use

At the time the temporary accommodation was approved, it was described by the applicant as being a solution to a temporary shortage for workers accommodation. It was also proposed to be replaced with more permanent structures when time and funds would allow. In the 3 years since the application was approved, Council is unaware of any proposal by the applicant to make the accommodation more permanent.

Council has previously expressed concern about the number of persons residing on a property remote from services and facilities and as part of the 2017 application Council sought that the applicant submit a social impact assessment. These concerns remain in circumstances where the applicant now seeks to increase the permanent accommodation capacity by 25%.

#### Planning Scheme

In 2017, Council started preparing a local plan for the town of Lakeland. The local plan was prepared in response to known growth pressures and a lack of growth opportunities in town. These lack of opportunities were part of the justification for previously approving large numbers of remote

workers accommodation outside town. The Lakeland Local Plan, consisting of a structure plan and background report was adopted by Council and an amendment to the Cook Shire Council Planning Scheme 2017 has recently taken effect which reflects the findings of that work.

In addition to the Lakeland Local Plan, the following sections of the Strategic Framework are noted:

*(3.4.1.1(13)) Non-resident workforce accommodation is located to avoid areas of natural hazard and is designed to provide residents with a high standard of safety and amenity. Where proposed in environmentally sensitive areas or on agricultural land, the non-resident workforce accommodation is located and designed to minimise impacts and ensure the land can be rehabilitated at the end of the life of the use.*

*(3.7.1.1(9)) Non-resident workforce accommodation associated with existing or approved mining, agriculture, industry or infrastructure projects is located within existing townships where the accommodation can be integrated without adversely impacting on nearby sensitive land uses. Where it is more efficient to locate the accommodation outside of existing townships it is to be self-sufficient in terms of infrastructure servicing.*

To summarise the above, it is considered that the planning scheme seeks to locate non-resident workforce accommodation in existing townships where appropriate access to services and facilities exist. There will be times where the location of projects is too remote to practically house workers in townships, however the subject site is approximately 10 kilometres from Lakeland.

It's also relevant that in mid-2017, Council approved an application (DA/3757) for Non-resident Workers Accommodation (for 20 persons) on Lot 10 on RP747317 (next to the new sports field on the southern side of the Peninsula Development Road).

### **Substantially Different Development**

It is considered that the proposed change fails to pass the substantially different development criteria, as described earlier in this report. Primarily this is because it will result in a substantial increase in the amount of permanent accommodation on site.

It is also considered that the proposed permanent accommodation in the form of caravans, best fits the Planning Scheme definition of 'Tourist Park', as defined below:

***Tourist park means the use of premises for –***

- (a) holiday, accommodation in caravans, self-contained cabins, tents or other similar structures;*  
*or*
- (b) amenity facilities, a food and drink outlet, a manager's residence, offices, recreation facilities for the use of occupants and their visitors, or staff accommodation, if the use is ancillary to the use in paragraph (a).*

The introduction of a new use conflicts with the substantially different development criteria. In addition, the Planning Scheme identifies a Tourist Park as an impact assessable use in the Rural Zone where involving more than 6 cabins or camp sites. The assessment of the 2017 application did not consider or assess the use of the site as a tourist park.

### **Conclusion**

It is considered that the proposed minor change fails to satisfy the substantially different development test and therefore does not satisfy the criteria for a Minor Change in the *Planning Act 2016*.

In addition, it is considered that the applicant has not provided sufficient information to demonstrate that the proposal is consistent with Council's planning intentions for the town of

Lakeland, expressed through the Planning Scheme. The applicant was made aware of these concerns via email dated 24 January 2020, however to date, there have been no further formal representations made by the applicant addressing these issues.

Notwithstanding the above conclusions, the importance of the supply of non-resident workforce accommodation to the Lakeland area and Cook Shire as a whole, is recognised. It is also recognised that it can take some time to develop appropriate permanent accommodation facilities and that it would be undesirable to create a shortfall of accommodation in the short term. On this basis, it is considered that the appropriate course of action is for Council to extend the limited life of the temporary accommodation, as contemplated in the existing condition.

#### **LINK TO CORPORATE PLAN**

##### ***Key Strategy Priority:***

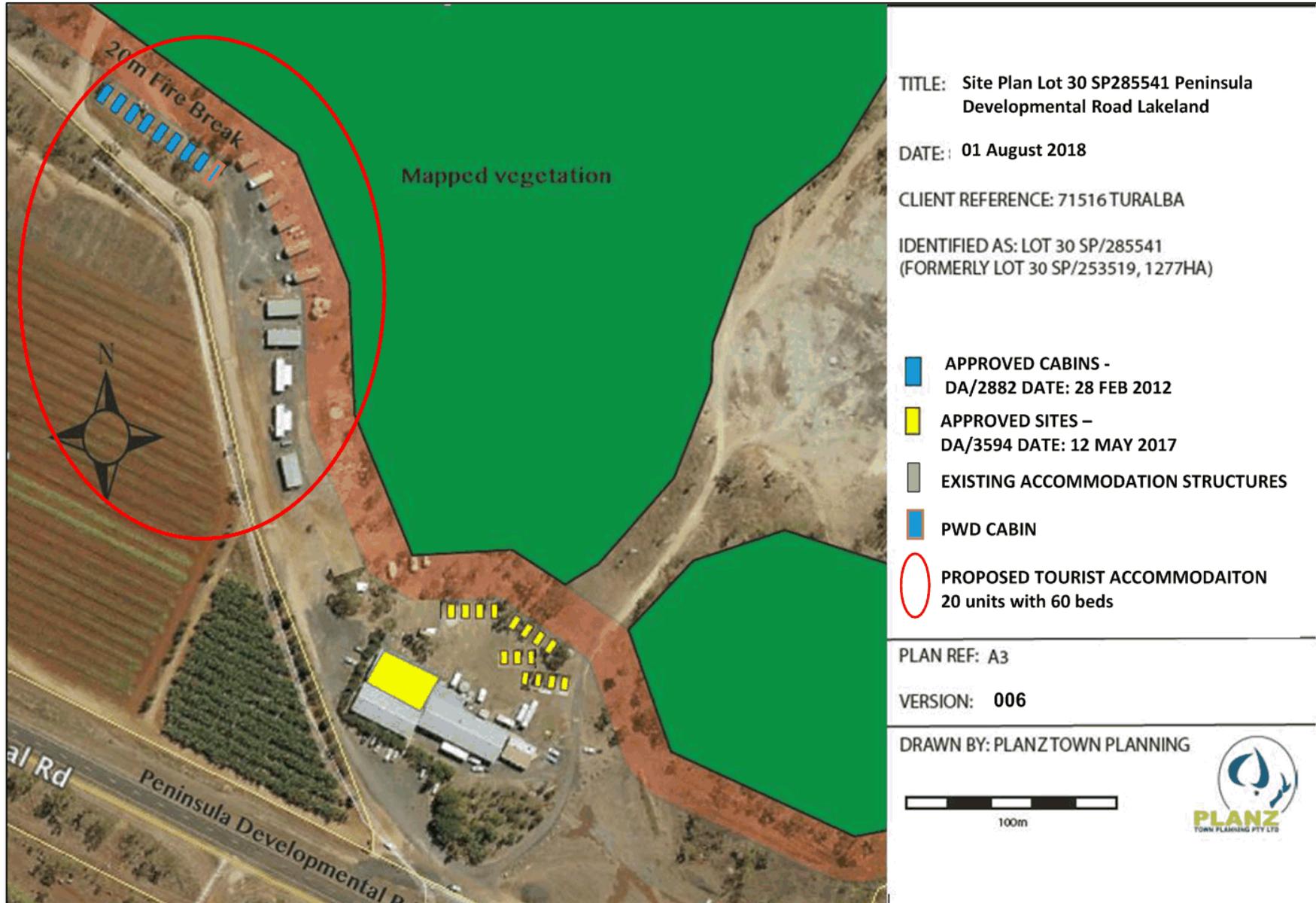
**Environment** – Respect for the unique natural environment of the Cape, its history and the provision of sustainable, safe access for the enjoyment of the Cape’s communities and visitors.

*Env 3:* Appropriate consideration is given to planning and development controls, design guidelines, traditional ownership and sustainable development principles when making planning decisions.

*Env 3a:* Planning outcomes demonstrate the quality of development assessment processes by achieving results consistent with Council’s strategic direction.

#### **RECOMMENDATION**

1. That Council refuse the application submitted by William Reddie and Laura Wallace C/- Planz Town Planning Pty Ltd for a Minor Change to an approval for Material Change of Use for Remote Worker’s Accommodation and/or Short Term Accommodation on Lot 30 on SP285541, Peninsula Development Road, Lakeland; and
2. That Council agree to extend the limited life of the approval for a further 1 year until 16 May 2022.



RA6-N



Department of  
**State Development,  
 Manufacturing,  
 Infrastructure and Planning**

Our reference: 1801-3389 SRA  
 Your reference: LM:DA/3867:D17/18759

1 February 2018

Chief Executive Officer  
 Cook Shire Council  
 PO Box 3  
 Cooktown QLD 4895  
 mail@cook.qld.gov.au

*Attention: Lisa Miller or John Harrison*

Dear Sir/Madam

**Referral agency response—with conditions**

(Given under section 56 of the *Planning Act 2016*)

The development application described below was properly referred to the Department of State Development, Manufacturing, Infrastructure and Planning on 15 January 2018.

**Applicant details**

Applicant name:	W Reddie c/- Planz Town Planning
Applicant contact details:	PO Box 181 Edge Hill QLD 4870 info@planztp.com

**Location details**

Street address:	Peninsula Developmental Road, Lakeland
Real property description:	Lot 30 on SP285541
Local government area:	Cook Shire Council

**Application details**

Development permit	Material change of use for Short Term Accommodation and/or Remote Worker's Accommodation
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Far North Queensland regional office  
 Ground Floor, Cnr Grafton and Hartley  
 Street, Cairns  
 PO Box 2358, Cairns QLD 4870

1801-3389 SRA

**Referral triggers**

The development application was referred to the department under the following provisions of the Planning Regulation 2017:

- 10.9.4.2.4.1 State transport corridors and future State transport corridors

**Conditions**

Under section 56(1)(b)(i) of the *Planning Act 2016* (the Act), the conditions set out in Attachment 1 must be attached to any development approval.

**Reasons for decision to impose conditions**

The department must provide reasons for the decision to impose conditions. These reasons are set out in Attachment 2.

**Advice to the assessment manager**

Under section 56(3) of the Act, the department offers advice about the application to the assessment manager—see Attachment 3.

**Approved plans and specifications**

The department requires that the plans and specifications set out below and enclosed must be attached to any development approval.

Drawing/report title	Prepared by	Date	Reference no.	Version/issue
<b>Aspect of development: Material change of use</b>				
TMR Layout Plan (90B - 9.25km)	Queensland Government Transport and Main Roads	23/01/2018	TMR18-23479 (500-948)	Issue A

A copy of this response has been sent to the applicant for their information.

For further information please contact Jenny Sapuppo, Senior Planning Officer, on 5644 3212 or via email CairnsSARA@dilgp.qld.gov.au who will be pleased to assist.

Yours sincerely



Brett Nancarrow  
Manager (Planning)

cc W Reddie c/- Planz Town Planning, info@planztp.com

enc Attachment 1—Conditions to be imposed  
Attachment 2—Reasons for decision to impose conditions  
Attachment 3—Advice to the assessment manager  
Approved plans and specifications

1801-3389 SRA

**Attachment 1—Conditions to be imposed**

No.	Conditions	Condition timing
<b>Material change of use</b>		
<b>State transport corridor (State-controlled road)</b> —The chief executive administering the <i>Planning Act 2016</i> nominates the Director-General of the Department of Transport and Main Roads to be the enforcement authority for the development to which this development approval relates for the administration and enforcement of any matter relating to the following condition(s):		
1.	The road access location is to be located generally in accordance with TMR Layout Plan (90B - 9.25km), prepared by Queensland Government Transport and Main Roads, reference TMR18-23479 (500-948), Issue A, dated 23/01/2018.	At all times
2.	Direct access is not permitted between the Peninsula Developmental Road and Lot 30 on SP285541 at any other location other than the permitted road access location described in Condition 1.	At all times

1801-3389 SRA

**Attachment 2—Reasons for decision to impose conditions**

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The reasons for this decision are:

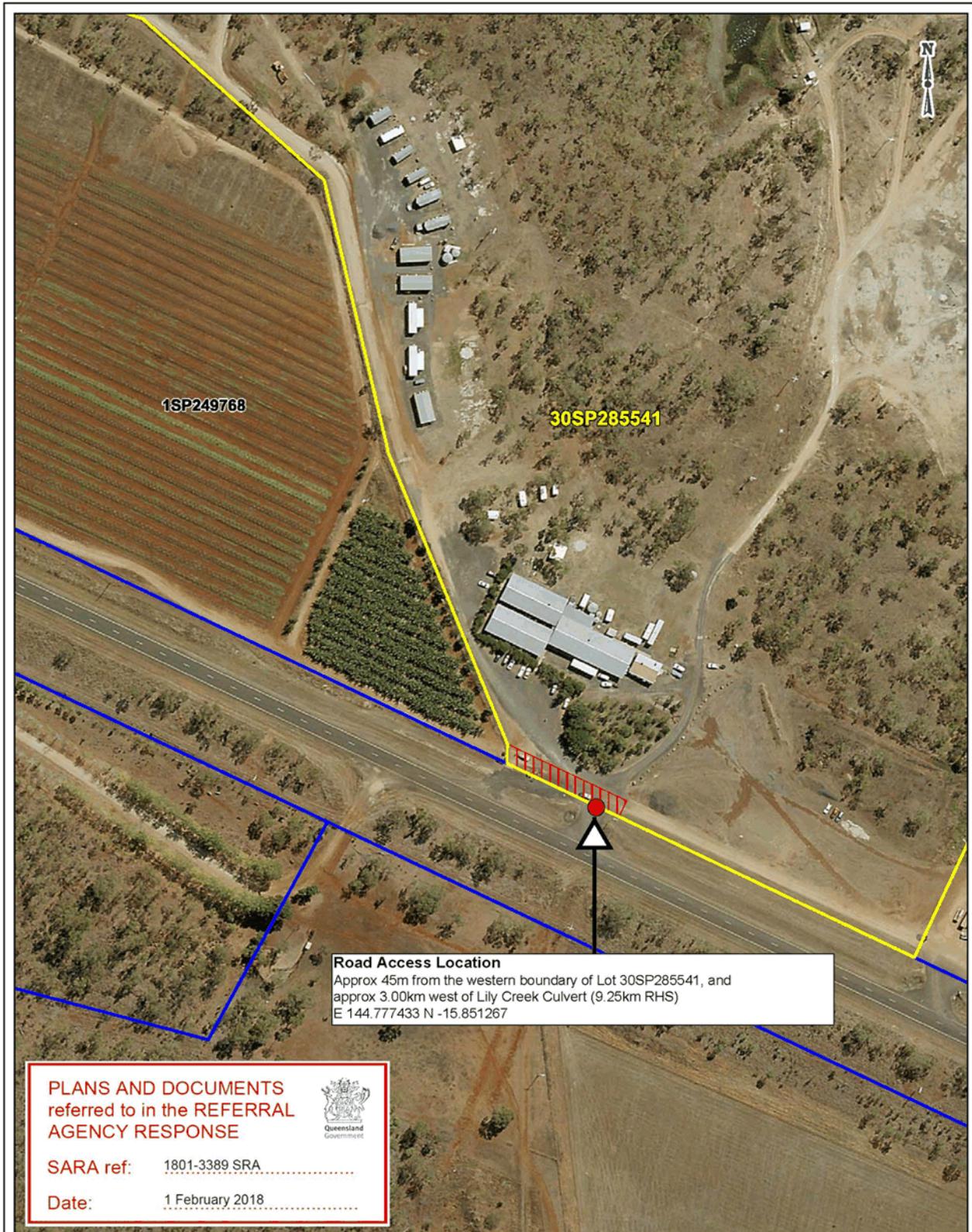
- To ensure the road access location to the state-controlled road from the site does not compromise the safety and efficiency of the state-controlled road.
- To ensure access to the state-controlled road from the site does not compromise the safety and efficiency of the state-controlled road. Direct access to the state-controlled road is prohibited where not required.

1801-3389 SRA

**Attachment 3—Advice to the assessment manager**

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<b>General advice – advertising devices</b>	
1.	<p>A local government should obtain advice from the Department of Transport and Main Roads (DTMR) if it intends to approve the erection, alteration or operation of an advertising sign or another advertising device that would be visible from a state-controlled road, and beyond the boundaries of the state-controlled road, and reasonably likely to create a traffic hazard for the state-controlled road.</p> <p><b>Note: DTMR has powers under section 139 of the <i>Transport Operations (Road Use Management - Accreditation and Other Provisions) Regulation 2015</i> to require removal or modification of an advertising sign and/or a device which is deemed that it creates a danger to traffic.</b></p>



Branch/Unit :	Corridor Management/Far North Region
Projection/Datum :	Geocentric Datum of Australia (GDA) 1994
	PROPERTY BOUNDARY
	SUBJECT LAND
	ACCESS EASEMENT

**TMR Layout Plan  
(90B - 9.25km)**

Queensland Government Transport and Main Roads					
Plan No:	1 / 1	Issue:	A	Date:	23/01/2018
Drawn by:	RPK	File ref:	TMR18-23479 (500-948)		

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GE78-N



Department of  
**State Development,  
Manufacturing,  
Infrastructure and Planning**

**Department of State Development, Manufacturing, Infrastructure and Planning**

**Statement of reasons for application 1801-3389 SRA**

(Given under section 56 of the *Planning Act 2016*)

Departmental role: Referral agency

**Applicant details**

Applicant name: W Reddie c/- Planz Town Planning

Applicant contact details: PO Box 181  
Edge Hill QLD 4870  
info@planztp.com

**Location details**

Street address: Peninsula Developmental Road, Lakeland

Real property description: Lot 30 on SP285541

Local government area: Cook Shire Council

**Development details**

Development permit Material change of use for Short Term Accommodation and/or Remote Workers Accommodation

**Assessment matters**

Aspect of development requiring code assessment	Applicable codes
1. Material change of use	State Development Assessment Provisions, version 2.1: <ul style="list-style-type: none"> <li>State code 1: Development in a state-controlled road environment</li> </ul>

**Reasons for the department's decision**

The reasons for the department's decision are that the proposed development:

- utilises an existing access from the adjacent state-controlled road (the Peninsula Developmental Road)
- does not include any new works that would impact on the state-controlled road
- will generate minimal traffic that is unlikely to impact the overall state-transport network
- complies with the relevant performance outcomes in State code 1.

**Response**

Development description	Nature of Approval	Response details	Date of response
Material change of use - Short Term Accommodation and/or Remote Workers Accommodation	Development Approval	Subject to conditions	1 February 2018

**Relevant material**

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Far North Queensland regional office  
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Street, Cairns  
PO Box 2358, Cairns QLD 4870

1801-3389 SRA

- Development application
- *Planning Act 2016*
- Planning Regulation 2017
- State Development Assessment Provisions, version 2.1, published by the Department of Infrastructure, Local Government and Planning
- Development Assessment Rules
- Technical advice from the Department of Transport and Main Roads

**15.4 APPLICATION FOR AMENDMENT TO QUEENSLAND HERITAGE LISTING - LOT 5 ON PLAN C17973****File Number:** D20/10776**Author:** Land Tenure and Native Title Coordinator**Authoriser:** Heather Kelly, Director Organisational Business Services**Attachments:**  
1 Application - (partial) Removal of a place from the QLD Heritage Register  
2 Submissions - Cook Shire Council Chambers**PRECIS**

The Cook Shire Council Chambers located on Lot 5 C17973 in Charlotte Street are registered on the Queensland Heritage Register – Registration number 601535. The registered area includes the entire cadastral lot including the Boathouse which is to be redeveloped. In order to continue to provide heritage protection to the Council Chambers but to also allow ongoing redevelopment of the Boathouse, an application has been drafted to provide for an amendment to the boundary of the heritage listing.

**BACKGROUND/HISTORY**

The Cook Shire Council Chambers was entered for protection on the Queensland Heritage Register on 8 April 1997. Cook Shire Council Chambers, constructed in 1876-77 as Cooktown's first purpose-built Post and Telegraph Office, is associated with the early settlement of Cooktown as the port for the Palmer River goldfields, and as such is important in illustrating the pattern of development of Queensland's history. In particular, it survives as an important illustration of colonial government support accorded to the establishment of Cooktown in the 1870s.

The *Queensland Heritage Act 1992* provides the framework for protection of the building and the steps required to be completed prior to any works to the heritage listed area. Each entry on the register has a boundary and any works within that boundary are subject to the provisions of the *Queensland Heritage Act 1992*. Currently, Council must seek an exemption certificate for any works which are completed in the boundary area but which do not affect the Council Chambers.

The current boundary for this listing includes the entire cadastral lot as demonstrated by the satellite image below. The pink indicates the boundary for the heritage listing. Councillors may note a thick pink line along Charlotte Street – this is due to the heritage listing of the guttering and footpath.

A copy of the digital register entry can be viewed at - <https://apps.des.qld.gov.au/heritage-register/detail/?id=601535>.



The current register listings makes no mention of the Boathouse or the sewerage pumping station which is located at the rear of the property.

The proposed amendments will make no changes to the significance or history recorded in the listing but is intended only to confine the boundary of the listing to the area which surrounds the Cook Shire Council Chambers building. Please see site plan below which details the proposed boundary change.



The process for the application will take some time as the process includes the following:

- Lodgement of Application.
- Department of Environment & Science publish a public notice to advise it has been received and to invite public submissions about the application.
  - Public submissions have 20 business days to respond
- Department of Environment & Science then undertake an assessment process which includes:
  - Researching the history of the place;
  - Conducting a site visit; and
  - Considering all public submissions received.
- Department of Environment & Science then make a submission to the Queensland Heritage Council which makes a decision.
- The decision is published in the QLD Government Gazette.

It is possible that it could be six (6) months (if approved by the Queensland Heritage Council) for the change to the listing to be finalised. As Lot 5C17973 is land which Council holds as trustee for Municipal Purposes, DNRME will need to provide owners consent/comment. Department of Environment & Science - Heritage Division will contact DNRME directly to confirm their consent.

Council officers have discussed the proposed boundary changes with DNRME officers and they did not raise any immediate objections.

A draft application was provided for comment to the Heritage Division and comments were provided to Council officers in late January 2020. Those comments have now been addressed, however it is possible that the application may be returned if the Heritage Division deem that they require further information.

## **LINK TO CORPORATE PLAN**

### **Community**

*Com 4. Encourage vibrant and active community participation in arts, culture and natural heritage activities to enrich lifestyle and encourage tourism.*

## **CONSULTATION**

### ***Internal consultation***

- Director Community Economy & Innovation
- Director Organisational Business Services
- Manager Planning & Environment
- Building – Facilities Team Leader
- Land Tenure & Native Title Coordinator

### ***Community Consultation***

- Cooktown Re-enactment Association
- Cooktown Historical Society

### ***State Government Consultation***

- A/g Principal Heritage Officer (Department Environment & Science)
- Senior Land Officer (Department of Natural Resource, Mines & Energy)

## **LEGAL IMPLICATIONS (STATUTORY, BASIS, LEGAL RISKS)**

If the boundary is not amended, Council will need to seek exemption certificates for all works to be completed (including ongoing maintenance) for the proposed redevelopment of the Boathouse.

- *Queensland Heritage Act 1992*

## **POLICY IMPLICATIONS**

There are no policy implications arising from this application. It is likely that there may be further amendments that Council needs to seek to other heritage listings as it was common to list the entire cadastral boundary which the applications were first submitted, however each individual listing would be reviewed on the merit of any application.

## **FINANCIAL AND RESOURCE IMPLICATIONS (BUDGETARY)**

There is no financial ramification of the amendment of the heritage listing boundary. There is no cost to Council to submit this application.

**RECOMMENDATION**

That Council:

1. Delegate authority to the Chief Executive Officer pursuant to s257 of the *Local Government Act 2009* to progress the application including formal submission to the Department of Environment & Science.
2. Delegate authority to the Chief Executive Officer under section 257 of the *Local Government Act 2009*, to make any further administrative changes to the application if required by the Department of Environment & Science.

## Heritage

**Removal of a place from the Queensland Heritage Register**

*Use this form to make an application to have all or part of a State Heritage Place considered for removal from the Queensland Heritage Register under the Queensland Heritage Act 1992.*

**Before completing this application form:**

- read the *Application Guide: Removing a State Heritage Place from the Queensland Heritage Register* available at [www.qld.gov.au/environment/land/heritage/](http://www.qld.gov.au/environment/land/heritage/)
- call 13 QGOV (13 74 68) and discuss this application with the Applications Co-ordinator, Heritage Branch

**1. Applicant details**

APPLICANT NAME/S LINDA CARDEW	TITLE MS
ORGANISATION NAME (if applicable) COOK SHIRE COUNCIL	
POSTAL ADDRESS P O BOX 3, COOKTOWN	POSTCODE 4895
EMAIL ADDRESS MAIL@COOK.QLD.GOV.AU	
TELEPHONE (business hours) 07 40820588	MOBILE 0436848880
TELEPHONE (after hours) 0436848880	EMAIL MAIL@COOK.QLD.GOV.AU

**2. Applicant consent**

Ticking YES in the box below means you give consent to the department to publicly disclose your name with this application. At no time (whether you tick YES or NO) will your personal contact details be made public during processing and assessment of this application. The department removes contact details (i.e. address, email and telephone numbers) from all copies of the application except those provided to the Queensland Heritage Council.

<b>Applicant consents to personal information being released</b>		Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
APPLICANT'S SIGNATURE			
PRINT APPLICANT'S NAME Linda Cardew		DATE SIGNED App	

**3. Place details**

NAME OF PLACE AND / OR QUEENSLAND HERITAGE REGISTER PLACE ID NUMBER COOK SHIRE COUNCIL CHAMBERS	
STREET ADDRESS 121 Charlotte Street, COOKTOWN	
LOT/S ON PLAN/S 5/C17973	LOCAL GOVERNMENT AREA/S COOK SHIRE COUNCIL
GPS COORDINATES (if known) -15.46600697, 145.24936576	

**4. Consultation with the owner of the place**

Do you own the place that is the subject of this application? Yes  No

If you are not the owner of this place, have you consulted with the owner? Yes  No

**5. History of the place**

<p>HISTORICAL SUMMARY</p> <p><i>Using the history provided in the Queensland Heritage Register entry as a starting point add detail that supports your removal application</i></p> <p>The present Cook Shire Council Chambers was constructed in 1876-77 as Cooktown's first purpose-built Post and Telegraph Office. Its function changed to that of municipal council offices in 1893, and it has retained this function for over a century. The building is one of the earliest surviving in Cooktown, which was founded in October 1873 as the Endeavour River port for the important Palmer River goldfields.</p> <p>The current QHR entry makes no reference to the demountable building or the sewerage pumping station.</p> <p>SEE ATTACHED QHR ENTRY</p>
<p>REFERENCE LIST</p>
<p>LIST OF ATTACHMENTS</p> <p>SEE SUPPORTING SUBMISSION</p>

## 6. Description of the place

<p>WRITTEN DESCRIPTION</p> <p><i>Using the description provided in the Queensland Heritage Register entry as a starting point add detail that supports your removal application</i></p> <p>Within the current QHR entry boundary there is the large historical building as described in the register entry and there is also a small demountable building (built circa 1990) and sewerage pumping station, both of which have been built using modern products and techniques.</p> <p>SEE ATTACHED SUPPORTING SUBMISSION</p>
--

## 7. Statement of cultural heritage significance

Explain why the place (or part of it) does not fulfil the significance criteria listed in its entry in the Queensland Heritage Register. Write 'not applicable' against the criteria that are not relevant to your application.

<p>CRITERION A the place is important in demonstrating the evolution or pattern of Queensland's history</p>	<p>NO CHANGE TO THE REGISTER IS PROPOSED UNDER THIS CRITERION.</p> <p>The demountable and sewer pumping station are both structures which are of no significance to Queensland's evolution or pattern of history. The current QHR entry makes no mention of the demountable or pumping station.</p>
<p>CRITERION B the place demonstrates rare, uncommon or endangered aspects of Queensland's cultural heritage</p>	<p>NO CHANGE IS PROPOSED UNDER THIS CRITERION</p> <p>The current QHR entry makes no mention of the demountable or pumping station. The demountable and pumping station were both constructed with very common materials and modern techniques. Both are modern structures.</p>
<p>CRITERION C the place has potential to yield information that will contribute to an understanding of Queensland's history</p>	<p>NOT RELEVANT TO THIS PLACE</p>
<p>CRITERION D the place is important in demonstrating the principal characteristics of a particular class of cultural places</p>	<p>NOT RELEVANT TO THIS PLACE</p>
<p>CRITERION E the place is important because of its aesthetic significance</p>	<p>NO CHANGE IS PROPOSED UNDER THIS CRITERION</p> <p>The current QHR entry makes no mention of the demountable or pumping station. There is no aesthetic significance to the portion or land which this application seeks to remove from the register. The demountable building and sewerage pumping station are modern and not aesthetically pleasing in any historical form, neither even draw any resemblance to any kind of historical connection.</p>

CRITERION F the place is important in demonstrating a high degree of creative or technical achievement at a particular period	NOT RELEVANT TO THIS PLACE
CRITERION G the place has a strong or special association with a particular community or cultural group for social, cultural or spiritual reasons	NOT RELEVANT TO THIS PLACE
CRITERION H the place has a special association with the life or work of a particular person, group or organisation of importance in Queensland's history	NO CHANGE IS PROPOSED UNDER THIS CRITERION  The demountable building has been used for multiple purposes since its date of construction circa 1990. It commenced life as a temporary town library before a purpose built building was constructed for the library. Following the exit by the library service, the demountable was used for the town planning division of Cook Shire Council. Since approximately 2009, the building has been the home of a local not for profit association.

## 8. Site plan showing area of current boundary proposed for removal

Attach a site plan to this form. Any plan/s and map/s in the register entry for the place can be used as base drawings. Tick to confirm:

- the site plan is drawn or sketched to scale
- all key elements of the place are shown and clearly labelled in their approximate locations (particularly those elements identified in the register entry)
- the existing heritage boundary is shown, along with the area proposed for removal (all or part)
- the cadastral (lot on plan) boundaries of the place are shown

## 9. Photographs

Attach photographs to this application that show the place in its current state. Number all photographs and complete the index table below adding more rows if needed.

If submitting an electronic application, submit the photographs in a digital file attached with the application form. Maximum file size for digital images attached to this form is 250kb each.

If submitting an application in hard copy, submit the photographs as an electronic file saved onto a CD or USB and attach one hardcopy print out of images to this application form.

DATE AND TIME TAKEN 25/10/2019	PHOTOGRAPHER Allison Dakin – Cook Shire Council
<p>COPYRIGHT PERMISSIONS <i>By law copyright of material submitted is subject to conditions set out in the copyright licence for that material.</i></p> <p><i>Please enter licensing details in the metadata for each image/file requiring copyright.</i></p> <p><i>A copyright licence may be obtained free of charge from Creative Commons at <a href="http://www.creativecommons.org">www.creativecommons.org</a>. Creative Commons licence 'Creative Commons Attribution-Non-Commercial-No Derivative Works' is recommended. This licence maintains author copyright but allows others to copy and distribute work provided the author is given credit (in a way specified by the author) and the work is not changed in any way and is not used commercially.</i></p>	

IMAGE NUMBER	FILE NAME	DESCRIPTION
N/A	<ul style="list-style-type: none"> <li>• Back view of Boundary line with Council Chambers</li> <li>• Back view of demountable 1</li> <li>• Back view of demountable 2</li> <li>• Back view of demountable looking towards Council Chambers</li> <li>• Boundary line of Council Chambers 2 - view from Charlotte Street</li> <li>• Boundary Line with Council Chambers - view from Charlotte Street</li> <li>• Close up of materials used for construction of walls</li> <li>• Demountable cement flooring</li> <li>• Demountable flooring</li> <li>• Demountable outdoor front verandah</li> <li>• Demountable weatherboard 1</li> <li>• Demountable weatherboard 2</li> <li>• Front view of Demountable 1 - view from Charlotte Street</li> <li>• Front View of Demountable 2 - view from Charlotte Street</li> <li>• Inside ceiling construction</li> <li>• Inside view of demountable 1</li> <li>• Inside view of demountable 2</li> <li>• Pumping Station 1</li> <li>• Pumping Station tanks</li> <li>• Pumping tanks with pumping station in background</li> <li>• Side of Council Chambers - view from Charlotte Street</li> <li>• Side view of demountable 1</li> </ul>	As per File Name

## 10. Lodgement

All sections of this form must be completed and attachments prepared (in particular the site plan showing the proposed heritage boundary and photographs of the place) before an application is lodged. Incomplete applications cannot be accepted.

### Send one copy of the completed form and attachments to:

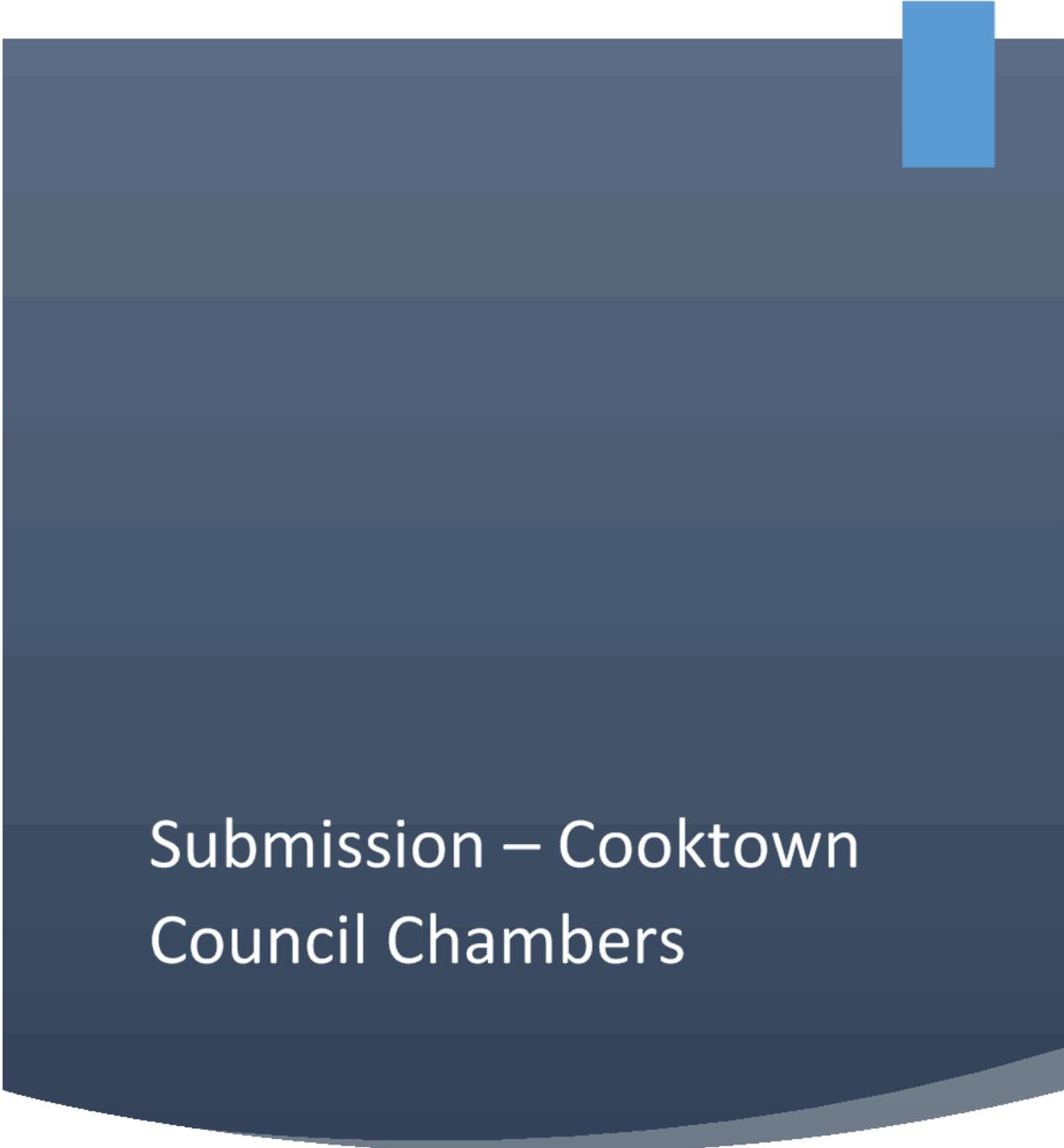
Email:  
heritage@des.qld.gov.au

OR

Post:  
Applications Coordinator  
Heritage Branch  
Arts and Heritage  
Department of Environment and Science  
GPO Box 2454  
Brisbane Qld 4001

**Further information**

- email [heritage@des.qld.gov.au](mailto:heritage@des.qld.gov.au)
- call 13 QGOV (13 74 68) and ask to speak to the Applications Coordinator, Heritage Branch
- visit [www.qld.gov.au/environment/land/heritage/](http://www.qld.gov.au/environment/land/heritage/)



# Submission – Cooktown Council Chambers

## Amendment to Heritage Register Listing Boundary

COOK SHIRE COUNCIL

## Introduction

On behalf of Cook Shire Council, I apply under section 36 of the *Queensland Heritage Act 1992*, for a partial removal of the cadastral lot from the Queensland Heritage Register.

This application arises from a review of the listing and cultural heritage significance of the place which is the listed. A review of the listing indicates that the heritage listing should not include the new infrastructure located on the same cadastral lot but separate to the heritage listed building.

Specifically, the removal/boundary amendment relates to the demountable building and sewerage pumping station which are located on the same cadastral lot. The demountable is a modern building which was constructed approximately in the early 1990's<sup>1</sup> and was used in addition to the Council Chambers for planning staff due to the number of Council staff outgrowing the space available in the chambers. A disabled ramp for access to the demountable was constructed in 2012.

There is no mention of the demountable building on the Heritage listing and the demountable construction material and technique do not contribute to the heritage features which warrant the listing of the Council Chambers. The sewerage pumping station has been constructed subsequent to the heritage listing.

### Site Plan (Detailed plan available at Attachment A)



<sup>1</sup> Cook Shire Council has been unable to obtain records of the construction of the building. Council will continue to search prior to the final submission however due to the time of construction it is likely that they were destroyed in a weather event.

## Existing Fabric – Demountable

The Building is a separate modern style construction single story building which is separate to the Council Chambers including separate, metred connections for water, sewerage and electricity.

*Figure 2a* and *2b* shows the clear span of area between heritage listed Council Chambers and the demountable



**Figure 2a**



**Figure 2b**

The demountable is a slab on ground structure (see *Figure 4*) with fibre cement ceiling panels, internal wall (see *Figure 5*) and external walls (see *Figure 6*). The building has a corrugated iron roof, with timber fascia boards and fibre cement gable ends (See *Figure 7a&b*). Internally the building contains the following rooms:

- Main display room;
- Store room;
- Kitchen/staff room;
- Washroom; and
- Toilet.

**Figure 4**

Figure 5



Figure 6



Figure 7a



Figure 7b

## Existing Fabric – Pumping Station

The sewerage pumping station was constructed in 2004 with the surrounding fence constructed in 2007 (see **attachment B**). Sewage gravity feeds through the sewage pipes to the pump station (see *figure 8*). The pump station then pumps the sewage to Boundary Street pump station and then it is pumped into the sewage treatment plant. It consists of a pump well, valve pit (see *figure 9*) and switchboard which is up on a platform (see *figure 10*) to be out of flood waters. It was built in 2004 and commissioned in 2004.



Figure 8



Figure 9



Figure 10

## Proposed Change to Register Entry

Based on the very recent history of construction and the modern materials and techniques used of the above infrastructure, there are no components which are deserved of protection of the *Queensland Heritage Act 2009*. The proposed register boundary alignment would require a corresponding change to the outline boundary of the register listing. No changes would be required to the current register entry except for an adjustment to the boundary of the listing. The infrastructure located outside the proposed amended boundary are not mentioned in the listing in any form and do not contribute to the historical components of the Council Chambers.

The demountable building and sewerage pumping station are of modern construction and do not demonstrate the evolution of Queensland's history. There is no rare, uncommon or endangered aspects of cultural heritage associated with the infrastructure. Due to the recent nature of the development of the infrastructure and the substantial disturbance which occurred during construction, it is extremely unlikely that the land would yield any archaeological artefacts.

The demountable uses common and modern building techniques that are not aesthetically significant, nor is it important in demonstrating a degree of technical achievement. There is no community or personal special association to the demountable or the sewerage pumping station and tanks.

## Proposed Site Boundary Changes

The current heritage listing boundary corresponds with the cadastral lot. This application, requests that the boundary be amended to encompass only the heritage listed building and a small area of surrounding land. (see proposed boundary in purple below).





# Site Plan - Lot 5 on Plan C17973

ATTACHMENT A



Scale: 1:300  
 Printed at: A3  
 Print date: 15/4/2020  
 Datum: Geocentric Datum of Australia 1994  
 Projection: Web Mercator EPSG 102100  
 For more information, visit <https://qldglobe.information.qld.gov.au/help-info/Contact-us.html>  
 Includes material © State of Queensland 2019. You are responsible for ensuring that the map is suitable for your purposes. The State of Queensland makes no representation or warranties in relation to the map contents and disclaims all liability.  
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ATTACHMENT B  
COOK SHIRE COUNCIL

Our ref: IMcC:lm:DA/1981  
Your ref:

5<sup>th</sup> June 2007

Chief Executive Officer  
Cook Shire Council  
PO Box 3  
COOKTOWN QLD 4895

Attention: Robert Fenn

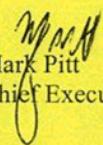
Dear Mr Fenn

**Re: Decision Notice for Development Application - DA/1981 - for the purpose of -  
building a fence on Lot 5 on Plan C17973**

Please find enclosed the Decision Notice for the above Development Application.

Should you require any further information or assistance please contact Ian McCrae,  
Council's Building Surveyor, on (07) 4069 5444.

Yours faithfully

  
Mark Pitt  
Chief Executive Officer

---

121 Charlotte Street Cooktown  
PO Box 3 COOKTOWN QLD 4895  
Phone: 07 4069 5444  
Fax: 07 4069 5423  
Email: mail@cook.qld.gov.au  
Web: www.cooktowns.com



ATTACHMENT B

# COOK SHIRE COUNCIL

Enquiries: Mr Ian McCrae  
 Our ref: IMcC:lm:DA/1981  
 Your ref:

5<sup>th</sup> June 2007

**DECISION NOTICE FOR  
 DEVELOPMENT APPLICATION DA/1981  
 LOT 5 ON PLAN C17973, PARISH OF COOK COUNTY BANKS**

<b>Proposal:</b>	Construction of a fence around the Sewerage Pump Station
<b>Type of Development:</b>	Building works
<b>Real Property Description:</b>	Lot 5 on Plan C17973
<b>Decision Date:</b>	1 <sup>st</sup> June 2007
<b>Referral Agencies:</b>	Not applicable
<b>Decision:</b>	Approved subject to the Conditions below
<b>Type of Approval:</b>	Development Permit
<b>Does the Decision conflict with a relevant Planning Instrument:</b>	
	No
<b>Properly made Submissions made about the Application:</b>	
	Not applicable

---

121 Charlotte Street Cooktown  
 PO Box 3 COOKTOWN QLD 4895  
 Phone: 07 4069 5444  
 Fax: 07 4069 5423  
 Email: mail@cook.qld.gov.au  
 Web: www.cooktowns.com

## ATTACHMENT B

**Further Development Permits required:**

Not applicable

**Codes to comply with for Self-Assessable Development:**

Not applicable

**A. ASSESSMENT MANAGER CONDITIONS:**

1. The building works must be carried out in accordance with the following approved plans and / or documents:

Plan / Document Number	Plan / Document Name	Date
DA/1981:01	Diagonal Fence stays set in Concrete Footings; (Sheet 01)	Approved 1 <sup>st</sup> June 2007
DA/1981:02	Site Plan; (Sheet 02) Figure 1	Approved 1 <sup>st</sup> June 2007
DA/1981:03	Figure 2 (Sheet 03) Pump Station 3 Behind Council Offices	Approved 1 <sup>st</sup> June 2007

2. Notice for inspection to be given at the following stages:
  - a) The final stage - at the completion of all the building work

The time must be not more than 48 hours before the completion of the stage of building concerned.
3. Prior to the commencement of any building works, the boundaries of the land must be identified by corner pegs. The boundary identification must be carried out by a licensed land surveyor.
4. Exposed steel members are to be coated with corrosion protective paint suitable for moderate (coastal/marine) exposure category in accordance with the Building Code of Australia.
5. Temporary hoardings and other safety provisions shall comply with the requirements of the Workplace Health and Safety Act 1995.

## ATTACHMENT B

**B. CONCURRENCE AGENCY CONDITIONS:**

Not applicable

**RIGHTS OF APPEAL:**

Attached is an extract from the *Integrated Planning Act 1997* which details your appeal rights regarding this decision see: sections 3.5.17(1) to (7) (Changing conditions and other matters during the applicant's appeal period), 3.5.18(1) to (4) (Applicant may suspend applicant's appeal period), 4.1.27(1) to (3) (Appeal by applicants) and 4.1.28 (Appeals by submitters – general).

Yours faithfully



Mark Pitt  
Chief Executive Officer

## 16 INFRASTRUCTURE - REPORTS

### 16.1 CAPITAL WORKS PROGRAM 2019/2020 - QUARTERLY REPORT, JANUARY TO MARCH 2020

**File Number:** D20/10929

**Author:** Manager Engineering

**Authoriser:** David Klye, Director Infrastructure

**Attachments:** 1 Capital Works Program, January Report, Program Details

#### PRECIS

This report seeks to inform Council of the third quarterly progress of the Shire's 2019/20 capital works program (January to March 2020).

#### BACKGROUND/HISTORY

The Shire Capital Works Program for 2019/2020 is attached.

From a proposed 77 capital works projects, 28 projects have successfully been delivered. 2 projects are still awaiting funding. 5 Projects are behind the initial schedule due to the resourcing issues and will be delivered in the next financial year. The construction of the Cooktown Savage St Urban Road Seal Upgrade project has been completed except line marking and signage which are expected before 30 June 2020. Due to ongoing consultation and some resourcing issues, the Cooktown Depot Redevelopment project is behind schedule which has drawn out the finalisation of the layout drawings. The Cooktown Depot Redevelopment project is a multi-year project and the Depot office extension is planned to be delivered in the next financial year. Planning for the installation of the Safety Hub and the machinery shed is underway and expected to be completed before 30 Jun 2020. The Safety Hub is an existing building that is being repurposed to provide a dedicated area for the WH&S team including an office, meeting room, toilet and a kitchenette area where the works crew can access ice and water.

The runway seal renewal of Laura Airport has recently been completed with minimal disruption, within time, and on budget.

It is expected another 24 projects will be completed before 30 June 2020.

#### Program statistics

77 Capital Works Projects including Infrastructure projects, major projects, building projects and WHS projects were proposed;

- 28 projects have been completed,
- 49 projects have not yet been completed
  - 24 projects are programmed to be completed by the end of June 20
  - 9 Projects are in the first year stage of a multi-year program.
  - 9 projects attracted state or federal grant funding recently or have their Change Request lately and will be delivered in the next financial year.
  - 5 project could not be completed according to the initial schedule and will carry over to the next financial year due to the resourcing issue.
  - 2 project are awaiting possible (likely) external funding or get cancelled.

**LINK TO CORPORATE PLAN**

*Key Strategy Priority: Governance* - Accountable, responsible and appropriate governance and management, reflected in responsible long-term financial sustainability and clear strategic direction built around core local government business and affordable levels of service.

*Strategy 1:* Develop an achievable long term financial, resource and infrastructure plan to ensure ongoing capacity to fund operations and capital works programs that underpin council's long-term strategy to achieve financial sustainability.

*Objective 1a:* Council's long-term financial plan is compiled and linked to Council's Corporate and Operational Plans.

**CONSULTATION**

Extensive consultation has been taken place with;

Council

Executive Leadership Team

Infrastructure Directorate project delivery team

Allocated Project Managers

**LEGAL IMPLICATIONS (STATUTORY, BASIS, LEGAL RISKS)**

There are no legal implications associated with this report. The report is prepared in accordance with the *Local Government Regulation 2012*.

**POLICY IMPLICATIONS****FINANCIAL AND RESOURCE IMPLICATIONS (BUDGETARY)**

All the completed projects have been achieved within budget. There are some projects awaiting funding, which has been detailed on the attached capital works spreadsheet. There have been no negative impacts on the Shire budget.

**RECOMMENDATION**

That Council receive and note the third quarter 2019/20 F/Y (January to March) Capital Works Infrastructure Quarterly Report.

Project Details										July
W/O Number	Description	New Renewal Upgrade	Project Manager	Start Date	Completion Date	Original Budget	Amended Budget	On Track	Complete	Project Update
	AIRPORT									
W4924	Replace runway lights with LED Cooktown Aerodrome	R	Chris Vela	Sep-19	Mar-20	100,000		Y	Y	Complete
W4925	Laura Airport - reseal runway and grade gravel section of runway	R	Amir Akrami	Sep-19	Apr-20	120,000		Y	Y	Complete
W4926	Design of upgraded runway (detailed design Code 3C)	U	Amir Akrami	Oct-19	Jan-21	231,744		Y	N	A consultant is leading communication with CASA re reverting the airport back to Code 3. The scope will then be confirmed and a consultant can be engaged for completion of the design.
W4927	Cooktown Airport Pavement sand seal treatment runway and taxiway	R	Amir Akrami	Sep-19	Dec-19	320,000		Y	Y	Complete
W4951	Charlotte Street CH2.32 to 2.93 Realign, Widen and Seal	U	Amir Akrami	Jul-19	Jun-20	38,000		Y	N	Design are programmed to be complete around May- June. Scope to be confirmed accordingly.
W4953	Pormpuraaw Access Road, Drainage Improvements at Various Locations	U	Amir Akrami	Jul-19	Dec-19	370,000		Y	Y	Complete
W4954	Resealing/Major Patching Program	R	Amir Akrami	Jul-19	Jun-20	335,000		Y	N	Contractor has been engaged. Resealing planned for early May.
W4955	Oaky Creek Rd CH0.066 to Ch1.320 Upgrade and seal	U	Amir Akrami	Jul-19	Jun-20	800,000		Y	N	Construction has commenced and programmed to be completed in 4-6 weeks, weather permitting.
W4956	Poison Creek - CH2.8 to 6.4 Upgrade and seal	U	Amir Akrami	Jul-19	Jun-20	1,400,000		Y	N	Construction is complete as per the initial scope; however, we'd like to install guardrail where the arch culvert is, replace Posions creek culvert capping and install the associated approach guardrail. It is expected to complete the works by 30 June.
W4957	Aurukun Access Road, Construct to Sealed Standard, Chainage 0.100 to 3.100km.	U	Amir Akrami	Jul-19	Dec-19	1,500,000		Y	Y	Complete
W4350	Irrigation John St Oval	N	Jim Doidge	Jul-19	Sep-19	116,350		Y	Y	Complete
	Building renewal works / Pump station	R	Dustin Miller		Jun-20	55,000		Y	N	Programmed to be completed by 30 June

	Historic Society Building Renewal	R	Dustin Miller		Jun-21	200,000		Y	N	Stage 1 is completed as was planned for 19-20. Stage 2 is programmed to proceed to tendering by June, and programmed to be completed in the next dry season.
W4942	Replacement of 600L Quick Spray #750 (Bio Security)	R	Scott Johnson	Jun-19	Jun-20	16,000		Y	Y	Complete
W4943	Replacement of #286 Honda Quad Bike (Annan Water) replace with a side by side	R	Scott Johnson	Jun-19	Jun-20	18,000		Y	Y	Complete
	Sale of # 2003 Yamaha Quad Bike (Cooktown Aerodrome)		Scott Johnson	Jun-19	Jun-21	0		N	N	The old quad bike not sold. Unlikely to be delivered by 30 June 2020.
W4944	Replacement of Generator # 2006 ( Coen Aerodrome)	R	Scott Johnson	Jun-19	Jun-20	20,000		Y	Y	Complete
W4946	Replacement of Toyota L/Cruiser D/Cab Trayback #782	R	Scott Johnson	Jun-19	Jun-20	23,000		Y	Y	Complete
W4947	Replacement of Toyota L/Cruiser Trayback #789 Law	R	Scott Johnson	Jun-19	Jun-20	23,000		Y	Y	Complete
W4948	Purchase of Heavy Duty Dual Cab 4x4 Trayback for Assets team	R	Scott Johnson	Jun-19	Jun-20	67,000		Y	Y	Complete
W4949	Replacement of Toyota L/Cruiser 200 Ser Wagon (Overseer)	R	Scott Johnson	Jun-19	Jun-20	39,000		Y	Y	Complete
W4950	Replacement of #212 Isuzu 4x4 Crew Cab (Bridge Crew)	R	Scott Johnson	Jun-19	Dec-20	53,000		N	N	There's a chance of being carried over. Initially struggled with obtaining funding.
W4355	Cooktown Depot Redevelopment – stage 1.	U	Amir Akrami	Jun-19	Jun-21	300,000		N	N	Depot layout is being finalized. Roadworks most likely will carry over to the next financial year. This year, Improvement notices for including footpath, fences, and security gate will be addressed.
W4934	Shade - Cooktown		Dustin Miller	Jun-19	Jun-21	370,000		Y	N	Awaiting on Land Tenure clearance. Works are carrying out on the existing structure. Chance of carrying over to 20-21 FY.
W4935	Cooktown Shire Hall Refurbishment.		Dustin Miller	Jun-19	Jun-21	1,000,000		Y	N	Clarke and Prince are working on a design, approvals and construction tender to be completed by the end of this FY. It will carry over to the next FY.

W4936	Gateway to the Cape project		Amir Akrami	Jun-19	Jun-21	1,288,000		Y	N	Design and Construct Tender for civil works and the Travellers' Information Centre have been closed and a contractor has been selected. Report has been submitted to Council for approval of the contract. Land Tenure clearance as well as COVID 19 may delay commencement of the works.
W4099	Wayburr Cultural Centre		Lawrence Booth	Jun-19	Jun-21	575,000		Y	N	Concpet plan has been prepared which needs to be reviewed prior to proceeding to detailed design. Development application preparation is in process. The design is expected to be completed by Sep 20. Construction is expcted to be completed before the end of the next dry season.
W4100	Reconciliation Rocks Precinct		Lawrence Booth	Jun-19	Jun-21	1,200,000		Y	N	Concpet plan has been prepared which needs to be reviewed by the stakeholders prior to proceeding to detailed design. The overlap between this project and Sherrin Esp/Adelaide St Shared path is getting addressed. The design is expected to be completed by Sep 20. Construction is expcted to be completed before the end of the next dry season.
W4938	Council Land release Project – Development of Council adopted Housing project plan. Road formation, subdivision and potential sale of lots.		Lawrence Booth	Jun-19	Jun-21	1,300,000		Y	N	Design and geotechnical works are expected to commence by June 2020.
W4101	Gamaay Dreaming Track Development		Lawrence Booth	Jun-19	Aug-21	1,700,000		Y	N	Scoping is almost completed. Specifications of the Ranger Hut and portable toilets are getting finalized. This is a multi-year project.
W4098	Botanic Gardens Development		Lawrence Booth	Jun-19	Dec-21	1,980,000		Y	N	Entry and Carpark upgrade works are complete. Footpath design is well progressed and expected to be completed by Jun 2020. This is a multi-year project with the final completion date of Dec 2021.
W4933	Savage Street (Harrigan Street to Mason Street) - Upgrade to Seal	U	Amir Akrami	Jul-19	Jun-20	475,000		Y	Y	The construction is complete except for signage and linemarking that are planned to be completed by June 2020.
W4900	Airport - Line marking Runway, Taxiway and Aprons Cooktown, after W4927 completion	R	Chris Vela	Oct-19	Nov-19	15,000		Y	Y	Complete

W4901	Airport - Flexible Fuel Delivery Lines Coen Aerodrome	R	Chris Vela	Feb-20	Feb-20	5,000		Y	Y	Complete
W4902	Airport - Tree Clearing - OLS Survey effective usable length of runway Cooktown AD	R	Chris Vela	Aug-19	Aug-19	15,000		Y	Y	Complete
W4903	Airport - Unserviceability Marker (2018 ATI Report Recommendation) Cooktown	R	Chris Vela	Feb-20	Feb-20	2,000		Y	Y	Complete
W4904	Airport - Gable Markers and Conveyer Mats Lakeland Aerodrome	R	Chris Vela	Oct-19	Oct-19	15,000		Y	Y	Complete
W4905	Airport - Tree Clearing - OLS Survey safety and usability Laura Aerodrome	R	Chris Vela	Nov-19	Nov-19	15,000		Y	Y	Complete
W5060	Airport - Cleaning & Painting Avaitaion Fuel Tank	R	Chris Vela	Sep-19	Apr-20	Initial: \$35,000 Revised: TBC		Y	N	Programmed to be complete by 30 April.
W4907	Airport - Culvert and Drain Cleaning (2018 ATI Report Recommendation) Cooktown	M	Chris Vela	Sep-19	Mar-20	5000		Y	Y	Complete. Costs have been booked against maintenance.
W4919	WH & S - GPS Track & Alert System, Working Remote and Alone Procedure		Daniel Buhmann	Jul-19	Jun-20	22,000		Y	N	Programmed to be delivered by 30 June 2020
W4920	WH & S - Digital Register Device		Daniel Buhmann	Jul-19	Jun-20	28,850		Y	N	Programmed to be delivered by 30 June 2020
3958	Urban Roads - Buhmann St Seal Works (Seal remaining road section)	R	PE			\$ 32,000		Y	Y	Complete
3961	Urban Roads - Charlotte St - Banks St to Seaview Motel	R	PE			26,500		Y	Y	Complete
4090	Urban Roads - May St - Charles St to Ida St (inc. Reseal over	R	PE			193,500		Y	Y	Complete
5007	Bridges & Culverts - Jensen Crossing Bridge Replacement (\$1,325,500.00)	U	ME	Jun-19	Jun-22	100,000		Y	N	Multi-year project. TMR draft agreement has been received and is getting reviewed. RoadTek draft agreement of the Principal Contractor is also being reviewed.
4063	Bridges & Culverts - Claud River, Approaches Remediations	R	PE			10,750		Y	Y	Complete
4023	Cooktown Pathways - Cemetery to Racecourse Rd, Shared Path &	N	ME		Jun-20	326,000		N	N	Design has been reviewed and submitted to TMR for review and approval. Construction has been programmed to be delivered by 30 June 2020.

5032	Parks and Open Spaces - Playground Edging Replacement	U	MPW			13,000		Y	Y	Complete
5049	Plant and Fleet - Cleaner's Vehicle	N	WFM			40,000		Y	Y	Complete
5048	Plant and Fleet - Electrician's Vehicle	N	WFM			45,000		Y	Y	Complete
4354	Plant and Fleet - Isuzu FRR 100-260 Auto with Tam Hook Lift and Russ Cmpactor	R	WFM			236,500		Y	Y	Complete
4206	Plant and Fleet - Kenworth T610SAR side tipper and quad dog side tipper	U	WFM			476,000		Y	Y	Complete
4137	Community Facilities - Waterfront Lighting and CCTV Crime Prevention	N	ME		Dec-20	45,000		N	N	Construction works will be completed in the next FY. The funding body has been notified.
3948	Wastewater - Pumps Replacement, STP & Pump Stations	R	MWW		Jun-20	18,000		Y	N	Programmed to be delivered by 30 June 2020
3949	Wastewater - Replace Mixer / RAS Platforms Investigation	R	MWW			206,000		Y	Y	Complete
3995	Water - 4 Mile Reservoir Replacement	R	MWW			306,000		Y	Y	Complete
5030	Water - Design for Water main replacement Helen St, Furn, Pryde	R	MWW			30,000		N	N	No funding- Cancelled.
4080	Water - Replace water main in John St - 200m	R	MWW			1,350		Y	Y	Complete
3997	Water - Replace 80mm water main in John St, Howard St and Walker St	R	MWW			216,500		Y	Y	Complete
5051	Water - Raw Water pump for Annan WTP	N	MWW		Jun-20	28,000		Y	N	Programmed to be delivered by 30 June 2020
5004	Water and Wastewater - Scope and Design SCADA system for WTP & STP at Coen	U	MWW		Jun-20	31,500		Y	N	Programmed to be delivered by 30 June 2020
4005	Waste - Stormwater Management Works	U	WMC			14,500		Y	Y	Complete
4009	Waste - Existing Waste Hill and Consider Option for Site	R	WMC			37,250		Y	Y	Complete
3959	Urban Roads - Charlotte Street Detailed Design (Subject to Grant	U	ME		Jun-20	530,000		Y	N	Programmed to be delivered by 30 June 2020.

	New SCADA servers for Annan, Lakeland, Cooktown & Ayton	U	MWW		Jun-20	\$ 6,000		Y	N	Programmed to be delivered by 30 June 2020. Funding approved recently.
	Redirect Water from Culvert to Coen STP IrrigationArea	U	MWW		Jun-21	\$ 10,000		N	N	Will carry over to the 20-21 FY. Funding approved recently.
	Fence Backwash dam @ Coen WTP	U	MWW		Jun-21	\$ 10,000		N	N	Will carry over to the 20-21 FY. Funding approved recently.
	Upgrade Cyril St water main	U	MWW		Jun-21	\$ 114,000		N	N	Will carry over to the 20-21 FY. Funding approved recently.
	New bore at Lakeland WTP	U	MWW		Jun-21	\$ 32,000		N	N	Will carry over to the 20-21 FY. Funding approved recently.
	Replace Ac water main Charlotte St / Endeavour Valley rd (Racecourse to Armburst)	R	MWW		Jun-21	\$ 200,000		N	N	Will carry over to the 20-21 FY. Funding approved recently.
	Replacement of waste water pumps STP	R	MWW		Jun-20	\$ 15,000		Y	N	Programmed to be delivered by 30 June 2020. Funding approved recently.
	High level reservoir roof platform - Assesment & Design		MWW			\$ 20,000		N	N	Not funded yet
	Hydroclone for raw water line at Annan		MWW		Jun-21	\$ 40,000		N	N	Will carry over to the 20-21 FY. Funding approved recently.
	Walkway around sedimentary basin - Annan		MWW		Jun-21	\$ 22,000		N	N	Will carry over to the 20-21 FY. Funding approved recently.
	Walkway around tank cooktown STP		MWW		Jun-21	\$ 35,000		N	N	Will carry over to the 20-21 FY. Funding approved recently.
	New PLC Cards laura WTP	U	MWW		Jun-20	\$ 25,000		Y	N	Programmed to be delivered by 30 June 2020. Funding approved recently.

**17 CONFIDENTIAL REPORTS****RECOMMENDATION**

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 275 of the Local Government Regulation 2012:

**17.1 Rates and Charges - January 2020 to June 2020**

This matter is considered to be confidential under Section 275(d) of the Local Government Regulation 2012, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with rating concessions.

**17.2 Tender T5719 - Gateway to the Cape Project**

This matter is considered to be confidential under Section 275(e) of the Local Government Regulation 2012, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with contracts proposed to be made by Cook Shire Council.

**17.3 Tender T8719 - Provision of Kerbside Waste Collection**

This matter is considered to be confidential under Section 275(e) of the Local Government Regulation 2012, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with contracts proposed to be made by Cook Shire Council.

**17.4 Gravel and Water Agreement - Lot 4327 on Plan SP142887**

This matter is considered to be confidential under Section 275(e) of the Local Government Regulation 2012, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with contracts proposed to be made by Cook Shire Council.